



AGFMA • FACT SHEET

Annual Service Delivery Plans Approval Escalation Process

Audience



Participating Agencies



AGFMA FMSP



Contractors

Purpose

This Fact Sheet provides information regarding the escalation process if the Participating Agency Annual Service Delivery Plans (ASDP) are not approved in accordance with the agreed timeline under the Across Government Facilities Management Arrangements (AGFMA).

The AGFMA

The AGFMA is the mechanism by which the South Australian Government uses to ensure that facilities around the state are properly maintained, so that they remain safe and fit for purpose for the delivery of the essential community services they support.

Annual Service Delivery Plan Overview

The ASDP outlines the provision of services by the AGFMA FMSP to the Participating Agency for each financial year.

The ASDP is to be developed in collaboration with Participating Agencies and includes details on services to be provided, the estimated costs and the planning schedule with reference to available supporting Asset Management documentation including from the previous year. The process includes discussion and agreement on Agency Nominated Assets. The objective of the planning cycle is to develop plans that maximise the useful life of Assets and reduce whole of life ownership costs.

The planning process aligns agency budgets, covering both maintenance and capital works and includes:

- Review of Agency Strategic Plans and Asset Management Plans;
- Trend analysis of historical spend for optimisation;
- Alignment of Agency Strategic Objectives to Asset Management best practice; and
- Agency review and approval.

Escalation Process

An escalation process is recognised as an important practice to ensure the necessary oversight and resolution is applied. The process tabled in figure 1 on the reverse of this fact sheet has been updated to reflect the current Service Agreement. Timeframes align with the information provided in the RASCI table of the Service Agreement and the Memorandum of Administrative Arrangement (MoAA) respectively.

For More Information

Contact the AGFMA Team – DIT.AGFMA@sa.gov.au



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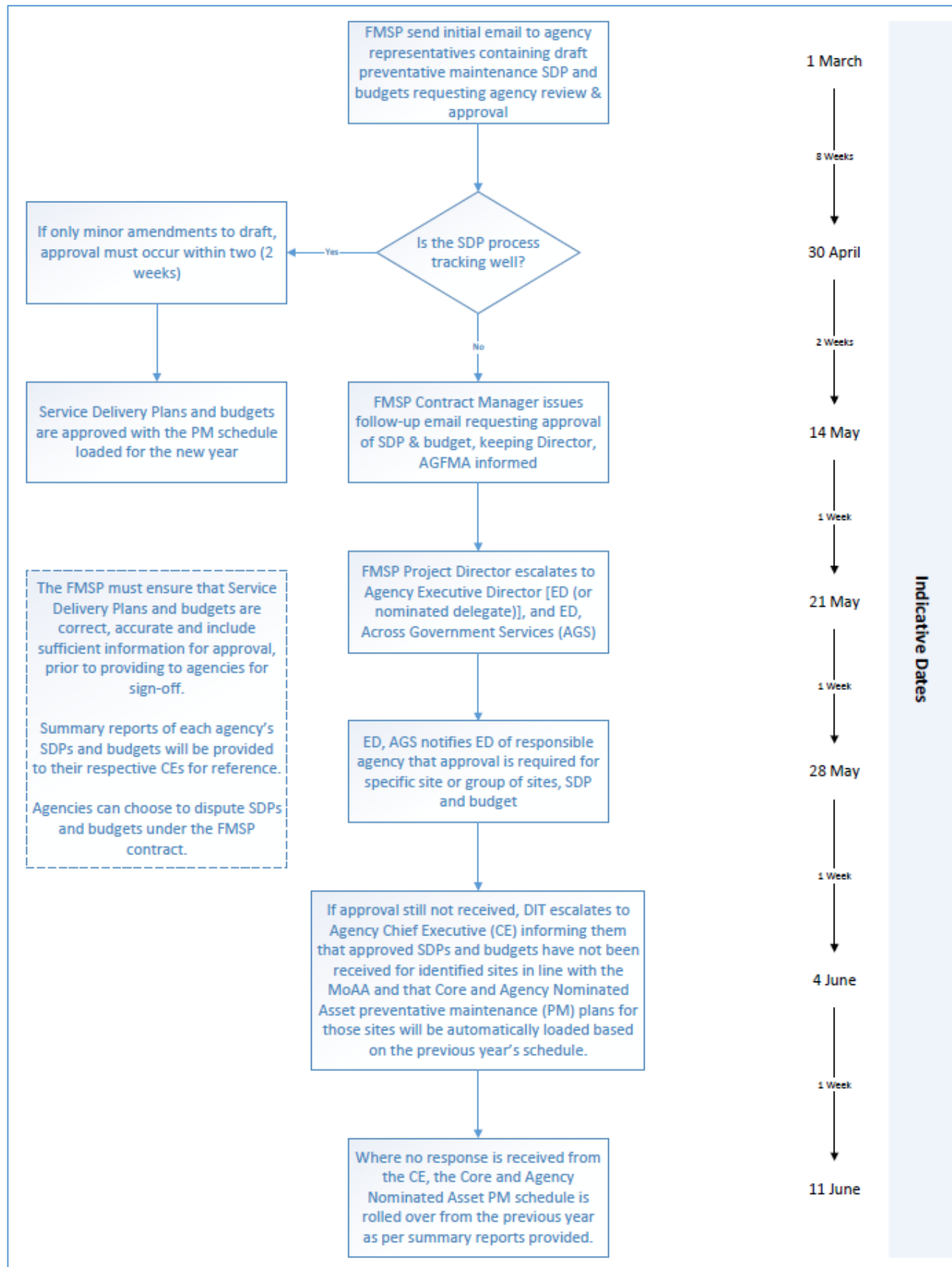


Fig 1 – Annual Service Delivery Plan – Approval Escalation process