

Data and Reporting

The PlanSA portal allows the collection, retention, and analysis of data for development under the *Planning, Development and Infrastructure Act 2016*.

This document provides an overview of the key reporting measures and techniques available within the PlanSA portal, and how they are used.

Councils have access to the following reporting tools:

- Development Application Processing (DAP) system
- Power BI Reporting Service.

Development Application Processing (DAP) System

The Development Application Processing (DAP) System is used to lodge and manage development applications for assessments under the *Planning, Development and Infrastructure Act 2016*.

For decision makers within the PlanSA system information can be drawn from the DAP dashboards and advanced searches that can be copied or extracted to excel for analysis.

In addition, DAP includes the following report types to assist with day-to-day tasks for assessors:

- unallocated applications
- days left in verification
- referral agency response days left
- relevant authority referral response days left
- public notification days left
- allocated applications
- days left until decision
- inspection allocated applications
- internal referral assigned
- building notifications report
- inspection status
- active variation
- ESP report
- further information requests
- practice experience report
- a link to the PowerBI reports is found in this section of DAP.

Power BI Reporting Service

PlanSA utilises Microsoft Power BI to enable the visualisation of data and sharing of insights about the PlanSA System.

The following Power BI reports provide information to councils (and some government agencies) for applications lodged under the *Planning, Development and Infrastructure Act 2016*.

<p><i>Financial Report Service</i></p>	<p>Councils can use this report service to produce financial reports in relation to fees payable for development applications, including:</p> <ul style="list-style-type: none"> • recipient created tax invoice • receipts report • daily till report • disbursement report • refunds report
<p><i>Workload Management Report</i></p>	<p>The Workload Management Report is a workload resource. It provides a snapshot of the council's development assessment workload, as of today (i.e., a virtual in-tray).</p> <p>Data / information includes:</p> <ul style="list-style-type: none"> • consent level data where the council is the relevant authority • workload analysis (by date range) • workload 'as of today' • assessment timeframes • assessment workload – progress – stages • development approvals in progress • verification workload
<p><i>Council Area Report</i></p>	<p>The Council Area Report is a self-service reporting resource. It provides unrefined data that can be interrogated to identify application trends, and totals, for the whole of the council area (notwithstanding the relevant authority).</p> <p>Data / information includes:</p> <ul style="list-style-type: none"> • all development activity in the council area (all relevant authority types) • application and consent level data • development trend analysis (by zone, application type, element etc)

<i>Building Inspections</i>	<p>Councils are required to undertake a certain percentage of building inspections by building class and what has been notified. The Building Inspections and Compliance report assists councils with the tracking and monitoring of building inspections and notifications and their compliance against these inspection targets.</p> <p>Data / information includes:</p> <ul style="list-style-type: none"> • inspections compliance • inspections analysis • statement of compliance
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PlanSA data is used by other stakeholders such as government agencies and the community.

The Australian Bureau of Statistics (ABS)

The Australian Bureau of Statistics (ABS) draws Building Activity Data from plan.sa.gov.au for any applications lodged via the PlanSA portal.

Note: any mandatory notifications for development applications previously approved under the *Development Act 1993* will continue to be reported using existing methods.

Development Application Register

A Development Application Register (the Register) provides development information in relation to a lodged application. The information included in the Register is defined by Regulation 120 of the *Planning, Development and Infrastructure (General) Regulations 2017* and includes details such as lodgement date, status, relevant authority and referral details.

The Register can be used to find and track a development application from lodgement to decision. The search function includes several filters including council area, decision authority and application ID to enable the narrowing of a search to a specific location or application.

Data from the Register can be downloaded in a CSV file format.

Valuer-General Reporting

The Valuer-General utilises development approval information to determine impacts on property valuation. This service is delivered in conjunction with Land Services SA. Section 27 of the *Valuation of Land Act 1971* permits the Valuer-General to access documents of any council or state government agency.

To further understand the valuation process, refer to the [Valuer-General's fact sheet](#).

Federal Assistance Grants

The Australian Government provides grants to local government to supplement operational funding.

Data relevant to the Federal Assistance Grants, including development assessment operations, is provided by PlanSA on an annual basis.

Performance Indicators Scheme

Performance indicators are ways of monitoring development activity enabled by the planning system.

The Performance Indicators Scheme (the Scheme) became operational on 1 July 2020 and is used to obtain data and statistics from the PlanSA portal, rather than the previous manual collection of statistics from councils. Through integration with the portal, the Scheme monitors and evaluates the land use planning system in South Australia and helps support the principles of transparency and accountability.

The Scheme is overseen and reported on by the State Planning Commission (with the approval of the Minister) and Performance Indicator reports are produced annually.

Performance Indicators Scheme Annual Reports are publicly available on the PlanSA portal.

Section 7 Reports

The *Land and Business (Sale and Conveyancing) (Planning, Development, and Infrastructure) Variation Regulations 2021* (Regulations) which commenced on 19 March 2021 varies the requirements for council search certificates under section 7.

To assist in collating the required information, a council can download a Section 7 data extract from PlanSA. This report is automatically generated with information from the Code and the DAP system. The data extract identifies by location zone, subzones and overlay information for the property. It also lists all development authorisations granted under the PDI Act, conditions that have been applied, associated building indemnity insurance, Heritage listings and whether any Land Management Agreements (LMAs) apply to the land.

Refer to the [Instructions on how to run a Section 7 report](#).

Information Privacy

In collecting and using data from the PlanSA system, Planning and Land Use Services is required to comply with the Information Privacy Principles as set out in [Premier and Cabinet Circular 0012](#). The Information Privacy Principles place restrictions on the collection, storage, access, use and disclosure of personal information.

Need more help?

To find out more visit plan.sa.gov.au, email PlanSA@sa.gov.au or call the PlanSA Service Desk on 1800 752 664.