

GENERAL MOBILE PRE-MOBILISATION CHECKLIST

CHECKLIST

Vehicle Information

Asset No. / Registration No.	Asset description	
Hours / Km	Date of Hours/Km	
Project name	Next Service due (Hours/Km)	
Contractor/supplier	Manufacturer	
Is the machine classified as a road-going 'heavy vehicle' for the purposes of heavy vehicle laws? If you answered 'Yes' to this question please inform project person responsible for logistics.		Yes <input type="checkbox"/> No <input type="checkbox"/>

PART A – Laing O'Rourke Minimum Requirements for Plant	Owner / Supplier		Laing O'Rourke
	YES	NO	Approved
Enclosed sealed aircon cabin or open cabin if so designed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire extinguisher minimum 4.5 kgs (Class ABE) tagged and tested within 6 months	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A small extinguisher minimum of 1kg dry chemical (class ABE) located within the cabin and identified decal on the door	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flasher amber beacon visible from 360 degrees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reverse/Travel/Slewing alarm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For equipment with extendable booms, overhead power line signage affixed in cabin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lockable batter isolation switch c/w identification decal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency stop (with decal) easily and safely accessible from outside plant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Guarding (lockable door and/or limit switch and/or guarding over parts)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Safety signage in place for pinch points, reeving winch, warnings, emergency ect	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wheel chocks with carrying mounts (for rubber tyred equipment)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handrails on walkways and upper decks where personnel access is required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Safe access to the machine (three points of contact)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seatbelt fitted and in good condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UHF radio fitted and operational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hold Point: Confirm Project specific / Client addition requirements	Signature: <input type="checkbox"/>		<input type="checkbox"/>

PART B – Condition of Plant and Equipment	Owner / Supplier		Laing O'Rourke
	YES	NO	Approved
General cleanliness inside and outside is acceptable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Free from any visible damage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Braking and steering system functional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Exhaust system in good condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Free of visible oil/water leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check hydraulic and fuel system hoses and fittings for wear and damage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tyres in good condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The plant and equipment has been inspected prior to arrival	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plant/equipment is free from weeds and seeds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PART C – Compliance documentation	Owner / Supplier	Laing O'Rourke	
	YES	NO	Approved
Road registration papers, sticker and plates (where applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Operators Manual specific to make and model	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plant Risk Assessment specific to make and model	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Daily Pre-start book specific to asset type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Service / Maintenance history (minimum of 3 months records)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Change management documents available for any modification			
Hold Point: Confirm Project specific / Client addition requirements	Signature:		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: For items ticked No give reason in the comments section below

Notes on minimum requirements exceptions; list additional included asset or serial numbers; any further information:

Pre-mobilisation declaration (Equipment owner / supplier)			
Date of final report:	Hours / Km at final report:	Ignition, toolbox and panel keys present with machine?	Yes <input type="checkbox"/> No <input type="checkbox"/>
I declare that this machine is in a safe condition, is free from defect and is fit for purpose:			
Name:	Position:	Signature:	Date:
Signed and accepted by project:			
Name:	Position:	Signature:	Date: