

29 July 2022

Mayor Jan-Claire Wisdom  
Adelaide Hills Council  
PO Box 44 WOODSIDE SA 5244

By email: [jcwisdom@ahc.sa.gov.au](mailto:jcwisdom@ahc.sa.gov.au)

Dear Mayor Wisdom

### **Campbelltown City Council Stage 2 Boundary Change General Proposal**

I write to inform you that the South Australian Local Government Boundaries Commission (the Commission) has received a council initiated Stage 2 Boundary Change General Proposal (the Proposal) from the Campbelltown City Council. The Proposal relates to a boundary change between the Campbelltown City Council and the Adelaide Hills council in the areas of Rostrevor and Woodforde.

At its meetings on 18 May 2022 and 20 July 2022, the Commission considered the Campbelltown City Council's Proposal. Your correspondence of 15 July 2022 was noted by the Commission.

As you are aware, the process by which the Commission deals with boundary change proposals under Chapter 3 Part 2 of the *Local Government Act 1999* (the Act) is set out in the nine guidelines that the Commission has published on this matter.

When discussing a proposal, the Commission gives close consideration to the requirements of *Guideline 3 – Submitting a Proposal to the Commission* and the principles contained under section 26 of the Act. These principles are of fundamental importance to boundary change proposals and ultimately form the basis of any recommendation that the Commission may make to the Minister.

The Commission formed the view that the Proposal meets the requirements of Guideline 3 and generally aligns with the section 26 principles. The Commission therefore determined that an inquiry into the Proposal may proceed in accordance with Section 31 of the Act and *Guideline 4 – Investigations of General Proposals Initiated by Councils*.

I must emphasise that the Commission's determination to inquire into the Proposal does not mean that the Proposal has been recommended to proceed. A recommendation to the Minister regarding this Proposal can only be made once the Commission has conducted and considered the findings of an inquiry.

Section 31(1)(b) of the Act enables the Commission to appoint one or more investigators to conduct the inquiry. It is expected that the inquiry into the Proposal will require the appointment of a number of specialised investigators, given the extensive potential impact that the proposal may have on affected councils.

The appointment of investigators will be undertaken in accordance with the Act, and with *Guideline 5 – Appointment of Investigators for General Proposals*. As s 31(2) of the Act makes clear, the Commission must seek to ensure, as far as is reasonably practicable that the qualifications, knowledge, expertise and experience of a particular investigator are relevant to the inquiry for which the investigator is being appointed.

Given this, an overview of the matters that the Commission is of the view should be inquired into for this proposal is attached. **The Commission invites your Council to comment on this document to assist the Commission to formulate an estimate of costs** that is as accurate as possible. I would appreciate it if any comments could be provided by **29 August 2022**.

In accordance with s 31 (2)(b) of the Act, the Commission must also consult with councils affected by the proposal on the proposed appointment of investigators. While the Commission will therefore consult with your Council before formally appointing investigators, you may also wish make comments on these appointments at this stage.

In accordance with *Guideline 8 - Costs*, the Commission's next step will be to obtain a cost estimate for the inquiry. It is anticipated that this will be provided to the Campbelltown City Council for its consideration following the conclusion of the 2022 periodic local government elections. As you may be aware, the inquiry will only proceed if the Campbelltown City Council provides a clear direction to do so, when it has considered this cost estimate.

I also note that, if the inquiry proceeds, engagement and consultation for an inquiry will be undertaken with the engagement principles and the mandatory requirements outlined in *Guideline 9 – Engagement and Consultation*. As part of the inquiry, an engagement and communications plan will be developed which will outline how the engagement process will proceed.

I take this opportunity to emphasise that this engagement will be extensive, and involve affected councils and their communities to ensure that the Commission is fully informed of all views. Equally, it is essential that the affected communities have the opportunity to make their views known to the Commission in the context of full information about the potential impacts of the Proposal, as these are detailed through the Commission's inquiry.

The Commission understands that the Adelaide Hills Council may wish to keep your community informed about the Proposal and the inquiry process.

If your Council does choose to provide information to your community regarding the Proposal, the Commission requests that you clarify that the Commission is an independent statutory authority that will undertake its own consultation to ensure that it fully understands the informed views of all affected communities on any proposed boundary change before it makes a recommendation to the Minister.

Accordingly, as noted above, both your Council and community will be closely engaged with any inquiry that may proceed.

This will provide an opportunity for your Council to provide submissions to the Commission that may include the matters the Council has raised in previous correspondence to date.

As part of any inquiry, the Commission or the investigator(s) may request additional information from your Council in accordance with section 32A(1) of the Act and Guideline 4. This will allow the Commission to obtain the information it believes relevant to assist in undertaking the inquiry. The Commission would appreciate your Council's assistance with providing this information in a timely manner.

To assist the Commission in finalising this Proposal, please nominate a staff member in your Council who can act as the primary contact person for the Commission while considering the Proposal.

I also advise that, under the Commission's publication policy, the information about the Proposal has been made available at— [www.dit.sa.gov.au/local-government/boundaries-commission](http://www.dit.sa.gov.au/local-government/boundaries-commission).

Thank you for your Council's co-operation in this matter. If you have further questions, please contact the Commission on 7109 7164 or [boundaries.commission@sa.gov.au](mailto:boundaries.commission@sa.gov.au).

Yours sincerely



Rob Donaldson

**CHAIR**

**SOUTH AUSTRALIAN LOCAL GOVERNMENT BOUNDARIES COMMISSION**

Attachment: Outline of matters to be investigated – Campbelltown City Council Boundary Change General Proposal Inquiry Plan