



Government
of South Australia

The Hon Stephan Knoll MP
Member for Schubert

Reference: SKNOLL170974

Mr Blair Boyer MP
Member for Wright
PO Box 1111
GOLDEN GROVE VILLAGE SA 5125

Dear Mr Boyer

**NOTICE OF DETERMINATION – REQUEST FOR ACCESS TO DOCUMENTS UNDER
THE FREEDOM OF INFORMATION ACT 1991**

I refer to your application to the Office of the Minister for Transport, Planning and Infrastructure made under the *Freedom of Information Act 1991* (the Act) which was received 8 February 2019.

You have requested access to:

“Since 17 March 2018, copies of all statements of the Office Manager’s credit card in the Office of the Minister for Transport, Infrastructure, Planning and Local Government.”

I wish to advise you that there are ten documents within the scope of your request. I have determined to release to you in full documents 001 to 010.

Attached is an explanation of the provisions of the Act which details your rights to review and appeal this determination, and the process to be followed.

If you have any questions in relation to the matter, please contact Rachel Stone, Freedom of Information Officer on (08) 7109 8430 or via email Rachel.stone@sa.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Jenna Phillips-Wilkinson'.

Jenna Phillips-Wilkinson
Accredited FOI Officer
Office of the Minister for Transport, Infrastructure and Local Government
Minister for Planning

19 February 2019
Encl

Minister for Transport, Infrastructure and Local Government
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



SCHEDULE OF DOCUMENTS - FREEDOM OF INFORMATION APPLICATION NUMBER

SKNOLL170974

Document Number	Description of Document	Date of Document	Author	Determination Release / Partial Release / Refuse Access	Schedule Clause Applied
001	Credit Card Statement	03/05/2018 to 03/06/2018	ANZ	Release	
002	Credit Card Statement	04/04/2018 to 02/05/2018	ANZ	Release	
003	Credit Card Statement	04/06/2018 to 02/07/2018	ANZ	Release	
004	Credit Card Statement	03/07/2018 to 02/08/2018	ANZ	Release	
005	Credit Card Statement	03/08/2018 to 03/09/2018	ANZ	Release	
006	Credit Card Statement	04/09/2018 to 02/10/2018	ANZ	Release	
007	Credit Card Statement	03/10/2018 to 04/11/2018	ANZ	Release	
008	Credit Card Statement	05/11/2018 to 03/12/2018	ANZ	Release	
009	Credit Card Statement	04/12/2018 to 02/01/2019	ANZ	Release	
010	Credit Card Statement	03/01/2019 to 03/02/2019	ANZ	Release	

FREEDOM OF INFORMATION ACT 1991
YOUR RIGHTS TO REVIEW

INTERNAL REVIEW

If you are dissatisfied or concerned with the decision of this Agency regarding access to documents or the request for amendment to your personal records, you can apply for an Internal Review of that decision.

To apply for an Internal Review you must write a letter addressed to the Principal Officer or lodge an Internal Review application form with the Principal Officer of this Agency. The legislated application fee must accompany all applications, unless the fee was waived in the original Freedom of Information application, in which case there would be no fee payable for the application. The application must be lodged within 30 days after being notified of the decision.

The Agency will undertake the Internal Review and advise you of its decision within 14 days of receipt of the application.

Where the decision was made by the Minister or Principal Officer of the Agency, you are unable to request an Internal Review but you can apply for an External Review by the Ombudsman, or SACAT.

You are unable to apply for an Internal Review regarding a decision to extend the time limit for dealing with an application but you can apply for an External Review.

EXTERNAL REVIEW BY THE OMBUDSMAN

If the Agency does not deal with your Internal Review application within 14 calendar days (or you remain unhappy with the outcome of the Internal Review) you are entitled to an External Review by the Ombudsman SA.

You may also request an External Review by the Ombudsman if you have no right to an Internal Review.

The application for review by the Ombudsman should be lodged within 30 days after the date of a determination. The Ombudsman's Office, at their discretion, may extend this time limit.

Investigations by the Ombudsman are free. Further information is available from the Office of the Ombudsman by telephone on 8226 8699 or toll free 1800 182 150 (within SA).

REVIEW BY THE SOUTH AUSTRALIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (SACAT)

If you are still dissatisfied with the decision made by this Agency after an Internal Review or after a review by the Ombudsman, you can request a review from SACAT.

You must exercise your right of review to SACAT within 30 calendar days after being advised of the determination or the results of any other Internal or Ombudsman Review. Any costs will be determined by SACAT, where applicable. For more information, contact;

South Australian Civil and Administrative Tribunal (SACAT)
Phone: 1800 723 767 Email: sacat@sacat.sa.gov.au



Cardholder Activity Report

STATEMENT PERIOD: 03/05/2018 to 03/06/2018
 Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

DPTI
 GPO BOX 1533
 ADELAIDE SA 5001

Credit Limit
 Transaction Limit
 Cash Advance Limit (ATM)
 Cash Advance Limit (over-the-counter)

Card Number

Date	Transaction Details	Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Remarks		
						Actual GST Amount	GST Code	FBT
01/05/2018	CARE PARK PTY LTD MELBOURNE	1,105.34			100.48			
14/05/2018	NEWS DIGITAL SUBS SURRY HILLS	15.50			1.40			
TOTAL (\$A)		1,120.84	0.00	0.00	101.88			

Opening Expenditure Nominated Financial YTD

Certified by (Cardholder Name)

Date

Total for this month 1,120.84

Authorised by

Date

Total Expenditure Nominated Financial YTD

*This calculation is an estimate amount only and is not to be relied upon as an accurate GST calculation.



Cardholder Activity Report

STATEMENT PERIOD: 04/04/2018 to 02/05/2018
 Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

DPTI
 GPO BOX 1533
 ADELAIDE SA 5001

Credit Limit
 Transaction Limit
 Cash Advance Limit (ATM)
 Cash Advance Limit (over-the-counter)

Card Number	Date	Transaction Details	Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Actual GST Amount	Remarks GST Code FBT
	20/04/2018	NEWS DIGITAL SUBS SURRY HILLS	15.00				1.36	
	26/04/2018	OFWKS ONLINE BENTLEIGH 03	97.95				8.90	
	27/04/2018	CARE PARK PTY LTD MELBOURNE	1,107.37				100.67	
TOTAL (\$A)			1,220.32	0.00	0.00		110.93	

Opening Expenditure Nominated Financial YTD	0.00	Certified by (Cardholder Name)	Date
Total for this month	1,220.32	Authorised by	Date
Total Expenditure Nominated Financial YTD			

*This calculation is an estimate amount only and is not to be relied upon as an accurate GST calculation.

ID00004-9920527630



Cardholder Activity Report

STATEMENT PERIOD: 04/06/2018 to 02/07/2018
 Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

DPTI
 GPO BOX 1533
 ADELAIDE SA 5001

Credit Limit
 Transaction Limit
 Cash Advance Limit (ATM)
 Cash Advance Limit (over-the-counter)

Card Number

Date	Transaction Details	Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Remarks		
						Actual GST Amount	GST Code	FBT
14/06/2018	NEWS DIGITAL SUBS SURRY HILLS	15.00			1.36			
TOTAL (\$A)		15.00	0.00	0.00	1.36			

Opening Expenditure
 Nominated Financial YTD

Certified by (Cardholder Name)

Date

Total for this month 15.00

Authorised by

Date

Total Expenditure
 Nominated Financial YTD

*This calculation is an estimate amount only and is not to be relied upon as an accurate GST calculation.



Cardholder Activity Report

STATEMENT PERIOD: 03/07/2018 to 02/08/2018
 Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

DPTI
 GPO BOX 1533
 ADELAIDE SA 5001

Credit Limit
 Transaction Limit
 Cash Advance Limit (ATM)
 Cash Advance Limit (over-the-counter)

Card Number

Date	Transaction Details	Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Remarks		
						Actual GST Amount	GST Code	FBT
14/07/2018	NEWS DIGITAL SUBS SURRY HILLS	15.50			1.40			
TOTAL (\$A)		15.50	0.00	0.00	1.40			

Opening Expenditure
 Nominated Financial YTD

Certified by (Cardholder Name)

Date

Total for this month 15.50

Authorised by

Date

Total Expenditure
 Nominated Financial YTD

*This calculation is an estimate amount only and is not to be relied upon as an accurate GST calculation.



Cardholder Activity Report

STATEMENT PERIOD: 03/08/2018 to 03/09/2018
 Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

DPTI
 GPO BOX 1533
 ADELAIDE SA 5001

Credit Limit
 Transaction Limit
 Cash Advance Limit (ATM)
 Cash Advance Limit (over-the-counter)

Card Number /

Date	Transaction Details	Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Remarks		
						Actual GST Amount	GST Code	FBT
14/08/2018	NEWS DIGITAL SUBS SURRY HILLS	15.50			1.40			
TOTAL (\$A)		15.50	0.00	0.00	1.40			

Opening Expenditure
 Nominated Financial YTD

Certified by (Cardholder Name)

Date

Total for this month 15.50

Authorised by

Date

Total Expenditure
 Nominated Financial YTD

*This calculation is an estimate amount only and is not to be relied upon as an accurate GST calculation.



Cardholder Activity Report

STATEMENT PERIOD: 04/09/2018 to 02/10/2018
 Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

DPTI
 GPO BOX 1533
 ADELAIDE SA 5001

Credit Limit
 Transaction Limit
 Cash Advance Limit (ATM)
 Cash Advance Limit (over-the-counter)

Card Number C		Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Actual GST Amount	Remarks
Date	Transaction Details						GST Code FBT
14/09/2018	NEWS DIGITAL SUBS SURRY HILLS	15.00				1.36	
25/09/2018	OFFICEWORKS 0503 NAILSWORTH	54.00				4.90	
25/09/2018	OFFICEWORKS 0503 NAILSWORTH	54.00				4.90	
TOTAL (\$A)		123.00	0.00	0.00		11.16	

Opening Expenditure Nominated Financial YTD

Certified by (Cardholder Name)

Date

Total for this month 123.00

Authorised by

Date

Total Expenditure Nominated Financial YTD

*This calculation is an estimate amount only and is not to be relied upon as an accurate GST calculation.

100004-990527490



Cardholder Activity Report

STATEMENT PERIOD: 03/10/2018 to 04/11/2018
 Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

DPTI
 GPO BOX 1533
 ADELAIDE SA 5001

Credit Limit
 Transaction Limit
 Cash Advance Limit (ATM)
 Cash Advance Limit (over-the-counter)

Card Number		Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Actual GST Amount	Remarks
Date	Transaction Details						GST Code FBT
08/10/2018	SERVICE SA-ONLINE SHOP ADELAIDE	27.85				2.53	
14/10/2018	NEWS DIGITAL SUBS SURRY HILLS	30.00				2.72	
31/10/2018	SKYE HOTEL SUITES PARRAMATTA	487.20				44.29	
31/10/2018	SKYE HOTEL SUITES PARRAMATTA	487.20				44.29	
TOTAL (\$A)		1,032.25	0.00	0.00		93.83	

Opening Expenditure
 Nominated Financial YTD

Certified by (Cardholder Name)

Date

Total for this month 1,032.25

Authorised by

Date

Total Expenditure
 Nominated Financial YTD

*This calculation is an estimate amount only and is not to be relied upon as an accurate GST calculation.



Cardholder Activity Report

STATEMENT PERIOD: 05/11/2018 to 03/12/2018

Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

DPTI
GPO BOX 1533
ADELAIDE SA 5001

Credit Limit
Transaction Limit
Cash Advance Limit (ATM)
Cash Advance Limit (over-the-counter)

Card Number

Date	Transaction Details	Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Remarks		
						Actual GST Amount	GST Code	FBT
14/11/2018	NEWS DIGITAL SUBS SURRY HILLS	30.00			2.72			
TOTAL (\$A)		30.00	0.00	0.00	2.72			

Opening Expenditure Nominated Financial YTD

Certified by (Cardholder Name)

Date

Total for this month

30.00

Authorised by

Date

Total Expenditure Nominated Financial YTD

*This calculation is an estimate amount only and is not to be relied upon as an accurate GST calculation.



Cardholder Activity Report

STATEMENT PERIOD: 04/12/2018 to 02/01/2019

Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

DPTI
GPO BOX 1533
ADELAIDE SA 5001

Credit Limit
Transaction Limit
Cash Advance Limit (ATM)
Cash Advance Limit (over-the-counter)

Card Number	Date	Transaction Details	Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Actual GST Amount	Remarks GST Code FBT
	14/12/2018	NEWS LIMITED SURRY HILLS	30.00			2.72		
TOTAL (\$A)			30.00	0.00	0.00	2.72		

Opening Expenditure
Nominated Financial YTD

Certified by (Cardholder Name)

Date

Total for this month

30.00

Authorised by

Date

Total Expenditure
Nominated Financial YTD

*This calculation is an estimate amount only and is not to be relied upon as an accurate GST calculation.

DPTI
GPO BOX 1533
ADELAIDE SA 5001

Credit Limit
Transaction Limit
Cash Advance Limit (ATM)
Cash Advance Limit (over-the-counter)



Cardholder Activity Report

STATEMENT PERIOD: 03/01/2019 to 03/02/2019
Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

Card Number

Date	Transaction Details	Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Remarks		
						Actual GST Amount	GST Code	FBT
14/01/2019	NEWS LIMITED SURRY HILLS	30.00			2.72			
TOTAL (\$A)		30.00	0.00	0.00	2.72			

Opening Expenditure
Nominated Financial YTD

Certified by (Cardholder Name)

Date

Total for this month

30.00

Authorised by

Date

Total Expenditure
Nominated Financial YTD

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