



AGFMA • FACT SHEET

Security Clearances and other Site Specific Requirements

Audience



Participating Agencies



AGFMA FMSP



Contractors

Purpose

This Fact Sheet provides information regarding security clearances and other site specific requirements (such as vaccinations) required for Ventia personnel, as the Government appointed Facilities Management Service Provider, and their Contractors attending Participating Agency sites.

Background

All Ventia personnel and Contractors attending Participating Agency sites may require security clearances depending on the Participating Agency requirements. These requirements are based upon the services delivered by the Participating Agency, the site function, information about/contained within the site and possible interaction to specific residents or members of the public residing/attending the site.

Security Clearances required for Participating Agency sites may vary and relate to the specified residents or members of the public attending the site which may include working or volunteering with children, people with a disability, or those in aged care.

Participating Agencies may have other site specific requirements for Ventia personnel and Contractors such as vaccinations.

Roles and Responsibilities

Participating Agencies must determine their security clearances and other site specific requirements based upon their own risk profile and services delivered from those sites, and communicate those requirements to Ventia.

Security clearances and other site specific requirements will be detailed within an Access Plan that Ventia will develop/maintain, in consultation with each Participating Agency. Once an Access Plan is accepted by a Participating Agency, Ventia, is responsible for ensuring their Contractors undertake and maintain the required security clearances or other site specific requirements as per that Access Plan.

Agencies have a responsibility to advise Ventia of any changes to the security clearance or other site specific requirements. If Ventia Personnel or a Contractor attend a site and are unable to enter to perform works because there are additional security clearances or site specific requirements not previously communicated by the Participating Agency to Ventia, then Ventia/Contractor may seek costs of attending the site that the Participating Agency will be required to pay.

For More Information

Contact the AGFMA Team - DIT.AGFMASC@sa.gov.au