

ENGAGEMENT PLAN

Riverbank Precinct Code Amendment Chief Executive, Attorney-General's Department

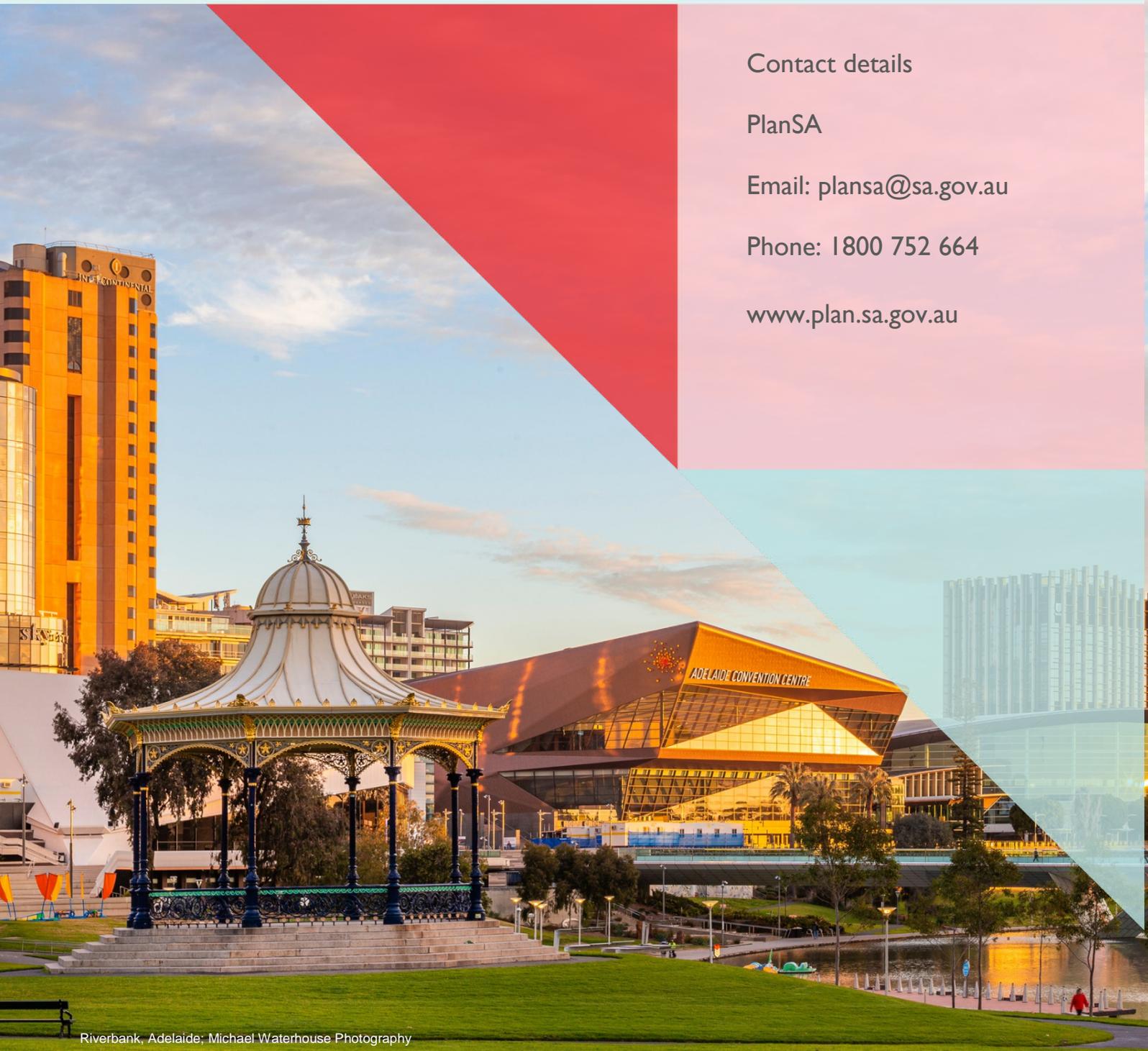
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Riverbank, Adelaide; Michael Waterhouse Photography

Background information

The State Government is progressing initiatives of state significance in the Riverbank Precinct including the development of the proposed new Women's and Children's Hospital. These initiatives are part of the State Government's wider vision for the Riverbank Precinct as a premier health, entertainment and cultural boulevard and have been the subject of ongoing strategic consideration.

The proposed Code Amendment will deliver a range of key objectives for this precinct including:

- Improved accessibility and connectivity into and throughout the precinct
- Improved built form outcomes
- Consideration of the land use needs of the new Women's and Children's Hospital
- Appropriate entertainment-related land uses north of the railway line, linking to the Convention Centre
- Greater activation of the riverbank between the Torrens Weir and Kintore Avenue
- Expansion of the innovation precinct of Lot Fourteen to include the existing Adelaide Botanic High School.

To achieve the wider vision, the Chief Executive has, with the approval of the Minister for Planning and Local Government, initiated a Code Amendment in accordance with Section 73(2)(b) of the *Planning Development and Infrastructure Act 2016* (the Act).

Through the Code Amendment investigations, a strategic review has been undertaken into the current land uses in the precinct, the current policy and zoning, and the outcomes sought by relevant strategic plans.

As a result of these investigations, the draft Code Amendment proposes the following key changes:

- Rezone land west of the Royal Adelaide Hospital (RAH) from the Adelaide Park Lands Zone to City Riverbank Zone, Health Subzone to support the development of the nWCH. While this change impacts park lands, it will facilitate an important public facility in a manner which provides unique advantages from co-location with the RAH (including access to clinical services, training, education, research facilities and helipad to provide direct medical retrieval) and direct connections to the park lands and river to benefit patients and visitors.
- Rezone land west of Montefiore Road from Adelaide Park Lands Zone to City Riverbank Zone, Entertainment Subzone (and a portion of land already in City Riverbank Zone changed from Health Subzone to Entertainment Subzone) to support the development of entertainment-related uses (such as an arena) and also allow for health-related uses to provide an appropriate transition from the Health Subzone to the new entertainment precinct.
- Rezone land from the Adelaide Park Lands Zone to City Riverbank Zone, Innovation Subzone to more appropriately reflect the land use and form of the existing Adelaide Botanic High School and its curtilage.
- Apply a new Riverbank Subzone in the Adelaide Park Lands Zone to the southern and northern side of the River Torrens between Kintore Avenue and the Torrens Weir to accommodate appropriate development (both on-water and off-water) that contributes to the activation of the riverfront.
- Update 'Concept Plan 85 – City Riverbank' within the Innovation Subzone to retain the important open space link from Frome Road to the Adelaide Botanic Gardens.
- Amend policy in the City Riverbank Zone to add an arena to envisaged land uses, and seek improved east-west connections through the Royal Adelaide Hospital and over Montefiore Road.

- Insert additional policy within the Health Subzone to provide for an appropriate transition in built form and improved interface with the Park Lands, and adaption and reuse of the Police Barracks and Old Adelaide Gaol in a manner that complements the historic values and park lands setting.
- Insert additional policy within the Entertainment Subzone to also provide for health, education or research type land uses to the west of Montefiore Road adjacent the Health Subzone.
- Insert additional policy in the Entertainment Subzone to ensure that the built form interface of the Precinct with the Park Lands achieves a high amenity, with a transition down in scale to the river, and design to provide an active and appealing edge to the river.
- Insert additional policy within the Entertainment Subzone to maintain connections from North Terrace to the Riverbank in the area in front of the Intercontinental Hotel.
- Insert additional policy within the Adelaide Park Lands Zone to enable the development of cycling/pedestrian connections and stormwater infrastructure in a passive and natural landscaped setting.
- Amend City Riverbank Zone, Table 5 – Procedural Matters (PM) – Notification to bring this into line with other City-types zones.

Figure 1 shows the proposed zone and subzone changes

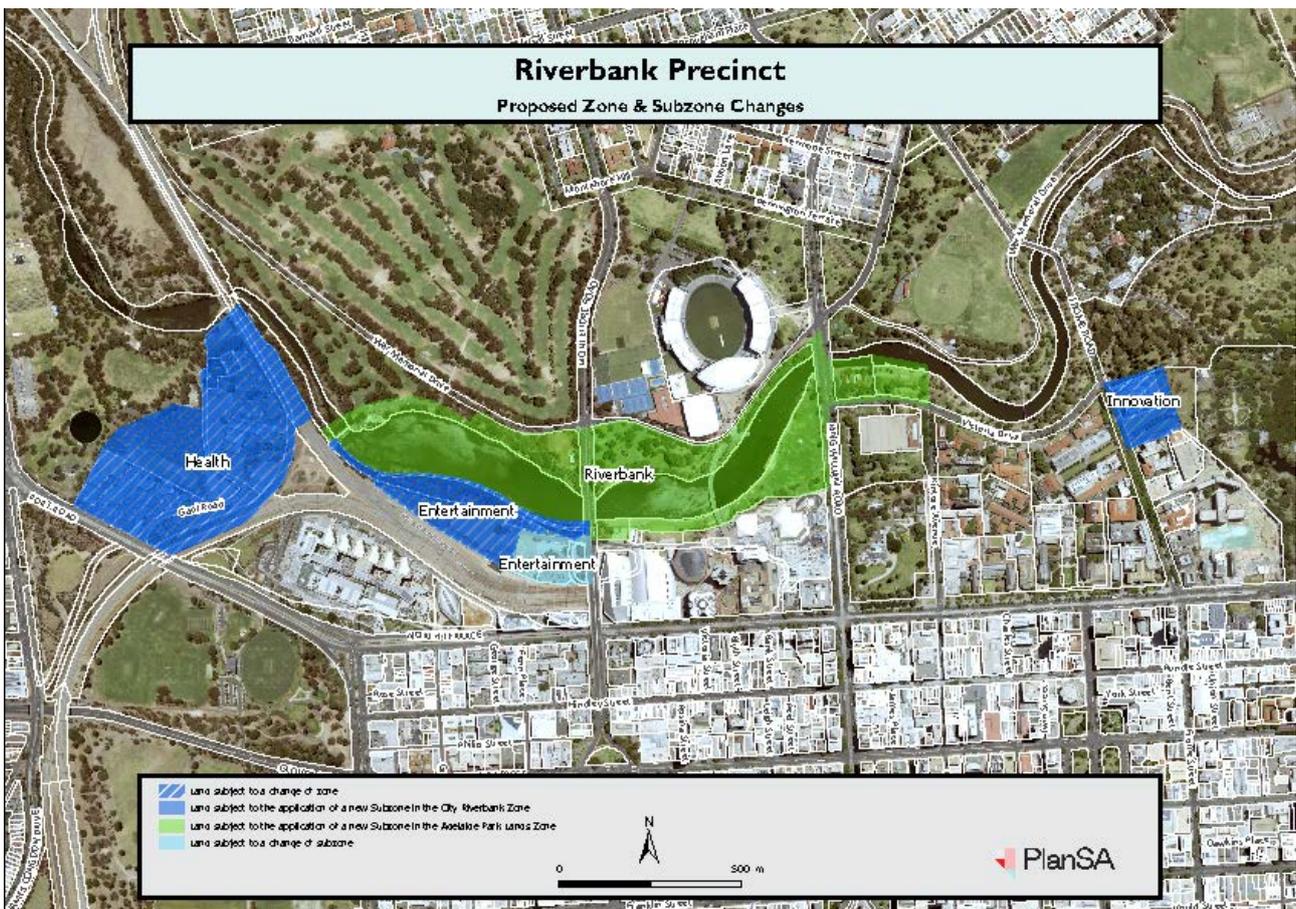


Figure 2 Current and proposed Riverbank Precinct zones

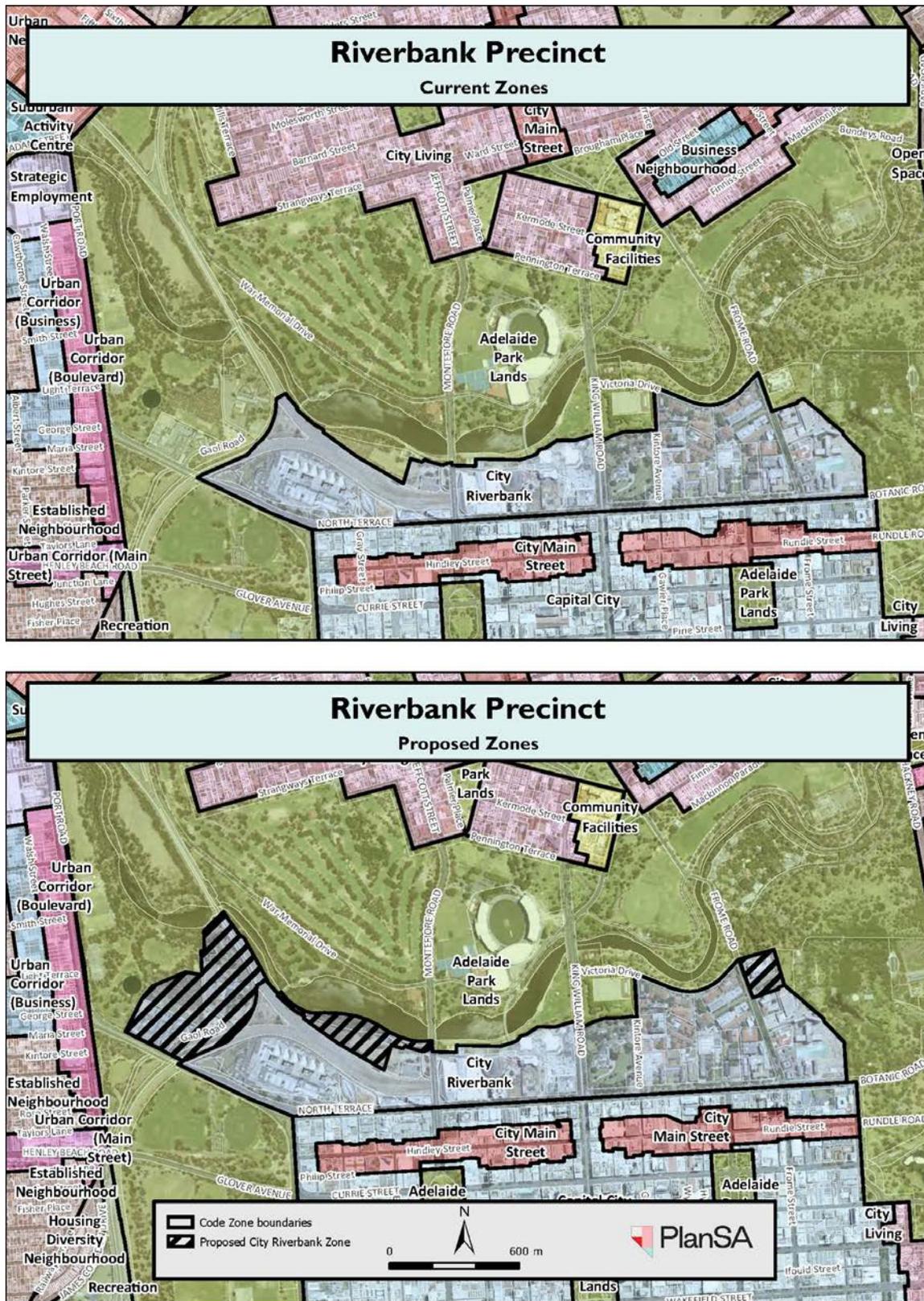
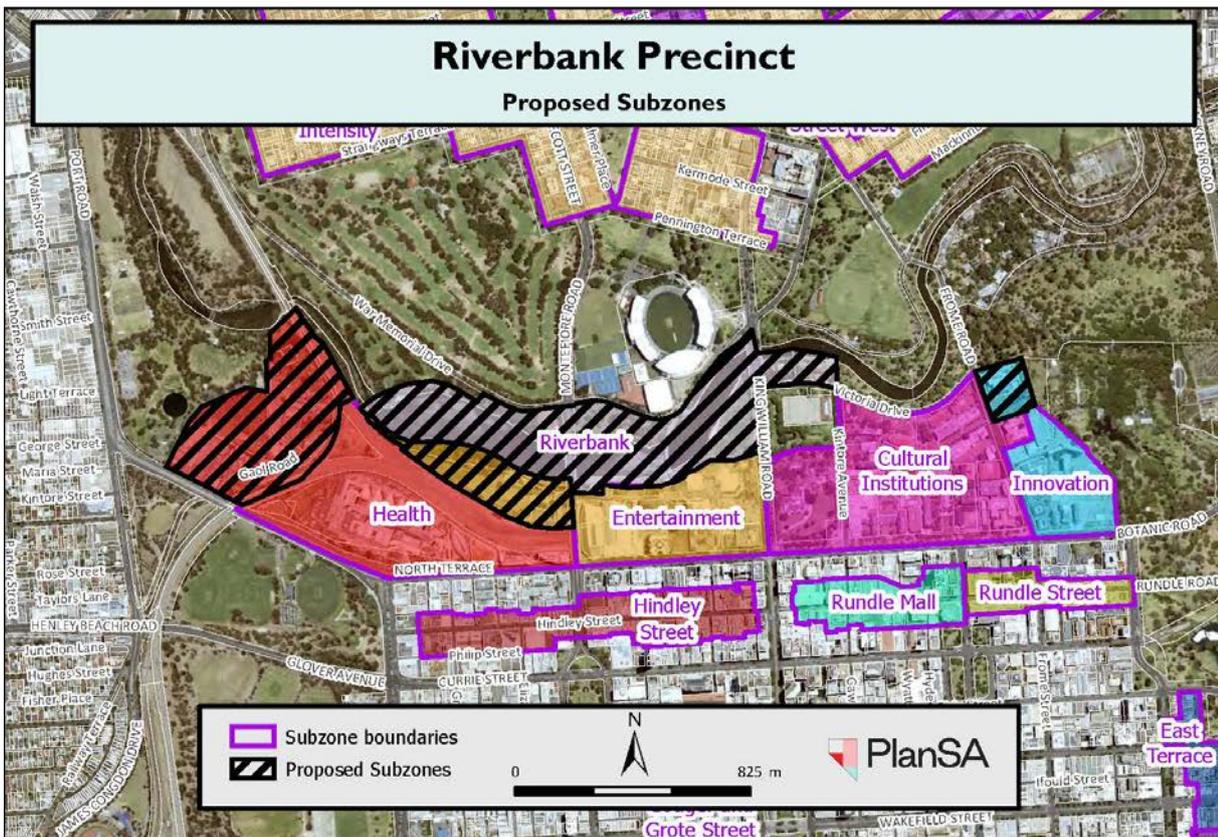
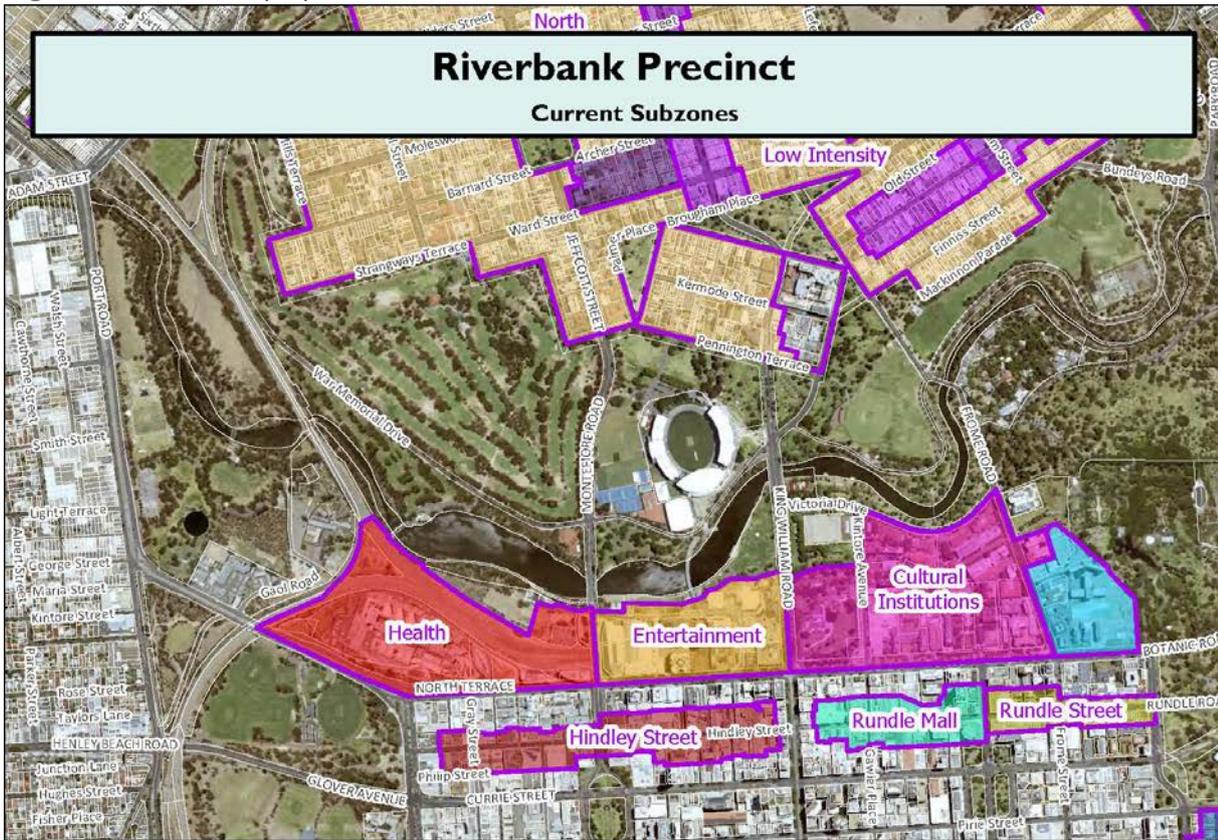


Figure 3 Current and proposed Riverbank Precinct subzones



Engagement purpose

The purpose of the engagement is to ensure that individuals, businesses, organisations and communities interested in and/or affected by the proposed Code Amendment are engaged in the process of preparing and finalising the Code Amendment.

Engagement on this Code Amendment will:

- Raise awareness that a Code Amendment is being prepared.
- Provide information about what is proposed by the Code Amendment including the location of where the proposed changes will apply.
- Provide the opportunity for stakeholders to identify issues and opportunities early, so that they can be considered in the preparation of the Code Amendment.
- Enable stakeholders and community to provide feedback on the Code Amendment prior to it being finalised and submitted to the Minister for Planning.
- Close the loop with stakeholders and community to inform them of the final version of the Code Amendment.
- Meet statutory requirements as they relate to engagement on a Code Amendment.
- Build relationships and a community of interest to support future activities (i.e. construction) at the site.
- Maximise the opportunity for the media to be well informed, minimising reporting of inaccuracies.

Engagement Objectives

Stakeholders and community will be engaged at four key stages in the preparation of the Code Amendment:

- Stage 1 – To gain early input to help shape the Code Amendment (CONSULT)
- Stage 2 – To gain feedback on the Code Amendment (CONSULT)
- Stage 3 – To be informed of the final Code Amendment (INFORM)
- Stage 4 – To close the loop and evaluate engagement.

Scope of Influence

Aspects of the project which stakeholder and the community can influence are:

- Issues and/or opportunities that should be considered in the preparation of the Code Amendment
- The Code's spatial layers and policy applying to the subject land as a result of the Code Amendment.

Key Messages

The following key messages will underpin the engagement regarding the Code Amendment. Additional key messages will be created for specific stakeholder communication collateral as required.

General

- The Code Amendment is consistent with the State Government's vision for the wider Riverbank Precinct of delivering a world-class health, sporting, educational and biomedical precinct with strong connections to the city centre and reinforcing North Terrace as a premier cultural boulevard.
- The State Government's vision is outlined in the 30-Year Plan for Greater Adelaide (2017 Update) and the State's 20-Year Infrastructure Strategy. The government's vision is also underpinned by recent strategic reviews including the Lot Fourteen Master Plan and 2011 Riverbank Master Plan.
- The Code Amendment considers whether there is merit in further revising the policy framework applying to the Riverbank Precinct to better align with this strategic work and to also reflect State Government efforts to improve the co-ordination and delivery of good development / public realm outcomes for the

broader precinct. Recent evidence of this co-ordinated approach by the State Government includes the redevelopment of the Lot Fourteen and Festival Plaza precincts.

- The Code Amendment seeks to improve accessibility and connections into and within the area, improve built form outcomes, consider land use needs of the new Women's and Children's Hospital, and consider entertainment and complementary activities in the health/biomedical and entertainment precincts along the riverbank.
- While the Code Amendment will result in a change of zoning for some of the affected area (see maps), the land will be retained in the park lands under the *Adelaide Park Lands Act 2005*, consistent with other areas in the City Riverbank Zone. This means that any proposal to change the land use will require a separate process, as outlined under the Act.

Code Amendment

- The State Government is progressing initiatives of State significance in the Riverbank Precinct including the development of the proposed new Women's and Children's Hospital.
- The area subject to review is located in the City Riverbank Zone and Adelaide Park Lands Zone in the Planning and Design Code.
- Four subzones currently apply within the City Riverbank Zone: Health, Entertainment, Cultural Institutions and Innovation.
- The Code Amendment seeks to review planning policy applying to the Riverbank Precinct in the affected area to ensure the Planning and Design Code suitably aligns with ongoing strategic planning objectives for the precinct.
- This includes the need to rezone land to support the development of the new Women's and Children's Hospital, support entertainment-related land uses west of Montefiore Road adjacent the riverbank, and provide more appropriate zoning for the existing Adelaide Botanic High School.
- To achieve this, a Code Amendment has been initiated for the purpose of seeking to rezone three areas immediately adjacent to the City Riverbank Zone - from Adelaide Park Lands Zone to the City Riverbank Zone and apply the Health Subzone, the Entertainment Subzone and the Innovation Subzone respectively.
- In preparing the Code Amendment, stakeholders and community will be provided with opportunities to provide input and feedback for consideration.

Health Precinct

- The new Women's and Children's Hospital will be located to the immediate west of the Royal Adelaide Hospital. Co-location is considered essential to enable the new hospital to access the existing helicopter landing facility at the Royal Adelaide Hospital.
- To maximise land use, and account for site constraints, the configuration and design of the new Women's and Children's Hospital building is focused on the provision of clinical services.
- There is also a need to locate ancillary uses that are essential to the day-to-day functioning of the hospital, such as stormwater management, carparking, end of trip facilities and health related office space, close by but separate to the new hospital.
- These ancillary uses need to be conveniently located, maintain direct physical connection with the new hospital building and be safely accessible.
- Stormwater management infrastructure will be located to the north of the hospital building on the land parcel bounded by railway lines.

- The most suitable location for these ancillary / related activities is on currently underutilised land immediately west of the railway corridor on Gaol Road.
- The existing SAPOL Barracks, Kate Cocks Park and Old Adelaide Gaol form part of the land west of the railway corridor and includes important state heritage listed buildings such as the Old Adelaide Gaol. The Code Amendment will not alter either the state heritage listings and/or protections over this area but will provide more scope for future use consistent with heritage policies.

Entertainment Precinct

- The Entertainment Precinct is the heart of activity, vibrancy and visitor economy. It includes the Adelaide Convention Centre, Adelaide Festival Centre and Sky City Casino.
- The precinct attracts millions of interstate and international visitors to the State, many of which will spend extensive time within this small part of the City.
- The majority of built form public spaces have (or are being) improved through recent investments in the Sky City, the Riverbank Footbridge development, Adelaide Convention Centre or Festival Plaza Development.
- Land to the west of the current Entertainment Subzone, north of the rail corridor, provides one of the few remaining sites for additional investment and activation of the Riverbank, some of which is currently used as at-grade parking. The land is located adjacent the Entertainment precinct and there is potential to complement existing entertainment, tourism, food and beverage offerings including the Adelaide Convention Centre and Adelaide Oval. It's noted the recently announced Adelaide Riverbank Arena proposed by the Adelaide Venue Management Corporation has been nominated in this location.

Innovation Precinct

- The new Adelaide Botanic High School which opened in 2019 is the first truly vertical school in South Australia and comprises the completely refurbished Reid building (comprising 6 learning levels, basement and open-plan plaza space at ground level) linked to a new 7 storey building.
- The school showcases the best of public education and 21st century learning, providing a focus on STEM subjects and offering state of the art lab spaces.
- The Code Amendment provides an opportunity for the new school and its curtilage to be better integrated with the nearby innovation precinct located at Lot Fourteen by being rezoned to City Riverbank Zone, Innovation Subzone consistent with this precinct.
- The existing important open space link 'Frome Park' (located to the immediate south of the high school) between Frome Road and the Adelaide Botanic Gardens will be maintained through policy and identification on an updated concept plan that integrates the site with Lot Fourteen.

Active Riverbank Precinct

- The Precinct largely comprises vacant open space along the riverbank. There are pockets of development, including Jolley's Boathouse and café located east of King William Road and Red Ochre Grill/River Café near the Torrens Weir. Other than these locations, there are no other permanent food/beverage venues located on the riverbank.
- The Precinct also comprise Elder Park and its heritage listed gazebo and is used as a space for large public events.

- There are a variety of other recreational facilities located in the Precinct, including tennis courts located on the northern banks, west of Montefiore Road, rowing clubs/ boathouses located on the southern banks of the Torrens, east of Morphett Street bridge and North Adelaide Par 3 Golf Course building located on the northern banks of the Torrens, east of the Torrens Weir.
- The Code Amendment therefore provides an opportunity to provide a supportive policy framework that:
 - Facilitates small scale development along the riverbank such as cafes and on-water structures
 - Protects and enhances Elder Park as a landscaped, open event space
 - Encourages a small scale, low rise development with land uses such as community, cultural, tourism, shops and licensed premises
 - Emphasises high quality design that complements the riverbank landscape
 - Promotes public access to the riverbank.

Stakeholder and community mapping

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
Minister for Health and Wellbeing - Stephen Wade MLC	High	The nWCH is a major SA Health project. The Minister will be keen to see this progress as smoothly as possible.	That they will be made aware of the Code Amendment and be kept informed.	Inform
Deputy Premier, Attorney-General and Minister for Planning and Local Government - Vickie Chapman MP	High	The Attorney-General will be the authority for the Code Amendment, as well as overseeing SCAP's role within the PDI Act 2016 (with SCAP being the relevant authority for the future nWCH development application).	That they will be made aware of the Code Amendment and be kept informed.	Inform
Premier and Minister for Tourism – Steven Marshall MP	High	The Premier has an interest in the delivery of initiatives of State significance in the Riverbank precinct including the development of the proposed (nWCH) and a potential arena.	That they will be made aware of the Code Amendment and be kept informed.	Inform
Minister for Education – John Gardner MP	Medium	The Minister is responsible for public education delivered at Adelaide Botanic High School, which is on land subject to a rezoning.	That they will be made aware of the Code Amendment and be kept informed.	Inform
Minister for Environment and Water (David Spiers MP)	Medium	The Minister has parcels of land in care, control and management that the Code Amendment applies to. Also has an interest in removal of significant trees, and any impacts on state heritage items.	That they will be made aware of the Code Amendment and be kept informed.	Inform
City of Adelaide and Adelaide Park Lands Authority (APLA)	High	Ensure that elected body is appropriately engaged. Interest in the orderly development of the city environs. Impacts on park lands. Interest in development of land in its care, control and management. City of Adelaide has previously been engaged in relation to the nWCH.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Adelaide Park Lands Preservation Association (APLPA)	High	Non-profit community based 'watchdog' to preserve and protect the park lands. Change of use from park lands. Impacts on park lands.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Department for Infrastructure and Transport	Medium	Government department responsible for State-maintained infrastructure and roads.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Inform
Department for Education	Medium	Government department that delivers public education at Adelaide Botanic High School, which is on land subject to a rezoning.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Inform
Riverbank Entertainment Precinct Advisory Committee (REPAC)	High	The REPAC is made up of representatives from organisations with a significant precinct presence, along with state and local government members. They will be interested in the Code Amendment and development and interaction with existing facilities in the precinct.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
State Commission Assessment Panel / State Planning Commission	Medium	Relevant authority for development applications for the nWCH.	That they will be made aware of the Code Amendment and be kept informed.	Inform
Renewal SA	High	Responsible for the strategic planning and development of the Riverbank Precinct. They will be keen to see the delivery to achieve the vision of the strategic plan.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
Capital City Committee	High	The Capital City Committee is a partnership of the Government of South Australia and the City of Adelaide. It exists to promote the strategic development of Adelaide as the capital of South Australia and one of the world's great small cities. It will be the coordinating body for Riverbank precinct development.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Department for Health and Wellbeing (DHW)	High	The nWCH is a major SA Health project. DHW will be keen to see this progress as smoothly as possible.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Office for Design and Architecture SA (ODASA)	Medium	ODASA promotes the value of good design and advocates for high quality design across South Australia's built environments.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Department for Environment and Water (DEW)	Medium	The department has an interest in removal of significant trees, and any impacts on state heritage items.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Adelaide Botanic High School	Medium	The school is on land that is subject to a possible rezoning.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Green Adelaide	Medium	Have an interest in greening metropolitan Adelaide. Will have an interest in impacts on the park lands from the proposed development.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Traditional owners	High	Kurna are the Traditional Owners of the subject sites and will be interested in the change of use and amenity proposed by the Code Amendment as well as any interaction with Aboriginal Heritage and opportunities to reflect and celebrate Kurna knowledge and culture Existing documentation identifies strong spiritual connection to the location.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
SA Tourism Commission	Medium	SA Tourism Commission will be keen to see the delivery of initiatives which promote tourism in SA, with a focus on the Entertainment precinct.	That they will be made aware of the Code Amendment and be kept informed.	Inform
South Australia Police (SAPOL)	High	SAPOL occupies land in proximity to the proposed site of the nWCH.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
Businesses (retail/restaurants/entertainment) within Riverbank Precinct including: <ul style="list-style-type: none"> - Adelaide Zoo - Adelaide Oval Stadium Management Authority - Adelaide Festival Centre - Adelaide Convention Centre - Adelaide Railway Station - Adelaide Rowing Club - Riverside Rowing Club - Pulteney Rowing Club - Pembroke Rowing Club - SkyCity Adelaide - Intercontinental Hotel - University of SA - University of Adelaide - Government House - Lot Fourteen - South Australian Museum - State Library - Art Gallery SA - Migration Museum - Torrens Parade Ground - Popeye River Cruises - Captain Jolleys Paddle Boats - Jolleys Boathouse - BBQ Buoys - Red Ochre Grill - Riverbank promenade eateries - Par 3 North Adelaide Golf Course - Any additional landowner or leaseholders with available contact details. 	Medium	There are a number of businesses within the Riverbank Precinct that will likely have an interest in how the proposed Code Amendment and development will impact their businesses (positive and negative).	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Historical Society of SA	Medium	The Historical Society of SA is likely to have interest in any impacts on state heritage items.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
SA Heritage Council	Medium	The SA Heritage Council provides strategic advice on heritage related matters in the administration of the Planning and Design Code. The council is likely to have an interest in how the development will impact heritage.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Adelaide Gaol Preservation Society	Medium	The Adelaide Gaol is near the subject site. The society is likely to have interest in how the proposed Code Amendment and development may impact the Adelaide Gaol.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
Significant operators in the West End Health Precinct: <ul style="list-style-type: none"> - SA Health and Medical Research Institute - Royal Adelaide Hospital - University of SA - University of Adelaide 	Medium	There are a number of significant land users/operators in close vicinity to the subject site. They are likely to have interest in the change of use and amenity proposed.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Adelaide West End Association	Medium	The West End Village Association advocates for the interests and residents of the West End precinct of Adelaide. They are likely to have interest in the change of use and amenity proposed by the Code Amendment.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Broader Adelaide community	Medium	The Code Amendment will help facilitate major projects for Adelaide which will likely be of interest to the broader Adelaide community e.g. removal of trees, development of park lands, impact on heritage issues.	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Adelaide Entertainment Centre	Medium	The Adelaide Entertainment Centre may be impacted by the potential development an arena in a city location, with an interest in the proposed policy in the Entertainment Subzone.	That they will be made aware of the Code Amendment and be kept informed.	Inform
Media	High	Providing information and analysis to the public on the nWCH development and 'hot button' issues– e.g. removal of trees, development of park lands, impact on heritage issues.	That they will be made aware of the Code Amendment and be kept informed.	Inform

Applying the Charter Principles

Stakeholder	Engagement need or technique
Key stakeholders	<p>Direct notification of proposed Code Amendment Direct invitation to participate in engagement Provide opportunities for focussed and direct engagement and where possible 'go to them' eg APLA meeting, City of Adelaide committee of Council meeting etc</p> <p>Techniques that will support the above include:</p> <ul style="list-style-type: none"> • Arranging meetings/presentations with listed key stakeholders • Direct mail/email to stakeholders • Event branding (pull-up banners, posters) • Event resources (factsheets, brochures, guides, FAQs – as needed) – digital and print • Display boards
Local residents / businesses	<p>Are made aware of proposed Code Amendment and opportunities to participate</p> <p>Information provided in easy to understand language and use of graphics and other visual tools to help understanding about what is being proposed and what it means for land use and built form outcomes on the ground Engagement opportunities are provided at different times of the day and week and in different formats to provide flexibility eg face to face, online, static display</p> <p>Techniques that will support the above include:</p> <ul style="list-style-type: none"> • Direct email/mail • Letterbox drop • Information drop-in session/s • Event branding (pull-up banners, posters) • Event resources (factsheets, brochures, guides, FAQs – as needed) – digital and print • Display boards
All stakeholders and general public	<p>Are made aware of proposed Code Amendment and opportunities to participate Information provided in easy to understand language and use of graphics and other visual tools to help understanding about what is being proposed and what it means for land use and built form outcomes on the ground Engagement opportunities are provided at different times of the day and week and flexibility of participation eg face to face, online, static display etc</p> <p>Techniques that will support the above include:</p> <ul style="list-style-type: none"> • Media release • Public consultation on the PlanSA website during the consultation period • Planning Ahead newsletter • YourSAy consultation website (including online survey) • Online survey(s) – feedback/exit/follow-up • Social media • Digital resources – factsheets, brochures, guides, FAQs – as needed (digital and/or print)

Staging your engagement

Stage	Objective	Stakeholders	Level of engagement	By when
1: Pre-engagement	We will undertake pre-consultation engagement with key stakeholders to gain early input to help shape the draft Code Amendment.	SA Government Ministers Key stakeholders e.g. APLA	Consult	May-August 2021
2: Public consultation	We will consult on the Code Amendment to provide an opportunity for affected or interested people/organisations to be made aware of the Code Amendment, have an opportunity to participate and influence the outcome.	All stakeholders	Consult	September-October 2021
3: Review feedback	We will review and summarise consultation feedback and prepare an engagement report and Instructions for Ministerial approval.	Minister for Planning and Local Government	N/A	Late October-November 2021
4: Inform of outcome	We will inform stakeholders of the outcome of the Code Amendment.	All stakeholders	Inform	November-December 2021

Planning your engagement approach

Stage	Engagement activity	Engagement level and objective of activity	Stakeholders/ target audience	Timing
1: Pre-engagement	Meetings with key stakeholders prior to formal consultation	Consult with key stakeholders to gain early input to help shape the draft Code Amendment	SA Government Ministers Key stakeholders e.g. APLA	May-August 2021
2: Public consultation	Public notice on the SA Planning Portal	To inform about the proposed Code Amendment, identify engagement opportunities and invite feedback	All stakeholders	September 2021
2: Public consultation	Website update (SA Planning Portal)	To inform about the proposed Code Amendment, identify engagement opportunities and invite feedback	All stakeholders	September 2021
2: Public consultation	Media release detailing the Code Amendment, promoting YourSay feedback opportunity and drop-in session/s and how to access more information	To inform about the proposed Code Amendment, identify engagement opportunities and invite feedback	All stakeholders	September 2021
2: Public consultation	Social media posts promoting YourSay opportunity and info/drop in session/s and link to more information	To inform about the proposed Code Amendment, identify engagement opportunities and invite feedback	All stakeholders	September 2021
2: Public consultation	Information brochure summarising key elements of the Code Amendment – to support correspondence,	To inform about the proposed Code Amendment, identify engagement opportunities and invite feedback	All stakeholders	September 2021

Stage	Engagement activity	Engagement level and objective of activity	Stakeholders/ target audience	Timing
2: Public consultation	Online survey to seek feedback on Code Amendment (hosted on Plan SA website and yourSAy)	To gather feedback from stakeholders of the proposed Code Amendment	All stakeholders	September 2021
2: Public consultation	Direct letter/email to owners, occupiers and known leaseholders in the Riverbank Precinct and the affected area	To inform about the proposed Code Amendment, identify engagement opportunities and invite feedback		September 2021
2: Public consultation	Letter box drop to adjoining land owners, occupiers and know leaseholders	To inform about the proposed Code Amendment, identify engagement opportunities and invite feedback	Those that don't have direct mail/email addresses eg surrounding residential areas	September 2021
2: Public consultation	Information drop-in sessions for public/ local residents/ local businesses	To inform about the proposed Code Amendment, identify engagement opportunities and invite feedback	All community and stakeholders	September 2021
4: Inform of outcome	Engagement summary report – what was heard through engagement and how it influenced final Code Amendment	To inform about the final Code Amendment and close the loop with engagement participants	All stakeholders	November-December 2021
4: Inform of outcome	Letter/email to those involved in the engagement communicating about final Code Amendment, engagement summary report and link to evaluation survey	To inform about the final Code Amendment and close the loop with engagement participants	Engagement participants	November-December 2021
4: Inform of outcome	Website updates (PlanSA website/YourSAy) providing final Code Amendment and engagement summary report	To inform about the final Code Amendment And close the loop with engagement participants	All stakeholders	November-December 2021
4: Inform of outcome	Feedback form/participant survey through YourSAy or direct email to participants	To obtain feedback and evaluate the engagement program	Engagement participants	November-December 2021

Applying the Charter principles in practice

Charter principle	How does your engagement approach/activities reflect this principle in action?
Engagement is genuine	<ul style="list-style-type: none"> • Engagement sought input early to help shape the proposal • Targeted at a wide range of stakeholders using a range of channels • Timelines sufficient for people to hear/see the opportunity to have a say and participate in the engagement • Easy to understand information to help audiences understand why it is relevant to them, what it means for land use and built form outcomes 'on the ground' and how they can have their say • A Consultation Report will be prepared in accordance with section 73(7) of the PDI Act, outlining what was heard and how it was responded to and the evaluation of engagement. This will be published on the SA planning portal.
Engagement is inclusive and respectful	<ul style="list-style-type: none"> • Engagement sought input early to help shape the proposal • Targeted at a wide range of stakeholders using a range of channels • Efforts to be made to ensure that those most affected or interested are aware of the proposed amendment and engaged through the most direct means possible eg direct letters and meetings • Timelines sufficient for people to hear/see the opportunity to have a say and participate in the engagement • Easy to understand information to help audiences understand why it is relevant to them, what it means for land use and built form outcomes 'on the ground' and how they can have their say • Comments and views are captured and considered
Engagement is fit for purpose	<ul style="list-style-type: none"> • A broad range of activities offered in a mix of ways, to reach a wide range of stakeholders <ul style="list-style-type: none"> - Stakeholders directly impacted will be targeted directly by the engagement (i.e. letters, meetings) - Stakeholders with specific interests will be directly communicated with - The general public will be informed through a variety of channels to gain maximum reach
Engagement is informed and transparent	<ul style="list-style-type: none"> • Information clearly articulates key areas of interest, what we are gathering feedback on, how participants can get involved and how feedback will be used • Information materials will be presented in easy to understand language and format, use visual tools and/or scenarios where possible to explain information and will not assume prior knowledge • Submissions will be acknowledged and advised of next steps in the process • An engagement report will be provided to participants and made publicly available
Engagement is reviewed and improved	<ul style="list-style-type: none"> • Measures of success are identified and will be evaluated at the conclusion of the engagement, and at each stage of engagement if required • Any issues raised about the engagement during the process will be considered and action will be taken if appropriate • As the engagement plan is implemented, debriefs will occur after key engagement activities to determine if any changes are required

Measuring success

At the completion of the engagement, all participants will be invited to assess the success of the engagement against performance criteria one to four, below. The Designated Entity will assess the success of the engagement against criteria five to nine. This evaluation will be included in the statutory report required to be prepared by the Designated Entity under section 73(7) of PDI Act (the Engagement Report). The Engagement Report provides details and analysis of engagement activities undertaken for the Code Amendment, and is provided to the Minister for Planning and Local Government. This Engagement Report will also be referenced in the State Planning Commission's Parliamentary Report under section 74(3)(b) of the Act, which is issued to the Environment Resources and Development Committee of Parliament following adoption of a Code Amendment.

#	Charter criteria	Charter performance outcomes	Respondent	Indicator ²	Evaluation tool ³ Exit survey / follow-up survey	Measuring success of project engagement
1	Principle 1: Engagement is genuine	<ul style="list-style-type: none"> People had faith and confidence in the engagement process. 	Community	I feel the engagement genuinely sought my input to help shape the proposal	Likert scale - strongly disagree to strongly agree	Per cent from each response.
2	Principle 2: Engagement is inclusive and respectful	<ul style="list-style-type: none"> Affected and interested people had the opportunity to participate and be heard. 	Community	I am confident my views were heard during the engagement	Likert scale - strongly disagree to strongly agree	Per cent from each response.
			Project Lead	The engagement reached those identified as community of interest.	<ul style="list-style-type: none"> Representatives from most community groups participated in the engagement Representatives from some community groups participated in the engagement There was little representation of the community groups in engagement. 	Insert chosen answer from previous column.
3	Principle 3: Engagement is fit for purpose	<ul style="list-style-type: none"> People were effectively engaged and satisfied with the process. People were clear about the proposed change and how it would affect them. 	Community	I was given sufficient information so that I could take an informed view.	Likert scale - strongly disagree to strongly agree	Per cent from each response.
				I was given an adequate opportunity to be heard	Likert scale - strongly disagree to strongly agree	Per cent from each response.
4	Principle 4: Engagement is informed and transparent	<ul style="list-style-type: none"> All relevant information was made available and people could access it. People understood how their views were considered, the reasons for the outcomes and the final decision that was made. 	Community	I felt informed about why I was being asked for my view, and the way it would be considered.	Likert scale - strongly disagree to strongly agree	Per cent from each response.
5	Principle 5: Engagement processes are reviewed and improved	<ul style="list-style-type: none"> The engagement was reviewed and improvements recommended. 	Project Lead	Engagement was reviewed throughout the process and improvements put in place, or recommended for future engagement	<ul style="list-style-type: none"> Reviewed and recommendations made Reviewed but no system for making recommendations Not reviewed 	Insert chosen answer from previous column
6	Engagement occurs early	<ul style="list-style-type: none"> Engagement occurred before or during the drafting of the planning policy, strategy or scheme when there was an opportunity for influence. 	Project Lead	Engagement occurred early enough for feedback to genuinely influence the planning policy, strategy or scheme	<ul style="list-style-type: none"> Engaged when there was opportunity for input into scoping Engaged when there was opportunity for input into first draft Engaged when there was opportunity for minor edits to final draft Engaged when there was no real opportunity for input to be considered 	Insert chosen answer from previous column
7	Engagement feedback was considered in the development of planning policy, strategy or scheme	<ul style="list-style-type: none"> Engagement contributed to the substance of a plan or resulted in changes to a draft. 	Project Lead	Engagement contributed to the substance of the final plan	<ul style="list-style-type: none"> In a significant way In a moderate way In a minor way Not at all 	Insert chosen answer from previous column
8	Engagement includes 'closing the loop'	<ul style="list-style-type: none"> Engagement included activities that 'closed the loop' by providing feedback to participants/ community about outcomes of engagement 	Project Lead	Engagement provided feedback to community about outcomes of engagement	<ul style="list-style-type: none"> Formally (report or public forum) Informally (closing summaries) No feedback provided 	Insert chosen answer from previous column
9	Charter is valued and useful	<ul style="list-style-type: none"> Engagement is facilitated and valued by planners 	Project Lead	Identify key strength of the Charter and Guide Identify key challenge of the charter and Guide		Insert key strength and key challenge

Closing the loop and reporting back

How will you respond to participants?	Who's responsible?	When will you report back?
<p>All participants will be informed upon completion of the Code Amendment through the following:</p> <ul style="list-style-type: none"> • Letters/emails to participating stakeholders and community acknowledging their time taken in providing input, summarising key themes and highlighting changes to Code Amendment sought and inviting them to complete the evaluation survey • Plan SA website and YourSAy update with/link to the new section of the Code • Social media and LinkedIn posts • Planning Ahead newsletter update 	<p>The Chief Executive through the Attorney-General's Department</p>	<p>Within four weeks of the amendment coming into effect.</p>

Appendix A

Example community evaluation survey to meet minimum performance indicators

Activity: e.g. stakeholder workshop, submission, open day

Date:

I am a: resident, stakeholder, etc

Please indicate the extent to which you agree or disagree with the following statements:

(1 = strongly disagree and 5 = strongly agree)

Evaluation Statement		Strongly disagree	Disagree	Not sure	Agree	Strongly agree
1	I feel the engagement genuinely sought my input to help shape the proposal	1	2	3	4	5
	Comment:					
2	I am confident my views were heard during the engagement	1	2	3	4	5
	Comment:					
3	I was given an adequate opportunity to be heard	1	2	3	4	5
	Comment:					
4	I was given sufficient information so that I could take an informed view.	1	2	3	4	5
	Comment:					
5	I felt informed about why I was being asked for my view, and the way it would be considered.	1	2	3	4	5
	Comment:					

Example project manager evaluation exercise to meet minimum performance indicators

This exercise can be completed by the engaging entity (planner, proponent or engagement manager) following an engagement activity or at the end of the entire engagement process.

It may be completed online or in hard copy.

Please consider your engagement process as a whole and provide the most appropriate response.

	Evaluation statement	Response options
1	The engagement reached those identified as the community of interest	<input type="checkbox"/> Representatives from most community groups participated in the engagement <input type="checkbox"/> Representatives from some community groups participated in the engagement <input type="checkbox"/> There was little representation of the community groups in engagement
	Comment:	
2	Engagement was reviewed throughout the process and improvements put in place, or recommended for future engagement	<input type="checkbox"/> Reviewed and recommendations made in a systematic way <input type="checkbox"/> Reviewed but no system for making recommendations <input type="checkbox"/> Not reviewed
	Comment:	
3	Engagement occurred early enough for feedback to genuinely influence the planning policy, strategy or scheme	<input type="checkbox"/> Engaged when there was opportunity for input into scoping <input type="checkbox"/> Engaged when there was opportunity for input into first draft <input type="checkbox"/> Engaged when there was opportunity for minor edits to final draft <input type="checkbox"/> Engaged when there was no real opportunity for input to be considered
	Comment:	
4	Engagement contributed to the substance of the final plan	<input type="checkbox"/> In a significant way <input type="checkbox"/> In a moderate way <input type="checkbox"/> In a minor way <input type="checkbox"/> Not at all
	Comment:	
5	Engagement provided feedback to community about outcomes of engagement	<input type="checkbox"/> Formally (report or public forum) <input type="checkbox"/> Informally (closing summaries) <input type="checkbox"/> No feedback provided
	Comment:	
6	Identify key strength of the Charter and Guide	<input type="checkbox"/> Provide drop down list with options based on charter attributes (in future)
	Comment:	

	Evaluation statement	Response options
7	Identify key challenge of the charter and Guide	<input type="checkbox"/> Provide drop down list with options based on charter attributes (in future)
	Comment:	