

City of Marion and City of Holdfast Bay – Seacliff Administrative Boundary Change Proposal Engagement Plan

This Engagement Plan is for the boundary change proposal submitted by Mr Henry Inat of Council and Planning Solutions on behalf of Mr Raymond Tonellato of Seacliff Developments Pty Ltd (the Developer) to alter the boundary between the City of Marion and the City of Holdfast Bay in the area of Seacliff (the Proposal).

Section 30(1) of the *Local Government Act 1999* (the Act) requires that the Commission will conduct an inquiry into administrative proposals, as the Commission thinks fit, provided that a reasonable amount of community consultation is conducted in accordance with the proposal guidelines.

Engagement principles for proposals that the Commission has determined to inquire into are outlined in the Commission *Guideline 9 – Engagement and Consultation*.

The four Engagement Principles the Commission has determined are:

1. Engagement is fit for purpose;
2. Engagement is genuine;
3. Engagement is inclusive and respectful, and;
4. Engagement is informed and transparent.

Guideline 9 notes that for administrative proposals, *“...the Commission will consider appropriate consultation on administrative proposals in the context of the four principles.”*

In relation to the community consultation requirements for an administrative proposal, Guideline 2 – *Administrative Proposals* states:

“Due to the nature of administrative proposals and their likely impact on a relatively small number of ratepayers, the consultation requirements are not as detailed as those for more significant (general) proposals. The level of consultation undertaken by the Commission will depend on the nature of the proposal, the number and location of affected properties, and whether there has been previous consultation.

The Commission will advise the initiator of the proposal and any council affected by the proposal of the process to be undertaken. For example, if there is a very minor proposal, the Commission may decide not to consult with the community. This may involve proposals involving small numbers of ratepayers or where they have been consulted in other ways, or even referred the proposal themselves.”

Noting that the Proposal is relatively straightforward, the engagement activities reflect the minor nature of the Proposal, whilst still conforming with the four Engagement Principles:

1. Engagement is fit for purpose:

- A notice will be published in the *Advertiser* as a means to inform the community of the Proposal and to invite comment from interested parties.
- Notification of the engagement will be made on the Commission's website.
- City of Marion and City of Holdfast Bay will be notified and requested to place notification of the engagement on their websites and social media as deemed appropriate.
- A minimum period of three weeks (21 days) will be provided to receive responses from the date of the second newspaper notice.
- Due to the nature of the development and that the potential community of interest may be wider than the affected area itself, a limited letterbox drop in the adjacent residential areas will be undertaken to provide notification of the consultation.
- Contact the current landowner of the affected area, Mr Raymond Tonellato of Seacliff Developments Pty Ltd, via Mr Henry Inat of Council and Planning Solutions to provide notification of the engagement process.

2. Engagement is genuine:

- It is noted that this Proposal is minor and while it is not expected to affect the wider community, the Commission is satisfied that those who wish to engage in this Inquiry process will have the opportunity to do so.

3. Engagement is inclusive and respectful:

- While the Proposal is minor in nature and scope, all submissions received will be carefully considered and taken into account when the Commission makes its report and recommendations to the Minister for Local Government (the Minister).
- Pending responses to the consultation process, a community forum may be held if required.

4. Engagement is informed and transparent:

- The Proposal documents as provided have been uploaded to the Commission's website. The website will be updated as the Inquiry and Engagement process progresses.
- As required by Guideline 9, the Commission will directly notify both affected Councils of the engagement process to be undertaken and invite their responses.