



Assessment process for Accredited Professionals

WEEK 1

New applications*



- Application received
- Documentation checked
- Assign for assessment
- Initial review

WEEK 2-3

Assessment



- Assessment undertaken by Planning or Building Representative
- Peer review (if required) by Planning or Building Representative*
- Reference check if needed
- Prepare paperwork

WEEK 4

Review and final approval



- ★ Endorsement by Senior Representative (Planning or Building)
- ★ Approved by Executive
 - Update register, records, system
 - Applicant notified

**Allow additional time if more information or a peer review is required*