



Government
of South Australia

The Hon Stephan Knoll MP
Member for Schubert

Reference: SKNOLL171238

Mr Blair Boyer MP
Member for Wright
PO Box 1111
GOLDEN GROVE VILLAGE SA 5125

Dear Mr Boyer

**NOTICE OF DETERMINATION – REQUEST FOR ACCESS TO DOCUMENTS
UNDER THE FREEDOM OF INFORMATION ACT 1991**

I refer to your application to the Office of the Minister for Transport, Infrastructure and Local Government, Minister for Planning made under the *Freedom of Information Act 1991* (the Act) which was received 18 February 2019.

You have requested access to:

“Since 17 March 2018, copies of all invoices and receipts of charges against the Office Manager’s credit card in the Office of the Minister for Transport, Infrastructure, Planning and Local Government.”

A search of documents held by the Office of the Minister for Transport, Infrastructure and Local Government, Minister for Planning was undertaken. I wish to advise that 15 documents were identified within the scope of your request.

Please refer to the attached schedule that describes each document and sets out my determination and reasons in summary form.

Documents released in full

I have determined to release to you in full documents 001, 005 to 009 and 012 to 015.

Documents released in part

Documents 002 to 004 and 011 consist of information relating to the personal affairs of third parties. I have removed the personal contact details within those documents that I have determined are exempt in accordance with clause 6(1) of the Act which states –

6-Documents affecting personal affairs

(1) A document is an exempt document if it contains matter the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead.)

Minister for Transport, Infrastructure and Local Government
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



Documents 002, 003 and 010 contain account numbers which form part of business and financial affairs of the Office of the Minister for Transport, Infrastructure and Local Government, Minister for Planning. These account numbers are still active. If released there is a possibility that some adverse effect could flow from their disclosure.

I have determined to exempt this information pursuant to clause 7(1) (c) of the Act which states –

7 – Documents affecting business affairs

(1) A document is an exempt document—

(c) if it contains matter—

(i) consisting of information (other than trade secrets or information referred to in paragraph (b)) concerning the business, professional, commercial or financial affairs of any agency or any other person; and

(ii) the disclosure of which—

(A) could reasonably be expected to have an adverse effect on those affairs or to prejudice the future supply of such information to the Government or to an agency; and

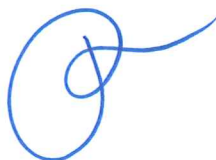
(B) would, on balance, be contrary to the public interest.

There are two invoices of charges against the Office Manager's credit card that are publicly available as part of the Proactive Disclosure for the Minister's Domestic/Regional Travel. Both invoices are included in the Proactive Disclosure for October 2018 and can be located on the following webpage - https://dpti.sa.gov.au/open_government/proactive_disclosure/ministers under Domestic/Regional Travel, 2018, October 2018.

Attached is an explanation of the provisions of the Act which details your rights to review and appeal this determination, and the process to be followed.

If you have any questions in relation to the matter, please contact Rachel Stone, Freedom of Information Officer on telephone (08) 7109 8419 or via email at rachel.stone@sa.gov.au

Yours sincerely



Jenna Phillips-Wilkinson

Accredited FOI Officer

Office of the Minister for Transport, Infrastructure and Local Government

Minister for Planning



March 2019

Encl

SCHEDULE OF DOCUMENTS - FREEDOM OF INFORMATION APPLICATION NUMBER

SKNOLL171238

Document Number	Description of Document	Date of Document	Author	Determination	Schedule Clause Applied
				Release / Partial Release / Refuse Access	
001	Tax Invoice	20/04/2018	News Pty Limited	Release	
002	Invoice Payment Receipt	27/04/2018	CarePark	Partial Release	6(1), 7(1)(c)
003	Invoice Payment Receipt	1/05/2018	CarePark	Partial Release	6(1), 7(1)(c)
004	Tax Invoice	7/05/2018	Officeworks	Partial Release	6(1)
005	Tax Invoice	14/05/2018	News Pty Limited	Release	
006	Tax Invoice	14/06/2018	News Pty Limited	Release	
007	Tax Invoice	14/07/2018	News Pty Limited	Release	
008	Tax Invoice	14/08/2018	News Pty Limited	Release	
009	Tax Invoice	14/09/2018	News Pty Limited	Release	
010	Receipts, x 2	25/09/2018	Officeworks	Partial Release	7(1)(c)
011	Tax Invoice	8/10/2018	Service SA	Partial Release	6(1)
012	Tax Invoice	14/10/2018	News Pty Limited	Release	
013	Tax Invoice	14/11/2018	News Pty Limited	Release	
014	Tax Invoice	14/12/2018	News Pty Limited	Release	
015	Tax Invoice	14/01/2019	News Pty Limited	Release	

FREEDOM OF INFORMATION ACT 1991
YOUR RIGHTS TO REVIEW

INTERNAL REVIEW

If you are dissatisfied or concerned with the decision of this Agency regarding access to documents or the request for amendment to your personal records, you can apply for an Internal Review of that decision.

To apply for an Internal Review you must write a letter addressed to the Principal Officer or lodge an Internal Review application form with the Principal Officer of this Agency. The legislated application fee must accompany all applications, unless the fee was waived in the original Freedom of Information application, in which case there would be no fee payable for the application. The application must be lodged within 30 days after being notified of the decision.

The Agency will undertake the Internal Review and advise you of its decision within 14 days of receipt of the application.

Where the decision was made by the Minister or Principal Officer of the Agency, you are unable to request an Internal Review but you can apply for an External Review by the Ombudsman, or SACAT.

You are unable to apply for an Internal Review regarding a decision to extend the time limit for dealing with an application but you can apply for an External Review.

EXTERNAL REVIEW BY THE OMBUDSMAN

If the Agency does not deal with your Internal Review application within 14 calendar days (or you remain unhappy with the outcome of the Internal Review) you are entitled to an External Review by the Ombudsman SA.

You may also request an External Review by the Ombudsman if you have no right to an Internal Review.

The application for review by the Ombudsman should be lodged within 30 days after the date of a determination. The Ombudsman's Office, at their discretion, may extend this time limit.

Investigations by the Ombudsman are free. Further information is available from the Office of the Ombudsman by telephone on 8226 8699 or toll free 1800 182 150 (within SA).

REVIEW BY THE SOUTH AUSTRALIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (SACAT)

If you are still dissatisfied with the decision made by this Agency after an Internal Review or after a review by the Ombudsman, you can request a review from SACAT.

You must exercise your right of review to SACAT within 30 calendar days after being advised of the determination or the results of any other Internal or Ombudsman Review. Any costs will be determined by SACAT, where applicable. For more information, contact;

South Australian Civil and Administrative Tribunal (SACAT)
Phone: 1800 723 767 Email: sacat@sacat.sa.gov.au

Tax Invoice / Adjustment Note

News Pty Limited
2 Holt Street
Surry Hills NSW 2010
Australia

ABN: 47 007 871 178
Date: Apr 20, 2018

Tax Invoice / Adjustment Note #34535870-1

The Advertiser Digital Membership Monthly

Total Amount Paid Excluding GST \$13.64
Total GST Paid \$1.36
Total Amount Paid Including GST \$15.00

Print

Close

Care Park - Customer Invoice Payment Receipt

Dear Customer,

We have recently processed a payment on your behalf.

Transaction Details

Payment Time:	27-Apr-2018 15:18:43
Reference One:	7(1)(c)
Reference Two:	
Payment Receipt Number:	91527476
Payment Amount (AUD):	1107.37 (including a surcharge amount of 16.37)
Credit Card Number:	7(1)(c)
Credit Card Expiry Date:	
Credit Card Cardholder:	6(1)

Note: This payment will appear on your credit card statement with the merchant reference 'Care Park - Customer Invoice'.

Kind Regards,

Care Park - Customer Invoice

Print

Close

Care Park - Customer Invoice Payment Receipt

Dear Customer,

We have recently processed a payment on your behalf.

Transaction Details

Payment Time:	01-May-2018 11:40:58
Reference One:	7(1)(c)
Reference Two:	
Payment Receipt Number:	92371626
Payment Amount (AUD):	1105.34 (including a surcharge amount of 16.34)
Credit Card Number:	7(1)(c)
Credit Card Expiry Date:	
Credit Card Cardholder:	6(1)

Note: This payment will appear on your credit card statement with the merchant reference 'Care Park - Customer Invoice'.

Kind Regards,

Care Park - Customer Invoice

Phillips-Wilkinson, Jenna (DPTI)

From: 6(1)
Sent: Tuesday, 19 February 2019 11:43 AM
To: 6(1)
Subject: FW: Office Works - Confirmation of Order 157281165

6(1)

Please see below.

Regards,

6(1)

We acknowledge and respect Aboriginal peoples as South Australia's first peoples and nations, we recognise Aboriginal peoples as traditional owners and occupants of land and waters in South Australia and that their spiritual, social, cultural and economic practices come from their traditional lands and waters; and they maintain their cultural and heritage beliefs, languages and laws which are of ongoing importance; We pay our respects to their ancestors and to their Elders.

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From: 6(1)
Sent: Monday, 7 May 2018 11:45 AM
To: 6(1)
Subject: Office Works - Confirmation of Order 157281165



Order Confirmation & Tax Invoice

Dear 6(1)

Your Order: **157281165** is being prepared for collection at **Gawler Place Officeworks**.

We will contact you when your order is ready for collection.

When collecting your order, please bring this order confirmation along with photo identification and see one of our team speak to a team member at Gawler Place Officeworks.

Issued To:

6(1)

Order Date: 26/04/2018

Product / Description

 **Collection 1**

Avery Business Cards Matt White 100 Sheets 10 Per Page
Product Code: AV959026 | Unit Price: \$97.95 | Quantity: 1

* GST free items

Billing and Collection

Your address

6(1)


136 North Terrace,
ADELAIDE SA 5000

Warm regards,
The Officeworks Team

We would appreciate your feedback.

Tell us what you think

 [Join Our Email List](#)

 [Access My Account](#)

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Tax Invoice / Adjustment Note

News Pty Limited
2 Holt Street
Surry Hills NSW 2010
Australia

ABN: 47 007 871 178
Date: May 14, 2018

Tax Invoice / Adjustment Note #34535870-2

The Advertiser Digital Membership Monthly

Total Amount Paid Excluding GST \$14.09
Total GST Paid \$1.41
Total Amount Paid Including GST \$15.50

Tax Invoice / Adjustment Note

News Pty Limited
2 Holt Street
Surry Hills NSW 2010
Australia

ABN: 47 007 871 178
Date: Jun 14, 2018

Tax Invoice / Adjustment Note #34535870-3

The Advertiser Digital Membership Monthly

Total Amount Paid Excluding GST \$13.64
Total GST Paid \$1.36
Total Amount Paid Including GST \$15.00

Tax Invoice / Adjustment Note

News Pty Limited
2 Holt Street
Surry Hills NSW 2010
Australia

ABN: 47 007 871 178
Date: Jul 14, 2018

Tax Invoice / Adjustment Note #34535870-4

The Advertiser Digital Membership Monthly

Total Amount Paid Excluding GST \$14.09

Total GST Paid \$1.41

Total Amount Paid Including GST \$15.50

Tax Invoice / Adjustment Note

News Pty Limited
2 Holt Street
Surry Hills NSW 2010
Australia

ABN: 47 007 871 178

Date: Aug 14, 2018

Tax Invoice / Adjustment Note #34535870-5

The Advertiser Digital Membership Monthly

Total Amount Paid Excluding GST \$14.09

Total GST Paid \$1.41

Total Amount Paid Including GST \$15.50

Tax Invoice / Adjustment Note

News Pty Limited
2 Holt Street
Surry Hills NSW 2010
Australia

ABN: 47 007 871 178

Date: Sep 14, 2018

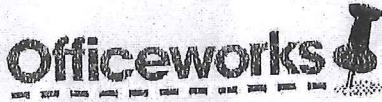
Tax Invoice / Adjustment Note #34535870-6

The Advertiser Digital Membership Monthly

Total Amount Paid Excluding GST \$13.64

Total GST Paid \$1.36

Total Amount Paid Including GST \$15.00



www.officeworks.com.au
Officeworks Prospect
PH: (08) 8349 3200

Officeworks Ltd ABN 36 004 763 526
TAX INVOICE (Q1 2018/19) 25/09/2018

AV85654 \$54.00
AVERY PP WHITE DIVIDER 1-54
5 at \$10.80

TOTAL \$54.00
GST Included in Total \$4.91
* GST Free item

Eft Purchase \$54.00
Officeworks
Prospect SA AU
25/09/18 12 53588422 050301
7(1)(c) VISA
CREDIT ACCOUNT Visa Credit
APSN 0000 ATC 0001 A0000000031010
PURCHASE AUD\$ 54.00
RRN 001381112001 (00)APPROVED
AUTH 762970
NO PIN OR SIGNATURE REQUIRED

Please retain receipt for return/exchange.
For updated return policy details go to officeworks.com.au
Team Member: Lawrence



25/09/2018 8:01:52 AM 9136503001381112

Tell us what you think
To provide feedback go to officeworks.com.au/503



www.officeworks.com.au
Officeworks Prospect
PH: (08) 8349 3200

Officeworks Ltd ABN 36 004 763 526
TAX INVOICE (Q1 2018/19) 25/09/2018

AV85654 \$54.00
AVERY PP WHITE DIVIDER 1-54
5 at \$10.80

TOTAL \$54.00
GST Included in Total \$4.91
* GST Free item

Eft Purchase \$54.00
Officeworks
Prospect SA AU
25/09/18 08:02 53588422 050301
7(1)(c) VISA
CREDIT ACCOUNT Visa Credit
APSN 0000 ATC 0002 A0000000031010
PURCHASE AUD\$ 54.00
RRN 001381145001 (00)APPROVED
AUTH 622965
NO PIN OR SIGNATURE REQUIRED

Please retain receipt for return/exchange.
For updated return policy details go to officeworks.com.au
Team Member: Lawrence



25/09/2018 8:02:25 AM 9136503001381145

Tell us what you think
To provide feedback go to officeworks.com.au/503



Government
of South Australia

service SA

TAX INVOICE
08/10/2018
#IN005559

Delivery Address

Billing Address

Service SA
GPO Box 1533
5001 Adelaide
Australia
13 23 24

6(1)

136 North Terrace
5000 Adelaide
Australia

6(1)

136 North Terrace
5000 Adelaide
Australia

Invoice Number	Invoice Date	Order Reference	Order date
#IN005559	08/10/2018	NVAZZBYQW	08/10/2018

Reference	Product	GST Rate	Unit Price (GST excl.)	Qty	Total price including GST (GST excl.)
GIC170	Desk Calendar 2019	10 %	\$1.32	17	\$22.41

GST Detail	GST Rate	Base price	Total GST
Products	10.000 %	\$22.41	\$2.24
Shipping	10.000 %	\$2.91	\$0.29

Payment Method	Credit Card (BPOINT)	\$27.85
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Total Products	\$22.41
Shipping Cost	\$2.91
Total (GST excl.)	\$25.32
Total GST	\$2.53
Total price including GST	\$27.85

Tax Invoice / Adjustment Note

News Pty Limited
2 Holt Street
Surry Hills NSW 2010
Australia

ABN: 47 007 871 178
Date: Oct 14, 2018

Tax Invoice / Adjustment Note #34535870-7

The Advertiser Digital Membership Monthly

Total Amount Paid Excluding GST \$27.27

Total GST Paid \$2.73

Total Amount Paid Including GST \$30.00

Tax Invoice / Adjustment Note

News Pty Limited
2 Holt Street
Surry Hills NSW 2010
Australia

ABN: 47 007 871 178

Date: Nov 14, 2018

Tax Invoice / Adjustment Note #34535870-8

The Advertiser Digital Membership Monthly

Total Amount Paid Excluding GST \$27.27

Total GST Paid \$2.73

Total Amount Paid Including GST \$30.00

Tax Invoice / Adjustment Note

News Pty Limited
2 Holt Street
Surry Hills NSW 2010
Australia

ABN: 47 007 871 178
Date: Dec 14, 2018

Tax Invoice / Adjustment Note #34535870-9

The Advertiser Digital Membership Monthly

Total Amount Paid Excluding GST \$27.27
Total GST Paid \$2.73
Total Amount Paid Including GST \$30.00

Tax Invoice / Adjustment Note

News Pty Limited
2 Holt Street
Surry Hills NSW 2010
Australia

ABN: 47 007 871 178

Date: Jan 14, 2019

Tax Invoice / Adjustment Note #34535870-10

The Advertiser Digital Membership Monthly

Total Amount Paid Excluding GST \$27.27

Total GST Paid \$2.73

Total Amount Paid Including GST \$30.00