

The Department for Infrastructure and Transport

Freedom of Information Statement

July 2025



Government of South Australia
Department for Infrastructure
and Transport

INTRODUCTION

This Statement is published in accordance with section 9 of the *Freedom of Information Act 1991* (the Act). The Act gives members of the public a legally enforceable right to access information held by the South Australian Government, subject to certain restrictions.

The Department for Infrastructure and Transport's (the Department) Internet site www.dit.sa.gov.au provides an overview of the roles and functions of the Department. It also contains media releases, publications, and various news items.

A comprehensive introduction to freedom of information can be found on the State Records website at [Freedom of Information in South Australia | State Records of South Australia \(archives.sa.gov.au\)](http://Freedom of Information in South Australia | State Records of South Australia (archives.sa.gov.au)).

Structure and Functions

The Department's structure and functions can be found in the latest copy of the [Annual Report](#).

COMMUNITY ENGAGEMENT

Working together to connect the people and places of South Australia

The Department manages a diverse range of government services which impact the lives of more than a million South Australians every day. The Department works as part of our community to deliver efficient transport and social and economic infrastructure.

This is done by harnessing the diversity of our purposes and our people to improve the lifestyle of all South Australians. By working together, we capitalise on a unique and powerful opportunity to connect with every part of our community and deliver positive outcomes every day.

Community Consultation

The Department is committed to open, responsive, and accountable government. The community is invited to provide feedback on projects and any issues through the Department [contact us page](#) or on the various transport and infrastructure project websites.

Project community engagement occurs through community surveys, community liaison sessions and promotional activities.



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BOARDS AND COMMITTEES

Mount Barker Infrastructure Advisory Committee

The Advisory Committee provides advice to the Minister on the timely construction of the District Council (DC) Infrastructure to ensure the orderly and efficient development of the Mount Barker Development Plan Amendment (DPA) area.

Passenger Transport Standards Committee

The Passenger Transport Standards Committee (PTSC) is a statutory committee, established under the *Passenger Transport Act 1994*. The PTSC determines the fitness and propriety of people seeking to obtain or renew their accreditation and to adjudicate in matters relating to a breach of the Passenger Transport Act and Regulations.

Port Adelaide Container Terminal Monitoring Panel

The Port Adelaide Container Terminal Monitoring Panel (PACTMP) provides industry-based oversight of the Port Adelaide Container Terminal (PACT), ensuring it is managed and operated in the best interests of the State. The Panel reviews the performance of the PACT to ensure compliance with performance measures for the Terminal. It sets criteria for the operation of the terminal and advises the Minister for Infrastructure and Transport (the Minister) if the performance criteria are not met.

South Australian Boating Facility Advisory Committee

The South Australian Boating Facility Advisory Committee is established pursuant to the Harbors and Navigation Regulations 2009. The Committee advises the Minister for Transport on matters affecting the development of boating facilities in South Australia, the amount of the facilities levy that should be imposed and the application of the facilities fund.



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DOCUMENTS HELD BY THE AGENCY

Documents held by the Department fall within the categories listed below. Whilst most are available in hard copy, it should be noted that some are only available electronically. The listing of these categories does not necessarily mean all documents are accessible in full or in part under the FOI Act. Document categories include:

- Public policy documents.
- Corporate files containing correspondence, memoranda and minutes on all aspects of the Department's operations.
- Departmental policies, procedures and guidelines prescribing the way various activities and programs are to be performed. Personnel files relating to the Department's employees.
- Accounting and financial reports relating to the running of the Department.
- Departmental annual reports, strategic plans, and policy reports.
- Minutes of meetings and terms of reference.

Online information:

- Proactive disclosure of various expenses including chief executive reporting and overseas travel on the Department website - [Disclosure of Departmental Information - Department for Infrastructure and Transport - South Australia \(dit.sa.gov.au\)](http://dit.sa.gov.au).
- Previous FOI determination information is available on the Department's [FOI Disclosure Log](#).
- Data sets of Departmental information are available for download free of charge from Data SA the [South Australian Government Data Directory](#).
- Detailed information on the Department's major infrastructure and road projects is provided at [Infrastructure Home - Department for Infrastructure and Transport - South Australia \(dit.sa.gov.au\)](http://dit.sa.gov.au).
- Building Management project information is available through the [Building Project Information Management System](#).
- Documents for contractors are available free of charge on the Department [website](#). Most Departmental tenders and contracts can be accessed via <https://www.tenders.sa.gov.au/tenders/tenders/index.do>. Those that cannot be sought from the SA Tenders website will require lodgement of an FOI application.
- On time running of bus, train and tram services is monitored and weekly operational performance outcomes are available free of charge on the Adelaide Metro website at <https://adelaidemetro.com.au/About-us/On-Time-Running>.



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Other online information and data resources include:

- General Publications
- Adelaide Metro
- Cycle Instead
- Service SA
- mySAGOV Driving and Transport Services
- Government Buildings and Accommodation
- My Licence
- Marine Safety SA
- Outback Roads
- National Heavy Vehicle Map System
- Road Safety
- Roadworks
- Safe-T-Cam sites
- Bike Direct cycling maps
- Marine web cams
- Boat ramps and facilities

There are a number of departmental policies regarding the operation of the agency under the categories listed below:

- Financial Management
- Record Keeping
- Human Resources
- Procurement Management
- Work Health Safety & Welfare (WHS&W)
- Administrative
- Project Management
- Environmental
- Audit and Governance
- Information & Communication Technology

REGISTRATION OR LICENSING REQUESTS

If you would like to access information regarding your personal vehicle registration or licensing details, you are encouraged to apply through the Service SA MR1415 application process. The form is available for download here: [MR1415 Application For Client / Vehicle Information \(www.sa.gov.au\)](http://www.sa.gov.au)

Please note that there is an application fee associated with the MR1415 application which attracts a search fee. Fees *may* be subject to a fee waiver, reduction, or remission.

Should you have any questions in relation to the MR1415 application process please contact Service SA on 13 10 84, during business hours.



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MAKING A FREEDOM OF INFORMATION APPLICATION

Applications for access or amendment to documents under the Act must be in writing. You may choose to lodge an [online](#) application or complete an [application form](#) and email or post it to us.

Applications under the Act should be forwarded to:

The Accredited Freedom of Information Officer
Department for Infrastructure and Transport

Via post:
GPO Box 1533
ADELAIDE SA 5001

OR

Via email:
DIT.FOI@sa.gov.au

In accordance with the Act, applications for access to documents held by the agency must:

- specify that the application is made under the *Freedom of Information Act 1991*;
- be accompanied by the statutory fee – noting that some exemptions apply and additional charges may be levied in processing a request dependant on the nature and complexity;
- clearly identify the documents being sought or the matter to which they pertain;
- whether the application is for access (to receive a copy) or amendment of documents;
- whether or not the documents contain information of a personal nature;
- specify an address in Australia; and
- specify the method of access to the document, such as inspection at an arranged time and location, or having an electronic copy provided.

For further information:

Any enquires about access to hard copies of documents listed within this Information Statement, or otherwise held by the agency, should be directed to the FOI Unit by email DIT.FOI@sa.gov.au or by telephone on (08) 7133 2196 during business hours.

Further details on the Freedom of Information process and application forms can be found on the State Records [website](#).



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