

City of Marion and City of Holdfast Bay – Seacliff Administrative Boundary Change Proposal Inquiry Plan

Please note that this Inquiry Plan is based on the ‘standard’ Inquiry Plan for boundary change proposal Inquiries, but has been partially modified to accommodate the minor nature of the Seacliff Administrative Boundary Change Proposal. While many aspects of the full Inquiry Plan remain, they remain to demonstrate that all aspects pertaining to this Inquiry have been considered, even if they are not necessarily applicable.

1. Financial Matters

Item number	Requirement	Reference in the Act/ Guideline	Matters that the investigation must cover
1	Financial implications	S 31(3)(b)(i)	<ul style="list-style-type: none"> Potential impact on operating revenue for affected councils.
2	Division of assets and liabilities: land and buildings, plant & equipment, cash, investments, interests in any ‘business activities’, debtors	Guideline 4	<ul style="list-style-type: none"> Identify all current and future planned council owned assets and liabilities affected by this proposal. Identify impacts that the division/loss of these assets may have both financially and in service provision for the affected councils. Identify any impacts of the transfer of these assets on affected councils, including operating budgets / asset management
3	Impact of any significant contracts (e.g. waste management)	Guideline 4	<ul style="list-style-type: none"> Identify all significant contracts held by the affected councils that may be affected by this proposal, and any impacts of the proposal on them.
4	Assessment of any significant differences in rating policies of the councils involved, the impacts on ratepayers and how these are to be addressed in both the short and longer term.	Guideline 4	<ul style="list-style-type: none"> Identify changes in rates that may apply to rateable properties within the affected area based on the affected councils’ current rating policies.
5	Assessment of any significant differences in fees and charges of the councils	Guideline 4	<ul style="list-style-type: none"> Identify all fees and charges currently in place for affected councils, and the impact on councils and ratepayers from any changes to these.

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6	Existing grant arrangements relevant to affected area (including both Financial Assistance Grants and specific grants)	General Refer 31 (3)(b)(i)	<ul style="list-style-type: none"> Identify any existing grant agreements that would be affected by this proposal.
7	Impact on any property-based service (eg CWMS)	General Refer 31 (3)(b)(i)	<ul style="list-style-type: none"> Identify property-based services offered by affected councils, and the impact that a boundary change may have on the management of these services (including consideration of any applicable service charge or rate).
8	Assessment of any significant differences in service levels provided by the councils	Guideline 4	<ul style="list-style-type: none"> Assess the service levels provided by affected Councils and identify any impact that a boundary change may have on the delivery of services to ratepayers and councils.

2. Land Use and Planning Matters

Item number	Matter	Reference in the Act/ Guideline	Required output/investigation
1	Potential conflicts that may arise from existing patterns of land use if the proposal was implemented.	Guideline 4	<ul style="list-style-type: none"> Identify any land management issues that may arise with a transfer of area – eg open space, storm water, significant easements. Review and identify any significant differences in planning policies between the affected Councils. Identify any existing or potential environmental impacts that should be considered. Assess the capacity of the affected councils to manage significant future growth areas. Assess whether the affected councils could facilitate effective and sustainable planning and development and the protection of the environment if a boundary change was implemented. Consider any existing land development approvals. Consider the location of the proposed new boundary relative to the current land ownership, intended future ownership and future land use.

3. Council Employee Matters

Item number	Matter	Reference in the Act/ Guideline	Required output/investigation
1	The impact on the various rights and interests of any council employees affected by the general proposal	Section 31(3)(b)(v)	<ul style="list-style-type: none"> Identify the impact on the various rights and interests of any council employees affected by the proposal.
2	Implications for council employees, including any proposed transfer of staff and conditions of employment	Guideline 4 Refer 31(3)(b)(v)	<ul style="list-style-type: none"> Identify any workforce or human resourcing issues that may result from a proposed boundary change.

4. Representation Matters

Item number	Matter	Reference in the Act/ Guideline	Required output/investigation
1	Impact on internal structure and representation of councils, and how this will be dealt with in the short and longer term	Guideline 4	<ul style="list-style-type: none"> Identify any impacts on representation for the area affected by the proposal.

5. Community and Services Matters

Item number	Matter	Reference in the Act/ Guideline	Required output/investigation
1	Community of interest	S 26(vii) and related s 26 principles	<ul style="list-style-type: none"> • Advise on community members’ identification as members of a particular local and/or regional community. • Consider the three aspects of community of interest: <ol style="list-style-type: none"> 1. <u>Perceptual dimension</u> - a sense of belonging to an area or locality which can be clearly defined. 2. <u>Functional dimension</u> - the interactions of the community, the sense of common activities such as trade, sport and schooling, and common needs for area-based facilities and amenities. 3. <u>Political dimension</u> – the community’s local representation and capacity to participate in local governance and decision-making.
2	Ability of communities to access council services and relevant communication issues between councils and communities	Guideline 4	<ul style="list-style-type: none"> • Assess how community members in the affected area access and use services and facilities provided by their own or nearby councils. • Identify existing relationships between affected councils and social, recreational and sporting groups, and the impact that a boundary change may have on this relationship or the operation of the group. • Determine if all affected councils would be in a position to offer their communities a reasonable range of services delivered on an efficient, flexible, equitable and responsive basis if the proposed boundary change was implemented.