

Authorised Examiners: Upgrade Review



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Summary

Authorised Examiners are appointed by the Registrar of Motor Vehicles (the Registrar) to conduct practical driving tests and issue certificates of competency that the Registrar will accept for the issue of a drivers' licence. To be appointed as an Authorised Examiner for heavy vehicles the applicant must:

- Hold a current South Australian motor driving instructor (MDI) licence,
- Have held an unconditional driver's licence of the class being sought for a minimum of two years
- Hold the TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction), and
- Hold the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence.

Entry has traditionally been at Light Rigid (LR)/Medium Rigid (MR) Competency Based Training and Assessment (CBT&A). Once appointed to LR/MR CBT&A, Authorised Examiners may apply to be assessed to progressively upgrade to CBT&A for Heavy Rigid (HR), Heavy Combination (HC) and Multi Combination (MC). Authorised Examiners may also apply to undertake Vehicle on Road Testing (VORT) in all classes except MC. Again, traditionally, VORT endorsements are gained starting at MR and working through the classes to HC after gaining the equivalent CBT&A endorsement.

An initiative to improve the process was included in the Department of Planning Transport and Infrastructure's (DPTI) Simplify Day – Next Steps and Beyond reporting. The initiative is described as:

"Improve the current process for driving instructors to become authorised to conduct heavy vehicle licence assessments".

Improve can have many connotations. While it is intended to simplify, some areas may in fact be strengthened in light of recent reporting (e.g. The Senate Rural and Regional Affairs and Transport References committee Aspects of Road Safety in Australia October 2017).

The review has involved documenting the current processes to be appointed and to progress through the different classes of vehicle as a heavy vehicle Authorised Examiner.

In January 2017, consultation occurred with all current Authorised Examiners, Registered Training Organisations and South Australian Driver Training Industry associations. Due to the poor response, in February 2017 the consultation period was extended to March 2017. In all, 12 submissions were received providing suggestions for the review. These were collated in the feedback summary (Attachment A).

Feedback was considered and 10 recommendations were put to industry for consultation on 07 July 2017 in the document Authorised Examiners: Upgrade Review March 2017.

Recommendations for reform aimed to balance the requirements of the Registrar and the needs of the Driver Training Industry and were provided to the industry for comment in July 2017.

As a result of the July round of consultation, in which 10 responses were received (Attachment B). The following amendments to the upgrade process are proposed:

- Removal of:
 - Repetition of National Police Certificates
 - Repetition of Road Law theory tests
 - Repetition of the Heavy Vehicles theory test (Commercial Law)
 - Repetition of Regulator Competency Assessments, and

- The requirement to train five novice drivers to pass a VORT
- Insert the requirement for entry to the heavy vehicles stream to undertake a Regulator Assessment in a manual (non-synchromesh for HR, HC and MC) transmission vehicle (replaces the requirement to train five novice drivers to VORT standard)
- Remove drive assessments and competency assessments and replace them with one Regulator Assessment designed for each class
- Providing alternative entry points,
 - Heavy Rigid CBT&A, for transport industry experienced heavy vehicle drivers
 - Heavy Combination and Multi Combination for transport industry experienced heavy vehicle drivers who also have demonstrable driver training or assessment experience
- For new applicants only, a three day DPTI training course on the fundamentals of becoming an Authorised Examiner
- For all applicants, Industry training for CBT&A through a logbook methodology that mirrors the heavy vehicle learner guides for each class
- A six month probation for new and upgrading heavy vehicle Authorised Examiners
- Removing Heavy Combination (HC) VORT (i.e. no VORT for combinations)
- One day DPTI VORT training and one competent VORT assessment will enable the Authorised Examiner to obtain VORT for all rigid classes held.

The following are tables that make a direct comparison between the existing process and the new upgrade process. In the existing process activities that have been deleted are shown in green. In the new process items that have been added varied or simplified are shown in blue.

Note: in the tables where reference is made to a:

- *National Police Clearance certificates*, it refers to certificates obtained through SAPOL. Certificates older than three months or certificates from other providers will not be accepted.
- *A certified copy*, is a copy of the original that has been signed by a Justice of the Peace or if the original copy has been presented to a Service SA customer service centre for verification.

Other feedback

Feedback on a range of other topics was provided and includes:

1. *The issue of a Certificate of Competency should be linked to a statement of attainment issued by an RTO, therefore ensuring all heavy vehicle training and assessment is through an RTO.*

Response – There are concerns that the standard of the qualification as set and delivered by the VET sector does not meet the standards of licensing regulators across Australia. It is therefore questionable that this is a suitable qualification to issue a heavy vehicle driver's licence. This is being reviewed at a national level.

2. *CBT&A AE selection and upgrade should be competency based.*

Response - The assessment of Authorised Examiners should not be confused with the CBT&A method for obtaining a drivers licence.

Applicants for appointment and upgrade must demonstrate their suitability to undertake a statutory function on behalf of the Registrar. The proposed program attempts to balance the needs of industry to attract and employ heavy vehicle Authorised Examiners while ensuring

those in the industry are sufficiently skilled and professional to maintain the standard set by the Registrar.

3. *Introduce a hills run for VORT.*

Response - This is being addressed in the new heavy vehicle manuals.

Gear changing in MR and HR is different and this needs to be fixed.

Response - This is being addressed in the manuals review.

LR/MR CBT&A - Direct entry

Existing upgrade	New upgrade
<p>LR/MR CBT&A - Direct entry (existing)</p> <p>Before you begin. To become an Authorised Examiner for Light Rigid/Medium Rigid (LR/MR) competency based training and assessment you must:</p> <ul style="list-style-type: none">• Hold a current South Australian motor driving instructor (MDI) licence,• Have held an unconditional class MR licence for a minimum of two years• Hold the TLI41310 or TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction), and• Hold the training and assessment course subjects TAEASS401B – Plan Assessment Activities and Processes TAEASS402B - Assess Competence. <p>Step One. Lodge an application to become an Authorised Examiner for LR/MR competency based training and assessment with the Registrar of Motor Vehicles. Include with your application:</p> <ul style="list-style-type: none">• Evidence of passing the MDI theory test at a Service SA customer service centre. Contact 13 10 84 to make a booking. The MDI theory test is valid for 12 months.• A current certified copy of National Police Clearance from the South Australia Police.• A training return form with the details of five class MR drivers you have trained in your capacity as a motor driving instructor. The licence applicants must have been:<ul style="list-style-type: none">○ trained entirely by you and have successfully completed a vehicle on road test in a manual transmission MR vehicle and have obtained their class MR driver’s licence (a person who has held and an equivalent licence will not be accepted), and○ issued their driver’s licence within a six (6) month period prior to the date on the application form.• A certified copy of your TLI41310 or TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction).• A certified copy of your results for the training and assessment course subjects TAEASS401B – Plan Assessment Activities and Processes TAEASS402B - Assess Competence. <p>Step Two. You will be notified if your application has met all the pre-conditions to allow you to commence the required assessments and training.</p> <p>Step Three.</p>	<p>LR/MR CBT&A - Direct entry (new)</p> <p>Before you begin To become an Authorised Examiner for Light Rigid/Medium Rigid (LR/MR) competency based training and assessment you must:</p> <ul style="list-style-type: none">• Hold a current South Australian motor driving instructor (MDI) licence• Have held an unconditional class MR or heavier licence for a minimum of two years• Hold the TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction), and• Hold the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence. <p>Step One Lodge an application to become an Authorised Examiner for LR/MR competency based training and assessment with the Registrar of Motor Vehicles. Include with your application:</p> <ul style="list-style-type: none">• A certified copy of your TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction), and• A certified copy of your results for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence. <p>Step Two You will be notified if your application has met all the pre-conditions to allow you to commence the formal assessment process.</p> <p>Step Three Undertake a “regulator assessment”. The “regulator assessment” is a test developed to assess a persons’ competency as a Motor Driving Instructor. A regulator assessment includes:</p> <ul style="list-style-type: none">• a driving assessment over metro and hills roads (as outlined below); and• delivery of training for three tasks listed in the learner guide for an MR vehicle (two selected by the applicant and one by the Assessment Officer). <p>All elements of the regulator assessment must be conducted in a class MR vehicle fitted with a manual transmission and the laden vehicle must have a mass that is at least 75% of the maximum mass allowed over each axle group.</p> <p>The driving assessment is a demonstration of your ability to operate a MR vehicle in a professional, competent and confident manner.</p>

LR/MR CBT&A - Direct entry

Existing upgrade	New upgrade
<p>Undertake a DPTI Standards and Accreditation driving assessment in a class MR vehicle fitted with a manual transmission. The driving assessment is a demonstration of your ability to operate a MR vehicle in a professional, competent and confident manner.</p> <p>The assessment standard is based on the standards outlined in the Trainee Guide for Light and Medium Rigid Vehicles (LR and MR) Competency Based Training and Assessment.</p> <p>During the assessment drive, you are required to demonstrate:</p> <ul style="list-style-type: none"> • 100% compliance with the Australian Road Rules, • 80% minimum compliance with the System of Vehicle Control, and • Assessable manoeuvres as outlined in the LR/MR trainee guide. <p>Step Four. Complete the two day DPTI Standards and Accreditation LR/MR competency based training and assessment introductory training including theory on:</p> <ul style="list-style-type: none"> • The procedures governing the conduct of LR/MR competency based training and assessment, and • The standards to be applied when training and assessing an applicant for an LR/MR driver's licence. <p>The course also includes a Heavy Vehicle Knowledge Assessment.</p> <p>To prepare for the assessment refer to the Heavy Vehicles Knowledge Assessment Study Material and the Heavy Vehicle Driver's Handbook. The Assessment is not required if you have passed it in the last 12 months.</p> <p>During the course you will be provided a copy of the South Australian Competency Based Training and Assessment Operator's Manual for Learner Driver's in Rigid Heavy Vehicles Classes LR/MR.</p> <p>Step Five. Undertake industry training, with an existing MR (or above) Authorised Examiner and record your training in a training log. Industry training should include delivery of all the tasks outlined in the Trainee Guide for Light and Medium Rigid Vehicles (LR and MR) Competency Based Training and Assessment to the standard outlined in the South Australian Competency Based Training and Assessment Operator's Manual for Learner Driver's in Rigid Heavy Vehicles Classes LR/MR.</p> <p>Step Six. Complete a five day (approximate) assessment in a manual transmission vehicle with a DPTI Assessment Officer Driver Standards.</p>	<p>The assessment standard is based on the standards outlined in the Learner Guide for Light and Medium Rigid Vehicles (LR and MR) Competency Based Training and Assessment. During the assessment drive, you are required to demonstrate:</p> <ul style="list-style-type: none"> • 100% compliance with the Australian Road Rules, • 80% minimum compliance with the System of Vehicle Control, and • Assessable manoeuvres as outlined in the LR/MR learner guide. <p>Step Four Attend a three-day DPTI training course on the fundamentals of becoming an Authorised Examiner. <i>This will reduce to one day if the applicant already holds Authorised Examiner endorsement for class C.</i> Included in the training course is the requirement to undertake the Heavy Vehicle Knowledge Assessment. To prepare for the assessment refer the Heavy Vehicle Driver's Handbook.</p> <p>Step Five Undertake industry training, with an existing MR (or above) Authorised Examiner. <i>Industry training should include delivery of all the tasks outlined in the Learner Guide for Light and Medium Rigid Vehicles (LR and MR) Competency Based Training and Assessment to the standard outlined in the South Australian Competency Based Training and Assessment Authorised Examiner's Manual for all Heavy Vehicle classes. Industry training is to be signed off in your training log. This training can occur at any time, but must prepare you for managing the CBT&A process unaided.</i></p> <p>Step Six Complete a five day (approximate) assessment in a manual transmission vehicle with a DPTI Assessment Officer Driver Standards.</p> <p>This includes being assessed delivering the LR/MR competency based training and assessment program in a MR vehicle fitted with a manual transmission to a novice heavy vehicle driver (a person who has held an equivalent licence will not be accepted).</p> <p>During this assessment you will be required to demonstrate your ability to train and assess (and retrain if applicable) to the standard outlined in the South Australian Competency Based Training and Assessment Operator's Manual for Learner Driver's in Rigid Heavy Vehicles Classes LR/MR.</p>

LR/MR CBT&A - Direct entry

Existing upgrade	New upgrade
<p>This includes being assessed, delivering the LR/MR competency based training and assessment program in a MR vehicle fitted with a manual transmission to a novice driver (a person who has held and an equivalent licence will not be accepted).</p> <p>During this assessment you will be required to demonstrate your ability to train and assess (and retrain if applicable) to the standard outlined in the South Australian Competency Based Training and Assessment Operator's Manual for Learner Driver's in Rigid Heavy Vehicles Classes LR/MR.</p> <p>Step Seven. Upon completing the above requirements and being appointed by the Registrar of Motor Vehicles you must attend a Service SA center to pay your yearly fee and for the issue of a new (replacement) motor driving instructor's photographic identity badge.</p> <p>If you are being appointed as an Authorised Examiner for the first time you will need to provide proof of public liability and professional indemnity insurance as required by your Instrument of Appointment.</p>	<p>Step Seven To finalise your appointment you must attend a Service SA centre to pay your yearly fee for the issue of a new (replacement) motor driving instructor's photographic identity badge.</p> <p>If you are being appointed as an Authorised Examiner for the first time you will need to provide proof of public liability and professional indemnity insurance as required by your Instrument of Appointment.</p> <p>Probation Upon completing the above requirements and being appointed by the Registrar of Motor Vehicles your appointment will be for a probationary period of six months.</p> <p>During the probationary period you will be audited to provide feedback and instruction on your performance. Failure to maintain the required standard during the probation period may result in the need for additional training, a longer period of probation or revocation of the appointment.</p> <p>You will not be able to commence an upgrade to a heavier class until the probation period is completed.</p>

LR/MR to HR CBT&A - Upgrade

Existing upgrade	New upgrade
<p>LR/MR to HR CBT&A - Upgrade (existing)</p> <p>Before you begin</p> <p>To become an Authorised Examiner for Heavy Rigid (HR) vehicles competency based training and assessment you must:</p> <ul style="list-style-type: none">• have a current South Australian appointment as an Authorised Examiner conducting Competency Based Training and Assessment (CBT&A) for class LR/MR,• have held an unconditional class HR licence for a minimum of two years• hold a TLI41310 or TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction)• hold a statement of attainment for the training and assessment course subjects TAEASS401B – Plan Assessment Activities and Processes TAEASS402B - Assess Competence. <p>Step One</p> <p>Lodge an application to be appointed by the Registrar of Motor Vehicles as a CBT&A Authorised Examiner for HR vehicles. Include with your application:</p> <ul style="list-style-type: none">• evidence of successfully passing the MDI theory test at a Service SA customer service centre. Contact 13 10 84 to make a booking. The MDI theory test is valid for 12 months.• a certified copy of a current National Police Clearance certificate from the South Australia Police. <p>If you haven't provided a copy to DPTI of the below qualifications within five years, you must provide with your application a certified copy of your:</p> <ul style="list-style-type: none">• TLI41310 or TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction), and• results for the training and assessment course subjects TAEASS401B – Plan Assessment Activities and Processes and TAEASS402B - Assess Competence. <p>Step Two</p> <p>You will be notified if your application has met all the pre-conditions to allow you to commence the required assessments and training.</p> <p>Step Three</p> <p>Demonstrate to a DPTI Standards and Accreditation Assessment Officer two successful class MR CBT&A regulator competency assessments. The “competency assessment” is an assessment of your ability to train and assess driver’s licence applicants for a class MR driver’s licence.</p>	<p>LR/MR to HR CBT&A - Upgrade (new)</p> <p>Before you begin</p> <p>To become an Authorised Examiner for Heavy Rigid (HR) vehicles competency based training and assessment you must:</p> <ul style="list-style-type: none">• have a current South Australian appointment as an Authorised Examiner conducting Competency Based Training and Assessment (CBT&A) for class LR/MR• have at a minimum held an unconditional class HR licence for a minimum of two years• hold a TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction)• hold a statement of attainment for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence, and• Have held your appointment as an LR/MR Authorised Examiner for a minimum of six months and (if applicable) completed the probation period for LR/MR. <p>Step One</p> <p>Lodge an application to be appointed by the Registrar of Motor Vehicles as a CBT&A Authorised Examiner for HR vehicles.</p> <p>If you haven't provided a copy DPTI of the below qualifications within five years, you must provide with your application a certified copy of your:</p> <ul style="list-style-type: none">• TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction), and• results for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence. <p>Step Two</p> <p>You will be notified if your application has met all the pre-conditions to allow you to commence the required assessments and training.</p> <p>Step Three</p> <p>Undertake a “regulator assessment”. The regulator assessment is a test developed to assess a persons’ competency as a Motor Driving Instructor. A regulator assessment will include:</p> <ul style="list-style-type: none">• a driving assessment over metro and hills roads (as outlined below); and• delivery of training for gear changing applicable to a non-synchromesh transmission.

LR/MR to HR CBT&A - Upgrade

Existing upgrade	New upgrade
<p>To successfully complete a competency assessment you will be required to train and assess “Task Assessments” to the standards outlined in the South Australian Competency Based Training and Assessment Operator’s Manual for Learner Driver’s in Rigid Heavy Vehicles Classes LR/MR, the Trainee Guide for Light and Medium Rigid Vehicles (LR and MR) Competency Based Training and Assessment and comply with, the <i>Motor Vehicles Act 1959</i> and the Australian Road Rules.</p> <p>To book your “competency assessments” you must provide details of programed CBT&A sessions to Standards and Accreditation by completing booking sheets and forwarding them to DPTI.licencestandardsandtraining@sa.gov.au.</p> <p>Step Four You must complete the Heavy Vehicle Knowledge Assessment.</p> <p>To prepare for the assessment refer to the Heavy Vehicles Knowledge Assessment Study Material and the Heavy Vehicle Driver’s Handbook. The Assessment is not required if you have passed it in the last 12 months.</p> <p>You must make a booking for the Heavy Vehicle Knowledge Assessment by contacting DPTI Standards and Accreditation.</p> <p>Step Five Undertake a DPTI Standards and Accreditation driving assessment in a HR vehicle fitted with a non-synchromesh transmission with a laden vehicle mass that is at least 75% of the maximum mass allowed over each axle group. The driving assessment is a demonstration of your ability to operate a HR vehicle in a professional, competent and confident manner.</p> <p>The assessment standard is based on the standards outlined in the Trainee Guide for Heavy Rigid and Heavy Combination (HC) Competency Based Training and Assessment.</p> <p>During the assessment drive, you are required to demonstrate:</p> <ul style="list-style-type: none"> • 100% compliance with the Australian Road Rules, • 80% minimum compliance with the System of Vehicle Control (outlined in the Trainee Guide), • all manoeuvres demonstrated correctly as described in the Trainee Guide. <p>Step Six Upon completing the above requirements and being appointed by the Registrar of Motor Vehicles you must attend a Service SA center to the fee for the issue of a new (replacement) motor driving instructor’s photographic identity badge.</p>	<p>All elements of the regulator assessment must be conducted in a class HR vehicle fitted with a manual non-synchromesh transmission and the laden vehicle must have a mass that is at least 75% of the maximum mass allowed over each axle group.</p> <p>The driving assessment is a demonstration of your ability to operate an HR vehicle in a professional, competent and confident manner.</p> <p>The assessment standard is based on the standards outlined in the Learner Guide for Heavy Rigid and Heavy Combination Vehicles (HR and HC) Competency Based Training and Assessment</p> <p>During the assessment drive, you are required to demonstrate:</p> <ul style="list-style-type: none"> • 100% compliance with the Australian Road Rules, • 80% minimum compliance with the System of Vehicle Control, and • Assessable manoeuvres as outlined in the HR/HC Learner Guide. <p>Step Four Upon completing the above requirements and being appointed by the Registrar of Motor Vehicles you must attend a Service SA customer service centre to pay the fee for the issue of a new (replacement) motor driving instructor’s photographic identity badge.</p> <p>Probation Upon completing the above requirements and being appointed by the Registrar of Motor Vehicles your appointment will be for a probationary period of six months.</p> <p>During the probationary period you will be audited to provide feedback and instruction on your performance. Failure to maintain the required standard during the probation period may result in the need for additional training, a longer period of probation or revocation of the appointment.</p> <p>You will not be able to commence an upgrade to a heavier class until the probation period is completed.</p>

HR CBT&A - direct entry with industry experience

Existing upgrade	New upgrade
<p>HR CBT&A - direct entry with industry experience (existing)</p> <p>No equivalent</p>	<p>HR CBT&A - direct entry with industry experience (new)</p> <p>Note: Provides HR and MR/LR CBT&A appointment</p> <p>Before you begin</p> <p>To become an Authorised Examiner for Heavy Rigid (HR) Rigid/Medium Rigid competency based training and assessment via the direct entry method you must:</p> <ul style="list-style-type: none"> • Hold a current South Australian motor driving instructor (MDI) licence • Have held an unconditional class HR or heavier licence for a minimum of two years • Hold the TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction) • Hold the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence, and • Be able to demonstrate with testimonials, references, log books or other verifiable evidence that you have been a heavy vehicle operator in industry driving class HR, HC or MC vehicles for a period of at least five years. <p>Step One</p> <p>Lodge an application to become an Authorised Examiner for HR competency based training and assessment with the Registrar of Motor Vehicles. Include with your application:</p> <ul style="list-style-type: none"> • A certified copy of your TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction) • A certified copy of your results for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence, and • Provide testimonials or evidence of heavy vehicle driving history. <p>Step Two</p> <p>You will be notified if your application has met all the pre-conditions to allow you to commence the required assessments and training.</p> <p>Step Three</p> <p>Undertake a “regulator assessment”. The “regulator assessment” is a test developed to assess a persons’ competency as a Motor Driving Instructor. A regulator assessment includes:</p> <ul style="list-style-type: none"> • a driving assessment over metro and hills roads (as outlined below); and • delivery of training for three tasks listed in the learner guide for an HR vehicle, one of which will relate to gear changing in the non-synchromesh transmission.

HR CBT&A - direct entry with industry experience

Existing upgrade	New upgrade
	<p>All elements of the regulator assessment must be conducted in a class HR Vehicle fitted with a manual non-synchromesh transmission and the laden vehicle must have a mass that is at least 75% of the maximum mass allowed over each axle group.</p> <p>The driving assessment is a demonstration of your ability to operate an HR vehicle in a professional, competent and confident manner.</p> <p>The assessment standard is based on the standards outlined in the Learner Guide for Heavy Rigid (HR) and Heavy Combination (HC) Competency Based Training and Assessment.</p> <p>During the assessment drive, you are required to demonstrate:</p> <ul style="list-style-type: none">• 100% compliance with the Australian Road Rules,• 80% minimum compliance with the System of Vehicle Control, and• Assessable manoeuvres as outlined in the HR/HC learner guide. <p>Step Four Attend a three-day DPTI training course on the fundamentals of becoming an Authorised Examiner. This will reduce to one day if the applicant already holds Authorised Examiner endorsement for class C. Included in the training course is the requirement to undertake the Heavy Vehicle Knowledge Assessment. To prepare for the assessment refer the Heavy Vehicle Driver's Handbook.</p> <p>Step Five Undertake industry training, with an existing HR (or above) Authorised Examiner. Industry training should include delivery of all the tasks outlined in the Learner Guide for Heavy Rigid (HR) and Heavy Combination (HC) Competency Based Training and Assessment to the standard outlined in the South Australian Competency Based Training and Assessment Authorised Examiner's Manual for Learner Drivers in all Heavy Vehicle classes. Industry training is to be signed off in your training log.</p> <p>Step Six Complete a five day (approximate) assessment in a non-synchromesh manual transmission HR vehicle with a DPTI Assessment Officer from Driver Standards.</p> <p>This includes being assessed delivering the HR competency based training and assessment program in a HR vehicle fitted with a non-synchromesh manual transmission to an upgrading driver (a person who has held an equivalent licence will not be accepted).</p>

HR CBT&A - direct entry with industry experience

Existing upgrade	New upgrade
	<p>During this assessment you will be required to demonstrate your ability to train and assess (and retrain if applicable) to the standard outlined in the South Australian Competency Based Training and Assessment Operator's Manual for Learner Drivers in Rigid Heavy Vehicles Classes HR.</p> <p>Step Seven To finalise your appointment you must attend a Service SA service centre to pay your yearly fee and for the issue of a new (replacement) motor driving instructor's photographic identity badge. If you are being appointed as an Authorised Examiner for the first time you will need to provide proof of public liability and professional indemnity insurance as required by your Instrument of Appointment.</p> <p>Probation Upon completing the above requirements and being appointed by the Registrar of Motor Vehicles your appointment will be for a probationary period of six months.</p> <p>During the probationary period you will be audited to provide feedback and instruction on your performance. Failure to maintain the required standard during the probation period may result in the need for additional training, a longer period of probation or revocation of the appointment.</p> <p>You will not be able to commence an upgrade to HR Vehicle on Road Testing or a heavier class until the probation period is completed.</p>

HR to HC CBT&A - Upgrade

Existing upgrade	New upgrade
<p>HR to HC CBT&A - Upgrade (existing)</p> <p>Before you begin To become an Authorised Examiner for Heavy Combination (HC) vehicles competency based training and assessment you must:</p> <ul style="list-style-type: none"> • have a current South Australian appointment as an Authorised Examiner conducting Competency Based Training and Assessment (CBT&A) for class HR • have held an unconditional class HC licence for a minimum of two years • hold a TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction) • hold a statement of attainment for the training and assessment course subjects TAEASS401B or TAEASS401 – Plan Assessment Activities and Processes TAEASS402B or TAEASS402 - Assess Competence. <p>Step One Lodge an application to become an Authorised Examiner with the Registrar of Motor Vehicles. Include with your application:</p> <ul style="list-style-type: none"> • evidence of successfully passing the MDI theory test at a Service SA customer service centre. Contact 13 10 84 to make a booking. The MDI theory test is valid for 12 months. • a certified copy of a current National Police Clearance certificate from the South Australia Police. • TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction). • statement of attainment for the training and assessment course subjects TAEASS401B or TAEASS401 – Plan Assessment Activities and Processes TAEASS402B or TAEASS402 - Assess Competence. <p>Step Two You will be notified if your application has met all the pre-conditions to allow you to commence the required assessments and training.</p> <p>Step Three Demonstrate to a DPTI Standards and Accreditation Assessment Officer two successful class HR CBT&A regulator competency assessments. The “competency assessment” is an assessment of your ability to train and assess class HR driver’s licence applicants in a HR vehicle with a non-synchromesh transmission. The driver’s licence applicants must have no previous driving experience in a HR vehicle.</p>	<p>HR to HC CBT&A - Upgrade (new)</p> <p>Before you begin To become an Authorised Examiner for Heavy Combination (HC) vehicles competency based training and assessment you must:</p> <ul style="list-style-type: none"> • have a current South Australian appointment as an Authorised Examiner conducting Competency Based Training and Assessment (CBT&A) for class HR • have held at a minimum an unconditional class HC licence for a minimum of two years • hold a TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction) • hold a statement of attainment for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence, and • Have held your HR CBT&A appointment for at least six months. <p>Step One Lodge an application to be appointed by the Registrar of Motor Vehicles as a CBT&A Authorised Examiner for Heavy Combination.</p> <p>If you haven’t within the previous five years provided a copy of the following qualifications to DPTI Standards and Accreditation, provide certified copies of your current:</p> <ul style="list-style-type: none"> • TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction). • statement of attainment for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence. <p>Step Two You will be notified if your application has met all the pre-conditions to allow you to commence the required assessments and training.</p> <p>Step Three Undertake a “regulator assessment”. The “regulator assessment” is a test developed to assess a persons’ competency as a Motor Driving Instructor. A regulator assessment includes:</p> <ul style="list-style-type: none"> • a driving assessment over metro and hills roads (as outlined below) <p>All elements of the regulator assessment must be conducted in a class HC Vehicle fitted with a manual non-synchromesh transmission and the laden vehicle must have a mass that is at least 75% of the maximum mass allowed over each axle group.</p>

HR to HC CBT&A - Upgrade

Existing upgrade	New upgrade
<p>To successfully complete a competency assessment you will be required to train and assess “Task Assessments” to the standards outlined in the South Australian Competency Based Training and Assessment Operator’s Manual for Learner Driver’s in Heavy Rigid HR Vehicles and Heavy Combination HC Vehicles, the Trainee Guide for Heavy Rigid and Heavy Combination Vehicles (HR and HC) Competency Based Training and Assessment and comply with, the <i>Motor Vehicles Act 1959</i> and the Australian Road Rules.</p> <p>To book your “competency assessments” you must provide details of programed CBT&A sessions to Standards and Accreditation by completing booking sheets and forwarding them to DPTI.licencestandardsandtraining@sa.gov.au.</p> <p>Step Four Undertake a DPTI Standards and Accreditation drive assessment in a class HC vehicle fitted with a non-synchromesh transmission loaded to 75% of the maximum mass allowed over each axle group. The vehicle must be supplied by the applicant. The drive assessment is a demonstration of your ability to operate a HC vehicle in a professional, competent and confident manner.</p> <p>The assessment standard is based on the standards outlined in the Trainee Guide for Heavy Rigid (HR) and Heavy Combination (HC) Competency Based Training and Assessment.</p> <p>During the assessment drive, you are required to demonstrate:</p> <ul style="list-style-type: none"> • 100% compliance with the Australian Road Rules • 80% minimum compliance with the System of Vehicle Control (outlined in the Trainee Guide), and • all manoeuvres demonstrated correctly as described in the Trainee Guide. <p>Step Five You must complete the Heavy Vehicle Knowledge Assessment.</p> <p>To prepare for the assessment refer to the Heavy Vehicles Knowledge Assessment Study Material and the Heavy Vehicle Driver’s Handbook. The Assessment is not required if you have passed it in the last 12 months.</p> <p>You must make a booking for the Heavy Vehicle Knowledge Assessment by contacting DPTI Standards and Accreditation.</p> <p>Step Six You must also complete industry training, in a class HC vehicle fitted with a non-synchromesh transmission with a current HC (or above) Authorised Examiner and record your training in a training log.</p>	<p>The driving assessment is a demonstration of your ability to operate an HC vehicle in a professional, competent and confident manner.</p> <p>The assessment standard is based on the standards outlined in the Learner Guide for Heavy Rigid (HR) and Heavy Combination (HC) Competency Based Training and Assessment.</p> <p>During the assessment drive, you are required to demonstrate:</p> <ul style="list-style-type: none"> • 100% compliance with the Australian Road Rules, • 80% minimum compliance with the System of Vehicle Control, and • Assessable manoeuvres as outlined in the HR/HC learner guide. <p>Step Four You must also complete industry training, in a class HC vehicle fitted with a non-synchromesh transmission with a current HC (or above) Authorised Examiner.</p> <p>Industry training should include delivery of all the tasks outlined in the Learner Guide for Heavy Rigid (HR) and Heavy Combination (HC) Competency Based Training and Assessment to the standard outlined in the South Australian Competency Based Training and Assessment Authorised Examiner’s Manual for Learner Drivers in all Heavy Vehicle classes. Industry training is to be signed off in your training log. This training can occur at any time, but must prepare you for managing the HC CBT&A process unaided.</p> <p>Step Five While being assessed by a DPTI Assessment Officer, Driver Standards, deliver training for selected tasks listed in the learner guide for a HC vehicle. The tasks will relate to gear changing in the non-synchromesh transmission, reversing and coupling/uncoupling of the trailer.</p> <p>This training will be delivered to either a TILE trainee or the holder of a restricted heavy vehicle licence (i.e. an applicant with no formal non-synchromesh transmission experience) and will be in an HC vehicle that is:</p> <ul style="list-style-type: none"> • fitted with a non-synchromesh transmission; and • loaded to 75% of the maximum mass allowed over each axle group. <p>During this assessment you will be required to demonstrate your ability to train and assess (and retrain if applicable) the tasks outlined in the Learner Guide for Heavy Rigid (HR) and Heavy Combination (HC) Competency Based Training and Assessment to the standard</p>

HR to HC CBT&A - Upgrade

Existing upgrade	New upgrade
<p>Industry training should include delivery of all the tasks outlined in the Trainee Guide for Heavy Rigid (HR) and Heavy Combination (HC) Competency Based Training and Assessment to the standard outlined in the South Australian Competency Based Training and Assessment Operator's Manual for Learner Driver's in Heavy Rigid and Heavy Combination Vehicles.</p> <p>Step Seven While being assessed by a DPTI Assessment Officer, Driver Standards, complete a DPTI proficiency assessment by delivering the HC competency based training and assessment course to a Training in Lieu of Experience (TILE) learner driver (learner driver must hold a current class C licence) in a class HC vehicle fitted with a non-synchromesh transmission.</p> <p>During this assessment you will be required to demonstrate your ability to train and assess (and retrain if applicable) to the standard outlined in the South Australian Competency Based Training and Assessment Operator's Manual for Learner Driver's in Heavy Rigid and Heavy Combination Vehicles and the Trainee Guide for Heavy Rigid (HR) and Heavy Combination (HC) Competency Based Training and Assessment.</p> <p>Step Eight Upon completing the above requirements and appointment by the Registrar of Motor Vehicles you must attend a Service SA center to pay your yearly fee and the fee for the issue of a new (replacement) motor driving instructor's photographic identity badge.</p>	<p>outlined in the South Australian Competency Based Training and Assessment Authorised Examiner's Manual for Learner Driver's in all Heavy Vehicle classes.</p> <p>Step Six Upon completing the above requirements and appointment by the Registrar of Motor Vehicles you must attend a Service SA service centre to pay your yearly fee and the fee for the issue of a new (replacement) motor driving instructor's photographic identity badge.</p> <p>Probation Upon completing the above requirements and being appointed by the Registrar of Motor Vehicles your appointment will be for a probationary period of six months.</p> <p>During the probationary period you will be audited to provide feedback and instruction on your performance. Failure to maintain the required standard during the probation period may result in the need for additional training, a longer period of probation or revocation of the appointment.</p> <p>You will not be able to commence an upgrade to a heavier class until the probation period is completed.</p>

HC direct entry

Existing upgrade	New upgrade
<p>HC direct entry (existing)</p> <p>No equivalent</p>	<p>HC direct entry (new)</p> <p>Note: provides only HC CBT&A appointment, to obtain additional classes refer to the prescribed upgrade process for that class.</p> <p>Before you begin</p> <p>To become an Authorised Examiner for Heavy Combination (HC) vehicles competency based training and assessment you must:</p> <ul style="list-style-type: none">• Hold a current South Australian motor driving instructor (MDI) licence• have held at a minimum an unconditional class HC licence for a minimum of two years• hold a TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction)• hold a statement of attainment for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence. <p>Step One</p> <p>Lodge an application to be appointed by the Registrar of Motor Vehicles as a CBT&A Authorised Examiner for Heavy Combination.</p> <p>If you haven't within the previous five years provided a copy of the following qualifications to DPTI Standards and Accreditation, provide certified copies of your current:</p> <ul style="list-style-type: none">• TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction).• statement of attainment for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence. <p>Step Two</p> <p>You will be notified if your application has met all the pre-conditions to allow you to commence the required assessments and training.</p> <p>Step Three</p> <p>Undertake a “regulator assessment”. The “regulator assessment” is a test developed to assess a persons’ competency as a Motor Driving Instructor. A regulator assessment includes:</p> <ul style="list-style-type: none">• a driving assessment over metro and hills roads (as outlined below)• delivery of training for three tasks listed in the learner guide for a HC vehicle, one of which will relate to gear changing in the non-synchromesh transmission.

HC direct entry

Existing upgrade	New upgrade
	<p>All elements of the regulator assessment must be conducted in a class HC Vehicle fitted with a manual non-synchromesh transmission and the laden vehicle must have a mass that is at least 75% of the maximum mass allowed over each axle group.</p> <p>The driving assessment is a demonstration of your ability to operate an HC vehicle in a professional, competent and confident manner.</p> <p>The assessment standard is based on the standards outlined in the Learner Guide for Heavy Rigid (HR) and Heavy Combination (HC) Competency Based Training and Assessment.</p> <p>During the assessment drive, you are required to demonstrate:</p> <ul style="list-style-type: none">• 100% compliance with the Australian Road Rules,• 80% minimum compliance with the System of Vehicle Control, and• Assessable manoeuvres as outlined in the HR/HC learner guide. <p>Step Four Attend a three-day DPTI training course on the fundamentals of becoming an Authorised Examiner. This will reduce to one day if the applicant already holds Authorised Examiner endorsement for any other classes. Included in the training course is the requirement to undertake the Heavy Vehicle Knowledge Assessment. To prepare for the assessment refer the Heavy Vehicle Driver's Handbook.</p> <p>Step Five You must complete industry training, in a class HC vehicle fitted with a non-synchromesh transmission with a current HC (or above) Authorised Examiner.</p> <p>Industry training should include delivery of all the tasks outlined in the Learner Guide for Heavy Rigid (HR) and Heavy Combination (HC) Competency Based Training and Assessment to the standard outlined in the South Australian Competency Based Training and Assessment Authorised Examiner's Manual for Learner Drivers in all Heavy Vehicle classes. Industry training is to be signed off in your training log. This training can occur at any time, but must prepare you for managing the HC CBT&A process unaided.</p> <p>Step Six Complete a five day (approximate) assessment while being assessed by a DPTI Assessment Officer, Driver Standards, deliver training for all tasks listed in the learner guide for an HC vehicle.</p>

HC direct entry

Existing upgrade	New upgrade
	<p>The training will be delivered to either a TILE trainee or the holder of a restricted heavy vehicle licence (i.e. an applicant with no formal non-synchromesh transmission experience) and will be in an HC vehicle that is:</p> <ul style="list-style-type: none">• fitted with a non-synchromesh transmission; and• loaded to 75% of the maximum mass allowed over each axle group. <p>During this assessment you will be required to demonstrate your ability to train and assess (and retrain if applicable) the tasks outlined in the Learner Guide for Heavy Rigid (HR) and Heavy Combination (HC) Competency Based Training and Assessment to the standard outlined in the South Australian Competency Based Training and Assessment Authorised Examiner's Manual for Learner Drivers in all Heavy Vehicle classes.</p> <p>Step Seven</p> <p>To finalise your appointment you must attend a Service SA service centre to pay your yearly fee and for the issue of a new (replacement) motor driving instructor's photographic identity badge.</p> <p>If you are being appointed as an Authorised Examiner for the first time you will need to provide proof of public liability and professional indemnity insurance as required by your Instrument of Appointment.</p> <p>Probation</p> <p>Upon completing the above requirements and being appointed by the Registrar of Motor Vehicles your appointment will be for a probationary period of six months and will be for HC CBT&A only.</p> <p>During the probationary period you will be audited to provide feedback and instruction on your performance. Failure to maintain the required standard during the probation period may result in the need for additional training, a longer period of probation or revocation of the appointment.</p> <p>You will not be able to commence an upgrade to another class until the probation period is completed.</p> <p>Upon completing the above requirements and appointment by the Registrar of Motor Vehicles you must attend a Service SA service centre to pay your yearly fee and the fee for the issue of a new (replacement) motor driving instructor's photographic identity badge.</p>

MC CBT&A - Upgrade

Existing upgrade	New upgrade
<p>HC to MC CBT&A – Upgrade (existing)</p> <p>Before you begin To become an Authorised Examiner for Multi Combination (MC) vehicles competency based training and assessment you must:</p> <ul style="list-style-type: none"> • have a current South Australian appointment as an Authorised Examiner conducting Competency Based Training and Assessment (CBT&A) for class Heavy Combination (HC), • have held an unconditional class MC licence for a minimum of two years • hold a TLI41310 or TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction) • hold a statement of attainment for the training and assessment course subjects TAEASS401B – Plan Assessment Activities and Processes TAEASS402B - Assess Competence. <p>Step One Lodge an application to become an Authorised Examiner with the Registrar of Motor Vehicles. Include with your application:</p> <ul style="list-style-type: none"> • evidence of successfully passing the MDI theory test at a Service SA customer service centre. Contact 13 10 84 to make a booking. The MDI theory test is valid for 12 months. • a certified copy of a current National Police Clearance certificate from the South Australia Police. <p>If you haven't within the previous five years provided a copy of the following qualifications to DPTI Standards and Accreditation, provide certified copies of your current:</p> <ul style="list-style-type: none"> • TLI41310 or TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction). • statement of attainment for the training and assessment course subjects TAEASS401B – Plan Assessment Activities and Processes TAEASS402B - Assess Competence. <p>Step Two You will be notified if your application has met all the pre-conditions to allow you to commence the required assessments and training.</p> <p>Step Three You will have to undertake two (2) class HC vehicle competency based training and assessment regulator competency assessments. The “competency assessment” is an assessment of your ability to train and assess driver’s licence applicants (who have no</p>	<p>HC to MC CBT&A – Upgrade (new)</p> <p>Before you begin To become an Authorised Examiner for Multi Combination (MC) vehicles competency based training and assessment you must:</p> <ul style="list-style-type: none"> • have a current South Australian appointment as an Authorised Examiner conducting Competency Based Training and Assessment (CBT&A) for class Heavy Combination (HC) • have held an unconditional class MC licence for a minimum of two years • hold a TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction) • hold a statement of attainment for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence, and • Have held your HC CBT&A appointment for at least six months. <p>Step One Lodge an application to be appointed by the Registrar of Motor Vehicles as a CBT&A Authorised Examiner for Multi Combination.</p> <p>If you haven't within the previous five years provided a copy of the following qualifications to DPTI Standards and Accreditation, provide certified copies of your current:</p> <ul style="list-style-type: none"> • TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction), and • statement of attainment for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence. <p>Step Two You will be notified if your application has met all the pre-conditions to allow you to commence the required assessments and training.</p> <p>Step Three Undertake a “regulator assessment”. The “regulator assessment” is a test developed to assess a persons’ competency as a Motor Driving Instructor. A regulator assessment includes:</p> <ul style="list-style-type: none"> • a driving assessment over metro and hills roads (as outlined below).

MC CBT&A - Upgrade

Existing upgrade	New upgrade
<p>previous HC experience) for a class HC (fitted with a non-synchromesh transmission) driver's licence.</p> <p>To successfully complete a competency assessment you will be required to train and assess "Task Assessments" to the standards outlined in the South Australian Competency Based Training and Assessment Operator's Manual for Learner Driver's in Heavy Rigid HR Vehicles and Heavy Combination HC Vehicles, the Trainee Guide for Heavy Rigid and Heavy Combination Vehicles (HR and HC) Competency Based Training and Assessment and comply with, the <i>Motor Vehicles Act 1959</i> and the Australian Road Rules.</p> <p>To make bookings for the "competency assessments" you must provide to Standards and Accreditation booking sheets for upcoming tasks.</p> <p>Step Four Undertake a DPTI Standards and Accreditation drive assessment in a class MC vehicle fitted with a non-synchromesh transmission loaded to 75% of the maximum mass allowed over each axle group. The vehicle must be supplied by the applicant.</p> <p>The drive assessment is a demonstration of your ability to operate an MC vehicle in a professional, competent and confident manner.</p> <p>The assessment standard is based on the standards outlined in the Trainee Guide for the Multi Combination Course Competency Based Training and Assessments.</p> <p>During the assessment drive, you are required to demonstrate:</p> <ul style="list-style-type: none"> • 100% compliance with the Australian Road Rules, • 80% minimum compliance with the System of Vehicle Control (outlined in the Trainee Guide), • all manoeuvres demonstrated correctly as described in the Trainee Guide. <p>Step Five You must complete the Heavy Vehicle Knowledge Assessment.</p> <p>To prepare for the assessment refer to the Heavy Vehicles Knowledge Assessment Study Material and the Heavy Vehicle Driver's Handbook. The Assessment is not required if you have passed it in the last 12 months.</p> <p>You must make a booking for the Heavy Vehicle Knowledge Assessment by contacting DPTI Standards and Accreditation.</p> <p>Step Six</p>	<p>All elements of the regulator assessment must be conducted in a class MC Vehicle fitted with a manual non-synchromesh transmission and the laden vehicle must have a mass that is at least 75% of the maximum mass allowed over each axle group.</p> <p>The driving assessment is a demonstration of your ability to operate an MC vehicle in a professional, competent and confident manner.</p> <p>The assessment standard is based on the standards outlined in the Learner Guide for Multi-Combination (MC) Competency Based Training and Assessment.</p> <p>During the assessment drive, you are required to demonstrate:</p> <ul style="list-style-type: none"> • 100% compliance with the Australian Road Rules, • 80% minimum compliance with the System of Vehicle Control, and • Assessable manoeuvres as outlined in the MC learner guide. <p>Step Four You should complete industry training, in a class MC vehicle, fitted with a non-synchromesh transmission, with a current MC Authorised Examiner.</p> <p>Industry training should include theory course training, assessments and administration also the delivery of all the tasks outlined in the Learner Guide for the Multi Combination Course Competency Based Training and Assessments to the standard outlined in the South Australian Competency Based Training and Assessment Authorised Examiner's Manual for Learner Driver's in all Heavy Vehicle classes. Industry training is to be signed off in your training log.</p> <p>Step Five Undertake, in the presence of a DPTI Assessment Officer, an in classroom theory session with a MC licence applicant to demonstrate your competency to deliver the Multi Combination Theory Course including assessments.</p> <p>This must be delivered in accordance with the course requirements of the MC Service Provider deed.</p> <p>Step Six While being assessed by a DPTI Assessment Officer, Driver Standards, deliver training for selected tasks listed in the learner guide for an MC vehicle. The tasks will relate to gear</p>

MC CBT&A - Upgrade

Existing upgrade	New upgrade
<p>You must also complete industry training, in a class MC vehicle, fitted with a non-synchromesh transmission, with a current MC Authorised Examiner and record your training in a training log.</p> <p>Industry training must include theory course training, assessments and administration also the delivery of all the tasks outlined in the Trainee Guide for the Multi Combination Course Competency Based Training and Assessments to the standard outlined in the South Australian Competency Based Training and Assessment for Trainee Drivers in Multi Combination Vehicles.</p> <p>Step Seven Undertake, in the presence of a DPTI Assessment Officer, an in classroom theory session with a MC licence applicant to demonstrate your competency to deliver the Multi Combination Theory Course including assessments.</p> <p>This must be delivered in accordance with the course requirements of the MC service provider deed.</p>	<p>changing in the non-synchromesh transmission, reversing and coupling/uncoupling of the trailers and converter dolly.</p> <p>This training will be delivered to an MC licence applicant and will be in an MC vehicle that is:</p> <ul style="list-style-type: none"> • fitted with a non-synchromesh transmission; and • loaded to 75% of the maximum mass allowed over each axle group. <p>During this assessment you will be required to demonstrate your ability to train and assess (and retrain if applicable) the tasks outlined in the Trainee Guide for the Multi Combination Course Competency Based Training and Assessments to the standard outlined in the South Australian Competency Based Training and Assessment for Trainee Drivers in Multi Combination Vehicles.</p> <p>Step Seven Upon completing the above requirements and appointment by the Registrar of Motor Vehicles you must attend a Service SA service centre to pay your yearly fee and the fee for the issue of a new (replacement) motor driving instructor's photographic identity badge.</p>

MC direct entry

Existing upgrade	New upgrade
<p>MC direct entry (existing) No equivalent</p>	<p>MC direct entry (new)</p> <p>Note: provides only HC CBT&A appointment, to obtain additional classes refer to the prescribed upgrade process for that class.</p> <p>Before you begin To become an Authorised Examiner for Multi Combination (MC) vehicles competency based training and assessment you must:</p> <ul style="list-style-type: none">• Hold a current South Australian motor driving instructor (MDI) licence• have held an unconditional class MC licence for a minimum of two years• hold a TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction)• hold a statement of attainment for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence. <p>Step One Lodge an application to be appointed by the Registrar of Motor Vehicles as a CBT&A Authorised Examiner for Multi Combination.</p> <p>If you haven't within the previous five years provided a copy of the following qualifications to DPTI Standards and Accreditation, provide certified copies of your current:</p> <ul style="list-style-type: none">• TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction), and• statement of attainment for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence. <p>Step Two You will be notified if your application has met all the pre-conditions to allow you to commence the required assessments and training.</p> <p>Step Three Undertake a “regulator assessment”. The “regulator assessment” is a test developed to assess a persons’ competency as a Motor Driving Instructor. A competency assessment includes:</p> <ul style="list-style-type: none">• a driving assessment over metro and hills roads (as outlined below)

MC direct entry

Existing upgrade	New upgrade
	<ul style="list-style-type: none">• delivery of training for three tasks listed in the learner guide for a MC vehicle, one of which will relate to gear changing in the non-synchromesh transmission. <p>All elements of the regulator assessment must be conducted in a class MC Vehicle fitted with a manual non-synchromesh transmission and the laden vehicle must have a mass that is at least 75% of the maximum mass allowed over each axle group.</p> <p>The driving assessment is a demonstration of your ability to operate an MC vehicle in a professional, competent and confident manner.</p> <p>The assessment standard is based on the standards outlined in the Learner Guide for Multi-Combination (MC) Competency Based Training and Assessment.</p> <p>During the assessment drive, you are required to demonstrate:</p> <ul style="list-style-type: none">• 100% compliance with the Australian Road Rules,• 80% minimum compliance with the System of Vehicle Control, and• Assessable manoeuvres as outlined in the MC learner guide. <p>Step Four Attend a three-day DPTI training course on the fundamentals of becoming an Authorised Examiner. This will reduce to one day if the applicant already holds Authorised Examiner endorsement for class C. Included in the training course is the requirement to undertake the Heavy Vehicle Knowledge Assessment. To prepare for the assessment refer the Heavy Vehicle Driver's Handbook.</p> <p>Step Five You should complete industry training in a class MC vehicle fitted with a non-synchromesh transmission with a current MC Authorised Examiner.</p> <p>Industry training should include theory course training, assessments and administration also the delivery of all the tasks outlined in the Learner Guide for the Multi Combination Course Competency Based Training and Assessments to the standard outlined in the South Australian Competency Based Training and Assessment Authorised Examiner's Manual for Learner Drivers in all Heavy Vehicle classes. Industry training is to be signed off in your training log.</p>

MC direct entry

Existing upgrade	New upgrade
	<p>Step Six Undertake, in the presence of a DPTI Assessment Officer, an in classroom theory session with a MC licence applicant to demonstrate your competency to deliver the Multi Combination Theory Course including assessments.</p> <p>This must be delivered in accordance with the course requirements of the MC Service Provider deed.</p> <p>Step Seven Complete an assessment while being assessed by a DPTI Assessment Officer, Driver Standards, deliver training for all tasks listed in the learner guide for an MC vehicle. It is anticipated this assessment will take two to three days.</p> <p>This training will be delivered to an MC licence applicant and will be in an MC vehicle that is:</p> <ul style="list-style-type: none">• fitted with a non-synchromesh transmission; and• loaded to 75% of the maximum mass allowed over each axle group. <p>During this assessment you will be required to demonstrate your ability to train and assess (and retrain if applicable) the tasks outlined in the Trainee Guide for the Multi Combination Course Competency Based Training and Assessments to the standard outlined in the South Australian Competency Based Training and Assessment for Learner Drivers in Multi Combination Vehicles.</p> <p>Step Eight To finalise your appointment you must attend a Service SA service centre to pay your yearly fee and for the issue of a new (replacement) motor driving instructor's photographic identity badge.</p> <p>If you are being appointed as an Authorised Examiner for the first time you will need to provide proof of public liability and professional indemnity insurance as required by your Instrument of Appointment.</p> <p>Probation Upon completing the above requirements and being appointed by the Registrar of Motor Vehicles your appointment will be for a probationary period of six months and will be for MC CBT&A only.</p>

LR/MR VORT

Existing upgrade	New upgrade
<p>LR/MR VORT (existing)</p> <p>Before you begin.</p> <p>To be appointed as an Authorised Examiner to conduct a Vehicle On Road Test (VORT) for Light Rigid/Medium Rigid (LR/MR) vehicles, you must:</p> <ul style="list-style-type: none">• Have a current South Australian appointment as an Authorised Examiner conducting Competency Based Training and Assessment (CBT&A) for class LR/MR• Hold a TLI41310 or TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction)• Hold a statement of attainment for the training and assessment course subjects TAEASS401B – Plan Assessment Activities and Processes TAEASS402B - Assess Competence. <p>Step One.</p> <p>Lodge an application to be appointed by the Registrar of Motor Vehicles as a VORT Authorised Examiner for LR/MR vehicles. Include with your application:</p> <ul style="list-style-type: none">• Evidence of passing the motor driving instructor (MDI) road rules theory test at a Service SA customer service centre. Contact 13 10 84 to make a booking. The MDI theory test is valid for 12 months.• A current certified copy of National Police Clearance from the South Australia Police. <p>If you haven't provided a copy to DPTI of the below qualifications within five years, you must provide with your application:</p> <ul style="list-style-type: none">• A certified copy of your TLI41310 or TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction), and• A certified copy of your results for the training and assessment course subjects TAEASS401B – Plan Assessment Activities and Processes and TAEASS402B - Assess Competence. <p>Step Two.</p> <p>You will be notified if your application has met all the pre-conditions to allow you to commence the required assessments and training.</p> <p>Step Three.</p> <p>Demonstrate to a DPTI Standards and Accreditation Assessment Officer two successful class MR CBT&A regulator assessments. The “competency assessment” is an assessment of your ability to train and assess driver’s licence applicants for a class MR driver’s licence.</p>	<p>LR/MR/HR VORT (new)</p> <p>Before you begin</p> <p>To be appointed as an Authorised Examiner to conduct a Vehicle on Road Test (VORT) for heavy vehicles, you must:</p> <ul style="list-style-type: none">• Have a current South Australian appointment as an Authorised Examiner conducting Competency Based Training and Assessment (CBT&A) for class LR/MR or HR• Hold a TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction)• Hold a statement of attainment for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence, and• Have completed the LR/MR or HR (for HR direct entry) probation period of six months. If you are an existing heavy vehicle Authorised Examiner this does not apply. <p>Step One</p> <p>Lodge an application to be appointed by the Registrar of Motor Vehicles as a VORT Authorised Examiner for heavy vehicles.</p> <p>If you haven't provided a copy to DPTI of the below qualifications within five years, you must provide with your application:</p> <ul style="list-style-type: none">• A certified copy of your TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction), and• A certified copy of your results for the training and assessment course subjects TAEASS401 – Plan Assessment Activities and Processes and TAEASS402 - Assess Competence. <p>Step Two</p> <p>You will be notified if your application has met all the pre-conditions to allow you to commence the upgrade process.</p> <p>Step Three</p> <p>Undertake the DPTI one VORT day training session. It is recommended that you receive industry training after the DPTI session.</p> <p>Step Four</p> <p>Conduct a VORT in an MR or HR vehicle (depending on the class applied for) in its entirety observed by a DPTI Assessment Officer. The MR/HR assessment vehicle must:</p> <ul style="list-style-type: none">• be provided by you

LR/MR VORT

Existing upgrade	New upgrade
<p>The MR assessment vehicle must be fitted with a manual transmission and the laden vehicle must have a mass that is at least 75% of the maximum mass allowed over each axle group.</p> <p>To successfully complete a competency assessment you will be required to train and assess “Task Assessments” to the standards outlined in the South Australian Competency Based Training and Assessment Operator’s Manual for Learner Driver’s in Rigid Heavy Vehicles Classes LR/MR, the Trainee Guide for Light and Medium Rigid Vehicles (LR and MR) Competency Based Training and Assessment and comply with, the <i>Motor Vehicles Act 1959</i> and the Australian Road Rules.</p> <p>To book your “competency assessments” you must provide details of programed CBT&A sessions to Standards and Accreditation by completing booking sheets and forwarding them to DPTI.licencestandardsandtraining@sa.gov.au.</p> <p>Step Four. You must book by contacting DPTI Standards and Accreditation and successfully complete the three day LR/MR VORT theory and on road course.</p> <p>The course also includes a Heavy Vehicle Knowledge Assessment.</p> <p>To prepare for the assessment refer to the Heavy Vehicles Knowledge Assessment Study Material and the Heavy Vehicle Driver’s Handbook. The Assessment is not required if you have passed it in the last 12 months.</p> <p>The MR assessment vehicle must be provided by the applicant and must be fitted with a manual transmission and must have a laden vehicle mass that is at least 75% of the maximum mass allowed over each axle group.</p> <p>Step Five. Conduct a VORT in an MR vehicle in its entirety observed by a DPTI Assessment Officer.</p> <p>Step Six. Upon completing the above requirements and being appointed by the Registrar of Motor Vehicles you must attend a Service SA center to pay your yearly fee and for the issue of a new (replacement) motor driving instructor’s photographic identity badge.</p>	<ul style="list-style-type: none">• be fitted with a manual transmission• have a laden vehicle mass that is at least 75% of the maximum mass allowed over each axle group. <p>The assessment must continue for at least two sections of the performance checks providing a dangerous situation does not occur. If the applicant fails before reaching this mark you must continue with the assessment until such time as two sections are completed. This provides an opportunity for your skills as a VORT Authorised Examiner to be assessed.</p> <p>Step Five. Upon completing the above requirements and being appointed by the Registrar of Motor Vehicles you must attend a Service SA service centre to pay your yearly fee and for the issue of a new (replacement) motor driving instructor’s photographic identity badge.</p> <p>Note: Completing this process will enable you to be issued with VORT appointment as an AE for all rigid classes held (e.g. if you hold a class HR or higher examiner appointment for CBT&A, you will be issued VORT appointment for LR, MR and HR. If the examiner appointment is for CBT&A to class MR only then the VORT appointment will be to class MR also).</p>

HR VORT

Existing upgrade	New upgrade
<p>HR VORT (existing)</p> <p>Before you begin</p> <p>To become an Authorised Examiner for Heavy Rigid (HR) vehicles vehicle on road test you must:</p> <ul style="list-style-type: none">• have a current South Australian appointment as an Authorised Examiner conducting Competency Based Training and Assessment (CBT&A) for class HR and LR/MR VORT• have held an unconditional class HR licence for a minimum of two years• Hold a TLI41310 or TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction)• Hold a statement of attainment for the training and assessment course subjects TAEASS401B – Plan Assessment Activities and Processes TAEASS402B - Assess Competence. <p>Step One.</p> <p>Lodge an application to be appointed by the Registrar of Motor Vehicles as a VORT Authorised Examiner for HR vehicles. Include with your application:</p> <ul style="list-style-type: none">• Evidence of successfully passing the MDI theory test at a Service SA customer service centre. Contact 13 10 84 to make a booking. The MDI theory test is valid for 12 months.• A certified copy of a current National Police Clearance certificate from the South Australia Police. <p>If you haven't provided a copy to DPTI of the below qualifications within five years, you must provide with your application:</p> <ul style="list-style-type: none">• A certified copy of your TLI41310 or TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction), and• A certified copy of your results for the training and assessment course subjects TAEASS401B – Plan Assessment Activities and Processes and TAEASS402B - Assess Competence. <p>Step Two.</p> <p>You will be notified if your application has met all the pre-conditions to allow you to commence the required assessments and training.</p> <p>Step Three.</p> <p>Demonstrate to a DPTI Standards and Accreditation Assessment Officer two successful class MR VORT regulator assessments (must not be the same client) or if you do not hold the MR</p>	

HR VORT

Existing upgrade	New upgrade
<p>VORT endorsement two HR CBT&A “competency assessments”. The “competency assessment” is an assessment of your ability to test driver’s licence applicants.</p> <p>The assessment vehicle must of the appropriate class, be fitted with a manual transmission and must have a laden vehicle mass that is at least 75% of the maximum mass allowed over each axle group.</p> <p>To successfully complete a competency assessment you will be required to test to the standards and procedures outlined in the South Australian VORT Operator’s Manual for Rigid Heavy Vehicles Classes LR/MR, practical Driving Tests or the Trainee Guide for Heavy Rigid and Heavy Combination (HC) Competency Based Training and Assessment, comply with the <i>Motor Vehicles Act 1959</i> and the Australian Road Rules.</p> <p>To book your “competency assessments” you must provide details of booked MR VORTs or programed CBT&A sessions to Standards and Accreditation by completing booking sheets and forwarding them to DPTI.licencestandardsandtraining@sa.gov.au.</p> <p>Step Five You must complete the Heavy Vehicle Knowledge Assessment.</p> <p>To prepare for the assessment refer to the Heavy Vehicles Knowledge Assessment Study Material and the Heavy Vehicle Driver’s Handbook. The Assessment is not required if you have passed it in the last 12 months.</p> <p>You must make a booking for the Heavy Vehicle Knowledge Assessment by contacting DPTI Standards and Accreditation.</p> <p>Step Six Book two class HR VORT with two different applicants. These will be tested by a DPTI Standards and Accreditation Assessment Officer. Applicants must not have previously held a HR or equivalent class of licence.</p> <p>Step Seven Upon completing the above requirements and appointment by the Registrar of Motor Vehicles you must attend a Service SA center to pay your yearly fee and the fee for the issue of a new (replacement) motor driving instructor’s photographic identity badge.</p>	

HC VORT

Existing upgrade	New upgrade
<p>HC VORT (existing)</p> <p>Before you begin</p> <p>To become an Authorised Examiner for Heavy Combination (HC) vehicles Vehicle on Road Testing (VORT) you must:</p> <ul style="list-style-type: none">• have a current South Australian appointment as an Authorised Examiner conducting Competency Based Training and Assessment (CBT&A) for class HC and HR VORT• hold a TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction)• hold a statement of attainment for the training and assessment course subjects TAEASS401B or TAEASS401 – Plan Assessment Activities and Processes TAEASS402B or TAEASS402 - Assess Competence. <p>Step One</p> <p>Lodge an application to become an Authorised Examiner with the Registrar of Motor Vehicles. Include with your application:</p> <ul style="list-style-type: none">• evidence of successfully passing the MDI theory test at a Service SA customer service centre. Contact 13 10 84 to make a booking. The MDI theory test is valid for 12 months.• a certified copy of a current National Police Clearance certificate from the South Australia Police. <p>If you haven't within the previous five years provided a copy of the following qualifications to DPTI Standards and Accreditation, provide certified copies of your current:</p> <ul style="list-style-type: none">• TLI41316 Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction).• statement of attainment for the training and assessment course subjects TAEASS401B or TAEASS401 – Plan Assessment Activities and Processes TAEASS402B or TAEASS402 - Assess Competence. <p>Step Two</p> <p>You will be notified if your application has met all the pre-conditions to allow you to commence the required assessments and training.</p> <p>Step Three</p> <p>Demonstrate to a DPTI Standards and Accreditation Assessment Officer two successful regulator competency assessments. The “competency assessment” is an assessment of your ability to test driver’s licence applicants. This include undertaking competency assessments in either:</p> <ul style="list-style-type: none">• HR VORT	<p>HC VORT (new)</p> <p>Not available under new process</p>

HC VORT

Existing upgrade	New upgrade
<ul style="list-style-type: none">• HC competency based training and assessment, or• MC competency based training and assessment. <p>The competency assessments must be undertaken in vehicles with a non-synchromesh transmission. The driver's licence applicants must have no previous driving experience in the selected class of vehicle.</p> <p>To successfully complete a competency assessment you will be required to train and assess "Task Assessments" to the standards for:</p> <ul style="list-style-type: none">• HR and HC, the South Australian Competency Based Training and Assessment Operator's Manual for Learner Driver's in Heavy Rigid HR Vehicles and Heavy Combination HC Vehicles, the Trainee Guide for Heavy Rigid and Heavy Combination Vehicles (HR and HC) Competency Based Training and Assessment or Vehicle on Road Testing, or• MC, the South Australian Competency Based Training and Assessment Operator's Manual for Learner Driver's in Multi Combination MC Vehicles, the Trainee Guide for Multi Combination Competency Based Training and Assessment and• the <i>Motor Vehicles Act 1959</i> and the Australian Road Rules. <p>To book your "competency assessments" you must provide details of booked VORTs or programed CBT&A sessions to Standards and Accreditation by completing booking sheets and forwarding them to DPTI.licencestandardsandtraining@sa.gov.au.</p> <p>Step Four You must complete the Heavy Vehicle Knowledge Assessment.</p> <p>To prepare for the assessment refer to the Heavy Vehicles Knowledge Assessment Study Material and the Heavy Vehicle Driver's Handbook. The Assessment is not required if you have passed it in the last 12 months.</p> <p>You must make a booking for the Heavy Vehicle Knowledge Assessment by contacting DPTI Standards and Accreditation.</p> <p>Step Five Book two class HC VORTs with two different applicants. These will be tested by a DPTI Standards and Accreditation Assessment Officer.</p> <p>Step Six Upon completing the above requirements and appointment by the Registrar of Motor Vehicles you must attend a Service SA center to pay your yearly fee and the fee for the issue of a new (replacement) motor driving instructor's photographic identity badge.</p>	

Attachment A. Industry Feedback February 2017

Issue	Licence class and assessment type	Industry Comment
Qualifications	All upgrades	<p>If an existing MDI there should be no need to upgrade to the new qualifications.</p> <p>The Authorised Examiner is already proving competency by passing regular audits.</p> <p>Hold TLI 41310 up to HR.</p>
		<p>Should MDIs with the cert III or old cert IV be required to upgrade to the newer qualification. An MDI working with an RTO will be required to have the TAE qualification.</p>
		<p>Have already provided this why needed for HR/HC and HC.</p>
Road Rules	All classes	<p>The road rules theory test is not relevant for existing AEs.</p> <p>It is satisfactory to complete this with each MDI renewal every five years.</p>
		<p>Have completed road rules in last 12 months.</p>
		<p>Theory test should be broken down into different classes, eg,</p> <ul style="list-style-type: none"> • Car only • Commercial/car • Commercial only.
		<p>Not relevant.</p>
		<p>Should not be needed for HR/HC and MC upgrades</p>

Issue	Licence class and assessment type	Industry Comment
Commercial knowledge assessment	HR/HC and MC	Not needed for each class, it has already been done.
National Police Clearance	All classes	<p>The police clearance is not relevant for existing AEs.</p> <p>They get a police clearance every five years.</p> <p>Not relevant if already an MDI.</p> <p>Should not be needed for HR/HC and MC upgrades</p>
Proven driving experience	All classes of heavy vehicles	<p>Applicants to upgrade should hold a minimum of two years <u>proven transport driving</u> experience in the class being sought.</p> <p>Focus is on “training to beat an audit” rather than pass on life saving skills and safe driving behaviour.</p> <p>Then the “...<i>training industry will not be full of incompetent inexperienced text book trained idiots...</i>”</p> <p>There is more than ‘...<i>checking the mirrors first.....</i>’</p> <p>Agree a test should occur but are they tested to VORT or CBT&A standard. CBT&A allows a second chance.</p> <p>If licence was issued in accordance with DPTI standard for licensing then this step is unnecessary.</p>
Training of AEs upgrading	All	<p>It is up to the RTO to train the “instructor” and the government to audit the standard.</p> <p>If you hold a TLI 41310 or TLI 41316, why should there be an upgrade process? This training is delivered by RTOs who have deals with dpti.</p>

Issue	Licence class and assessment type	Industry Comment
		It is up to the person being upgraded to undertake this training therefore the requirement to provide training logs should not be compulsory.
Competency assessments HR, HC and MC.	HR, HC and MC.	Two competency assessments in each class. However, the applicant has already demonstrated ability to train and assess through the TLI and their LR/MR upgrade.
Entry at MR then all classes via audits and drive assessments	MR	<p>The key learning is at MR and is good, the rest is rubbish (no vort)</p> <p>Entry at MR, satisfactory education and standard audits. Competency Drive in HR – HR appointment Satisfactory education and standard audits Competency Drive – HC appointment Satisfactory HC audits – MC accreditation</p> <hr/> <p>Entry at LR/MR and then satisfactory to upgrade to HR, HC and MC by demonstrating the additional tasks for the relevant class eg hitching and unhitching and a demonstration drive on how they would train those tasks.</p> <p>Should still be a graduated process.</p> <hr/> <p>Why should a five day assessment be needed if they have obtained their TLI 41310 OR 316.</p>

Issue	Licence class and assessment type	Industry Comment
Entry at MR or HR CBT&A	MR and HC	<p>Current prerequisites excluding police clearance.</p> <ul style="list-style-type: none"> • Model drive MR or HR to VORT standard • RTO to train to MR or HR standard • Training and assessment by government officer • If HR standard demonstrated MR provided to them.
“fast-track” to heavier licence classes (straight to HC)	MDI to HC	<p>AE who holds a HC endorsement and HVDI should be able to progress straight to HC, bypassing LR/MR and HR.</p> <p>AE should then be able to instruct in all classes below.</p> <p>Will attract new instructors to industry and process easier and viable for RTOs.</p>
		<p>There is too much repetition in the process, if a person wants to start at HC level there should be no reason they should start at MR.</p> <p>Why can't an instructor do the MR course and then have all classes they hold a licence and experience for?</p>

Issue	Licence class and assessment type	Industry Comment
		<p>HC class is a standalone class. If you have held an HC class for several years with industry experience you should be able to go straight to HC in both VORT and CBT&A.</p> <p>Otherwise combine the HC and MC course.</p> <p>SafeWork assessors are assessed on their industry experience and licence history. This could be adopted to take into consideration industry experience.</p> <p>If they hold the licence class plus experience just sit the course for that class rather than the repetitive process that currently exists.</p> <ul style="list-style-type: none"> • Complete 2 audits in HR to standard as per the trainee guide. • Complete commercial road law within previous 12 months • Demonstrate model drive to VORT standard • Train and assess trainee to pass within 40 hours • 40 hours will be at the discretion of the candidate.
Fast Track to HR VORT and HR CBT&A	MDI TO HR VORT HR CBT&A	<p>MDIs should be able to upgrade directly to HR CBT&A and VORT.</p> <p>This should then include any class below.</p> <p>It does not need to be done in stages.</p> <p>There should be 12 months between completing HR and HC.</p> <p>Rigid classes could be combined.</p>

Issue	Licence class and assessment type	Industry Comment
HC and MC upgrades	HC and MC	<p>HC and MC should be separate as training and assessment is different.</p> <p>There should be 12 months between completing HC and MC</p>
		<ul style="list-style-type: none"> • Demonstrate model drive (including reversing left and right with no more than 2 forward movements) • Commercial law within previous 12 months
		<p>If you have VORT appointment for any class, automatic VORT appointment for all classes</p>
VORT, is it appropriate?	All	<p>VORT should be abolished for all licence classes.</p> <p>VORT does not meet road safety standards</p> <p>VORT is negligent when dealing with a person who has never driven a heavy vehicle.</p> <p>VORT should only be offered to experienced truck drivers wishing to upgrade</p> <p>VORT training is designed to pass and not to drive a heavy vehicle properly.</p>
		<p>Compulsory CBT&A and compulsory theory exam for all HV upgrades.</p>
Combining CBT&A and VORT AE		<p>Why is it that AEs are not trained and appointed to undertake CBT&A and VORT at the same time. Both require a certificate of competency.</p>
		<p>If you have VORT appointment for any class, automatic VORT appointment for all classes.</p>
LR MR VORT	LR MR	<p>Two successful audits is all that should be required, competency assessments should not be required as they have demonstrated their ability to assess undertaking the CBT&A.</p>
HR and HC vort	HR and HC	<p>Two successful auDriver Training Industrys final drive for Hr or HR CBT&A or vort and the same for HC before the upgrade can be booked.</p>

Issue	Licence class and assessment type	Industry Comment
		<p>Step three, competency assessment competency assessment disagreed with in its entirety. Training and assessment skills have already been assessed during CBT&A upgrade and MR VORT training.</p> <p>It should not be required for the applicant to undertake two VORTs of the class being sought and assessed by the Assessment officer as they have already demonstrated their training and assessment abilities during CBT&A and VORT upgrades.</p>

Attachment B. Industry Feedback July 2017

Recommendation	Industry response
<p>1. The existing requirement to hold the current qualifications is retained for the:</p> <ul style="list-style-type: none"> • Certificate IV Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction • training and assessment course subjects– Plan Assessment Activities and Processes and Assess Competence 	<p>Agree Agree Agree Supported As a rule all personnel in the training industry must upgrade to the latest certificates. Therefore all AEs upgrading must have the latest training certificate.</p>
<p>2. Remove the requirement from the Authorised Examiner process to:</p> <ul style="list-style-type: none"> • do or provide evidence of passing the MDI theory test • provide a National Police Clearance with heavy vehicle applications and upgrades. 	<p>Agree Agree Agree Supported</p> <p>The ideal standard should be that all MDIs and AEs must be regularly assessed for driving ability or verification of competency recommended every two years.</p> <p>All aes must prove and on a continuous basis must reprove themselves.</p> <p>this (HV Theory Tests) should not be removed from the upgrades. Consideration should be given to any instructor having to do this assessment upon renewal of the MDI licence every five years regardless of whether they are training heavy classes</p>
<p>3. Alter the five novice drivers to remove the requirement for the drivers to be trained in a manual or synchromesh transmission for the class being sought and instead include:</p> <ul style="list-style-type: none"> • five novice drivers in any heavy vehicle class • trained in a heavy vehicle of any transmission type. 	<p>Not agree: VORT novice drive is a waste of time, RTO must select the right candidate who can enter training in CBTA straight away. Five novice drivers does not adequately prepare the AE for CBTA.</p> <p>Allowing five novice drivers in any transmission could lead to it only being done in automatics. Suggested 2-3 in automatic and minimum of 2 synchromesh in any class for LR/MR and 1-2 automatic, 2 synchromesh and 1 crash box for HR, HC upgrades</p> <p>Disagree: If an ae has been training and assessing for six months why do they need to undertake a competency assessment.</p>

Recommendation	Industry response
	<p>If their audit history is inconsistent then they are lacking in their skills. Competency assessments should be done in the higher class being sought. It would benefit the industry to know if trainers going from MR can actually train in a crash box.</p> <p>Agree. Supported</p>
<p>4. <i>Remove the requirement for training logs for all heavy vehicle Authorised Examiner applications and upgrades.</i></p>	<p>Agree Training logs is a clear indication that the proposed AE has received training from an appropriately qualified AE within the same class.</p> <p>Agree but with a question, as this is assessment for CBTA, should the 100% road law and 80% system be assessed using the competency based assessment process that allows reassessment for within the same session. Previously upgrading AEs have been failed for drives where they have had road law breaches that would actually be the vort standard and not cbta.</p> <p>With the removal of a training log how will the industry training be evidenced. Is the trainer required to be with an rto, will a deed need to be developed with the trainers within these RTOs to ensure they understand the training provided and assessments in accordance with the operators manual.</p> <p>Disagree. If training logs are removed the registrar will have no evidence that any training has occurred prior to the AE upgrade. Was it done at an RTO, Who conducted the training? What qualifications did the person conducting the training have?</p> <p>Supported</p> <p>As a requirement of the deed all in cab training must be videoed including voice and made available to the auditors along with the training logs.</p>
<p>5. <i>It is proposed that the Heavy Vehicle Theory Test (Commercial Law) should only be required upon entry at either LR/MR or HR (direct entry with industry experience).</i></p>	<p>Agree</p> <p>Disagree, this should not be removed from the upgrades. Consideration should be given to any instructor having to do this assessment upon renewal of the MDI licence every five years regardless of whether they are training heavy classes.</p>

Recommendation	Industry response
	<p>Agree. Agree.</p> <p>Supported subject to hr entry requirements.</p>
<p>6. Provide an additional entry point at HR CBTA to become an Authorised Examiner for heavy vehicle drivers who are able to demonstrate heavy vehicle driving experience in the transport industry.</p>	<p>Not Agree: Provide entry points at MR, HR or HC.Both with vehicle and training ability. Training is competency based, upgrade process should be competency based.</p> <p>MR and hr gear selection don't line up and requires change.</p> <p>At no time should HC and MC be combined as they hold vast differences in weight, configuration, position and reversing. Mc should always be considered a speciality and not a right.</p> <p>Testimonials are basically irrelevant, there is a vast difference between a driver and than being a hvdi. The cert IV should prepare them for their new role, however as most are trained in MR vehicles it makes more sense for the entry at MR.</p> <p>Why does a learner for HC have to be a tile student? Why can't they be somebody with LR/MR and no crashbox experience.</p> <p>HR direct entry disagree. The requirements MR hr –HR vort differ largely from an assessment perspective.</p> <p>Agree, but how will the testimonials be validated. And will there be a time frame on when the AE last drove in the industry.</p> <p>MC and HC should never be considered for the same appointment for the same reason why HR and HC should never be the same appointment. You should learn to "crawl before you walk and run".</p> <p>Subject to specific requirements applicable to driver training and assessment in vehicles with a gvml less that 12 tones and length less than 7.5 metres being covered in this process. Note, we are comfortable with the current entry process for LR/MR and don't believe the subsequent upgrade to HR is particularly onerous.</p> <p>Two years proven driving experience is a must</p>

Recommendation	Industry response
	<p>... reading through the recommendations, it appears there would be more opportunity to enter the AE arena at Class HR level instead of the lowest point. This is a great step forward as I see it.</p>
<p>7. It is recommended:</p> <ul style="list-style-type: none"> • <i>DPTI Standards and Accreditation no longer provides training for prospective and upgrading Authorised Examiners, instead training in preparation for appointment to CBTA and VORT is undertaken by the Driver Training Industry</i> • <i>Applicants to upgrade will be permitted to ride in the cabin for any session for training.</i> 	<p>Agree: Applicant must be trained in the class they are seeking by an AE. To be financially viable to the RTO the tasks should include the final review.</p> <p>Training for the AE should remain with DPTI as it is vitally important there is an understanding of how to use the operators manual. It also builds the relationship with dpti. Training by industry will still be required if the proposed ae wants to complete the ae upgrade confidently.</p> <p>Agree. How will this be managed by DPTI, will the training be done through an RTO only and will the RTO have a deed with the department. Will there be some standard inclusions in the training in relation to department paperwork and will this be assessed during the upgrade process.</p> <p>Supported.</p>
<p>8. It is recommended:</p> <ul style="list-style-type: none"> • <i>for newly appointed Authorised Examiners there is a six month probation period</i> • <i>for upgrading Authorised Examiners there is a restriction on upgrading for six months after their last upgrade</i> • <i>during the six months' probation and restricted periods Authorised Examiners will be audited to provide feedback and instruction on performance.</i> 	<p>Not Agree: The timeframe is determined by the trainees, some may need six, 10 or three months. As soon as qualified the AE should undertake an educational audit and then be allowed to upgrade.</p> <p>There should be no restriction on upgrading any vort qualification.</p> <p>Placing a restriction on AE upgrades within CBTA will no doubt create discourse within the industry as there RTOs who employ new staff with no qualifications and require them to be able to upgrade to meet industry demands....</p> <p>For an AE to upgrade quicker just have the education audits and two regular audits, due to availability of auditors this could take six months.</p> <p>An AE who has waited for six months and obtained a successful audit history would not be required to undertake the competency assessments.</p> <p>Agree</p> <p>Supported in part <i>for newly appointed Authorised Examiners there is a six month probation period</i></p>

Recommendation	Industry response
	<p>Not supported <i>for upgrading Authorised Examiners there is a restriction on upgrading for six months after their last upgrade.</i> We do not support an arbitrary length of time served as a measure of competency for an upgrading instructor. A person could not do anything for six months whereas a person working in a busy school could be held back.</p> <p>This requirement effectively places a minimum duration of two years for an instructor to progress for MR to MC which is far too long and is nor reflective of how long it takes to achieve competency.</p> <p>We strongly oppose this recommendation on the basis of the restriction it places on recruitment, training and development for human resource planning in our business to be able to meet the need of industry. This recommendation undermines all of the improvement the industry was hoping to achieve through this process.</p> <p>A much better alternative is to place a minimum number of (say 5) students trained /assessed with the current system of minimum number of 2 successful standard audits as the basis for progression.</p> <p>Supported <i>during the six months' probation and restricted periods Authorised Examiners will be audited to provide feedback and instruction on performance.</i></p> <p>See comments on must learn to crawl, walk and run.</p> <p>Could you explain to me why there is a 6 month period as the longer time period would demonstrate that there is more experience and a greater number of testimonials. Wider and varied time frames would show a bigger picture and demonstrate a good level of training experience over time rather than confined to a recent version the applicants training only.</p> <p>While I agree with the audit to make sure that the AE is ready for the next level through feedback and instruction, if the audit is deemed successful then I'm not sure why there would have to be a waiting period to progress the next class.</p>
<p>9. Should recommendation eight be adopted:</p> <ul style="list-style-type: none"> <i>no Competency Assessments are required for Authorised Examiners in their current class within 12 months of</i> 	<p>Agree</p> <p>Disagree, If industry is required to train the AE before the upgrade and DPTI are going to audit the upgrade process from start to finish there's no need for the Competency assessment the trainers ability to train and assess at all tasks will be demonstrated through the upgrade process in the presence of an auditor.</p>

Recommendation	Industry response
<p><i>their appointment or upgrade to that class</i></p> <ul style="list-style-type: none"> • <i>all other upgrading Authorised Examiners will require one competency assessment.</i> 	<p>Supported.</p>
<p>10. It is recommended</p> <ul style="list-style-type: none"> • <i>Standards and Accreditation no longer provide VORT training for heavy vehicles, instead training is provided by the Driver Training Industry.</i> • <i>competency assessments are no longer required to upgrade to VORT</i> • <i>further consultation is undertaken to examine the possibility of removing VORT for HC, meaning VORT would only be available for Rigid.</i> 	<p>Agree Agree, if vort is retained for HC there needs to be a hills drive. This should apply for HR as well.</p> <p>VORT issue needs to be addressed on a national level and sooner rather than later and needs to be removed.</p> <p>Supported.</p> <p>Personally I like your idea of no vort for HC as that class needs a lot of training.</p>
<p>Other feedback</p>	<p>An RTO issued statement of attainment should be issued with a COC ensuring heavy vehicle operators work through an RTO.</p> <p>CBTA AE selection and upgrade should be competency based with no time frame on upgrades to learn the craft. It is up to the RTO to select the right person for the job and then present to DPTI.</p> <p>Introduce a hills run for vort that can only be assessed by a qualified ae.</p> <p>Don't remove DPTI's involvement for initial AE vort upgrades.</p>
<p>Proposed upgrade industry proposal</p>	<p>Step one Step 2 Step three becomes a competency assessment in the class upgrade is requested. Step four. The existing step three becomes the existing step four. Existing step four becomes existing step five.</p>

Recommendation	Industry response
	<p>Step five changes to step 3 which is the competency assessment which could be signed off by the accreditation officer as done in the final drive step six.</p> <p>Step six stay as is.</p>
	<p>I would like to see the government maintaining a strong policing of this industry in both upgrades and auditing.</p>

