



AGFMA • FACT SHEET

Data Validation Program

Audience



Participating Agencies



AGFMA FMSP



Sub-Contractors

Purpose of the Fact Sheet

This Fact Sheet provides information to Agencies regarding the one-off Asset Data Validation Program undertaken by the Facilities Management Service Provider (FMSP). This 18-month Program commenced on 1st December 2021 and was completed on 1st June 2023.

Data Validation

Data Validation Program required the FMSP to:

- physically inspect all Assets of each Participating Agency on the program;
- undertake a data validation exercise in respect of the Existing Data to ensure that the Data:
 - i. identifies all Assets of each Participating Agency;
 - ii. contains all information about each Asset as required by the data standards and Service Schedule;
 - iii. includes an appropriate risk rating for each Asset; and
 - iv. is otherwise accurate, up-to-date and complete as at the date of the inspection of the Asset; and

The 'Existing Data' was provided to the FMSP by DIT during the Transition-in period. This included Core and Agency Nominated Assets, a list of which is found on the Asset Category Master List ([link](#)).

Assets

For each of the AGFMA sites on the program, the Existing Data includes the following assets:

- All known facilities, sites, buildings (including sheds), levels and rooms.
- All known plant and equipment at each site (e.g., air conditioners, heaters, boilers, hot water services).
- All site and building fabric at each site (e.g., roofs, gutters and downpipes, paint, floor coverings, fences and pavements).

Assets include both Core Assets and Agency Nominated Assets, as described in the Asset Category Master List.

Asset Attributes

The Asset attributes (i.e., information and data about the Assets) to be validated for each of the Core and Agency Nominated Assets are detailed in data tables provided to the FMSP. Attributes include, but are not limited to:

- **Plant and Equipment**
For example; accurate location (site, building, shed, level, room), asset class and type, model number, serial number, manufacturer, condition rating, risk rating, replacement cost, fail/replacement year and Technical Data Sheet number.
- **Site and building fabric**
For example, accurate location (site, building, shed, level, room), asset class and type, condition rating, risk rating, replacement cost, fail/replacement year etc.



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Data Validation Program Status

Whilst the contracted period to complete the Data Validation Program expired on 1 June 2023, approximately 1400 sites have yet to be visited and have data validated. Data accuracy is expected to be captured through the FSMP delivered Site Inspection Program.

From the 2nd June 2023 the FMSP has assumed knowledge of all Core and Agency Nominated Assets under the Agreement and is therefore responsible for their whole of life management and operation. The only exception to this is assets that have been created/installed by Agencies post 2nd June 2023, without the Agencies having informed the FMSP (New Assets).

The FMSP is therefore responsible for regular updating of data to ensure it is complete, up-to-date, accurate, and compliant with the requirements specified in the RASCI (Service Schedule). This is ongoing throughout the contract Term. The FMSP's data update process will include the following sources:

- Data gathered by Inspectors during the Site Inspection Program.
- Data and information provided by Sub-contractors during the maintenance process.
- Data and information provided by Sub-contractors during and after the planned small construction process (this includes projects undertaken by Agencies as well as the FMSP).
- Data and Information provided by Service Delivery Leads during their Quality Assurance Inspection program.

Data Quality Audits

AGFMA conducts regular checks of the Asset Data to test its quality against a number of measures. An asset will fail the data accuracy check if an error or omission in the Subjective and Objective standards will potentially impact the ability of Participating Agencies, AGFMA or the FMSP to fully manage the Asset on a whole-of-life basis. Success is measured at 99% accuracy of sample Asset data items selected.

Asset changes identified through the Data Validation

The FMSP is required to gain approval from all Participating Agencies for any change to data to be uploaded against the agency Asset Register. Note assets identified should also be considered and presented to agencies for approval and determination of service levels as identified changes on the approved Preventative Maintenance Schedule.

For More Information

Contact the AGFMA Team - DIT.AGFMASC@sa.gov.au