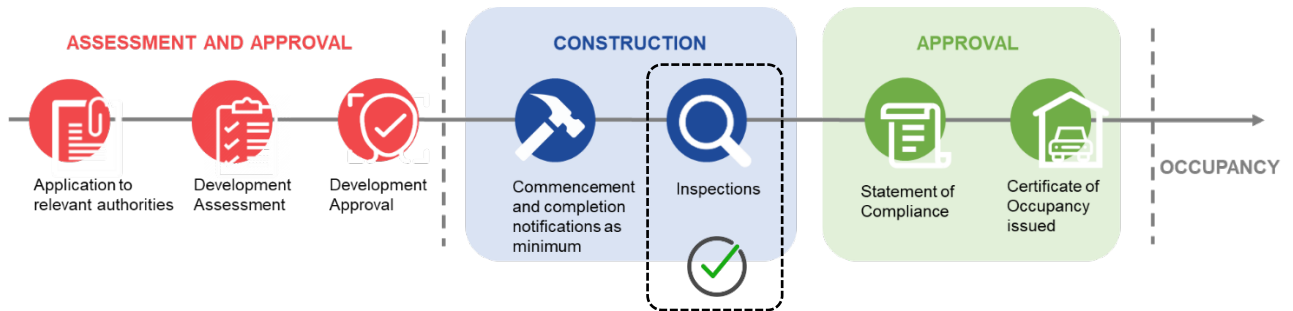


Background

After undertaking an inspection, a council may carry out a re-inspection to ensure that necessary rectification work has taken place.



If or when an inspection outcome is 'unsatisfactory', an email will notify the applicant or builder that an action is required to rectify the breaches, issues or faults. On rectification of the breach, issue or fault a 'mandatory re-inspection notification' must be submitted to advise the local council who will determine whether to perform another inspection, or not.

View the Inspection Letter

1. Click on **Documents section** link to view the inspections letter.



This email is to advise that an Inspection has been performed on 12-Feb-2021 with an outcome of Unsatisfactory and action is required.

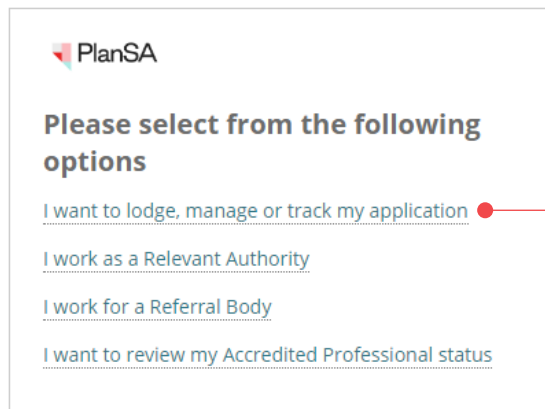
Please use the following links to go to the application or download the Inspection letter from the document store.

View the [Development Application](#).

View the [documents section](#) of the Development Application.

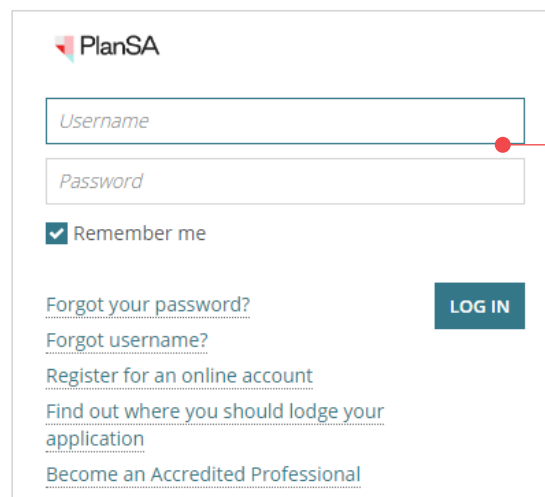
1

2. Click on **I want to lodge, manage or track my application** within the login prompt.



2

3. Provide **Username** and **Password** and click on **Log In**.



3

The inspection letter contains information regarding the breaches, issues or faults that require rectification prior to a re-inspection.

3

4. Click on **Inspections** filter to show inspection related documentation.
5. Click on **document name** 'Inspection letter' to download.

Development application: 20000325

Summary **Documents** Sharing access Building Notifications Certificate of Occupancy Related Actions

Document search

Search by Name

Search by Category

Search by Type

Where was the document uploaded?

Application

Planning Consent

Building Consent

Development Approval

Additional document filters

Decision Documents

Snapshots

Invoices


Plans

Inspection

	Document	Type
<input type="checkbox"/>	* Inspection Letter - Application 21001967.docx	Inspection Letter

6. Click on **Inspection letter.docx** download located at the bottom of the screen.
7. **Print** the letter as needed.

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15/02/2021

Mr Test UserOne

Inspection Follow-up

Applicant: Test UserOne

Application ID: 21000431

Proposed Development: Release 2.23 PVT Testing

Subject Land:

Location reference: 1 KING WILLIAM ST ADELAIDE SA 5000

Title ref.: CT 6144/284	Plan Parcel: F122559 AL2	Council: ADELAIDE CITY COUNCIL
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Dear Mr UserOne,

Include the details of the **breaches, issues or faults**.

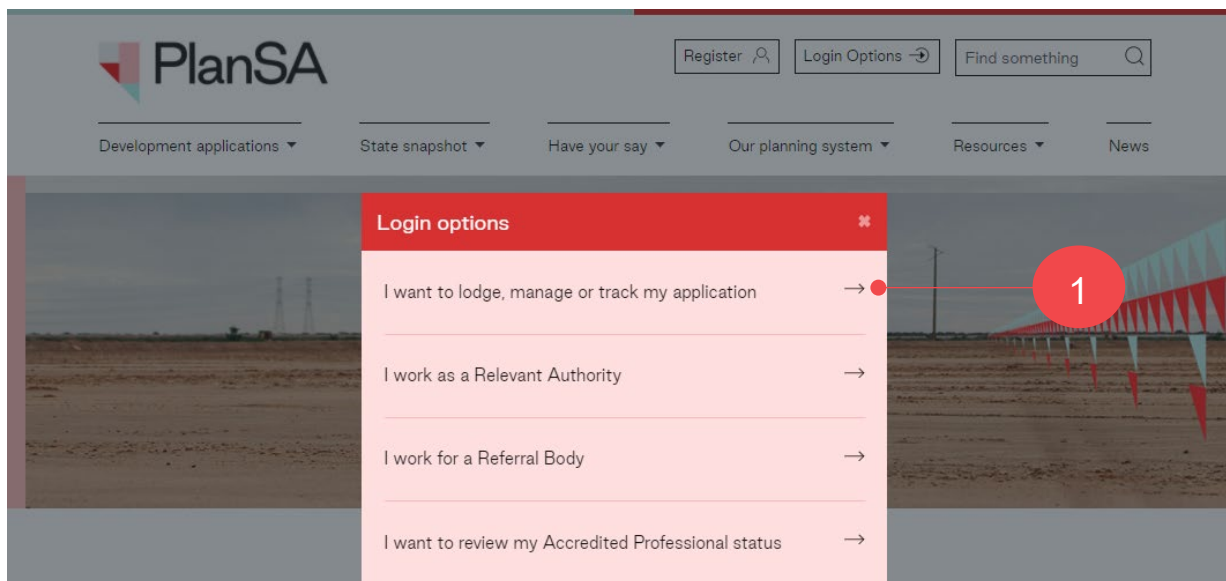
When the issues have been rectified, please log in to the SA Planning Portal and submit a Re-inspection Notification for this Application. If you have any difficulties in providing this information to us, or have any other questions regarding your application, please use the contact details below.

2. Submit Re-Inspection Notification

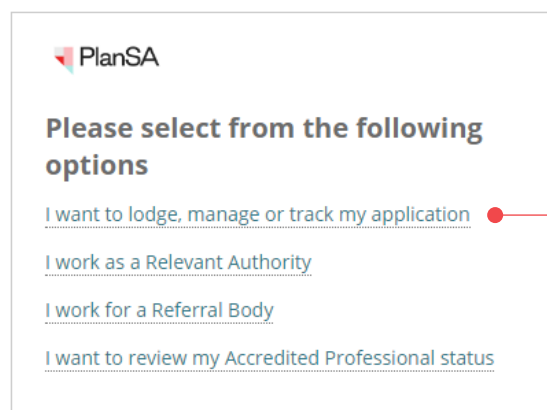
4

On completion of rectifying the breaches, issues or faults, submit a re-inspection notification to advise the council.

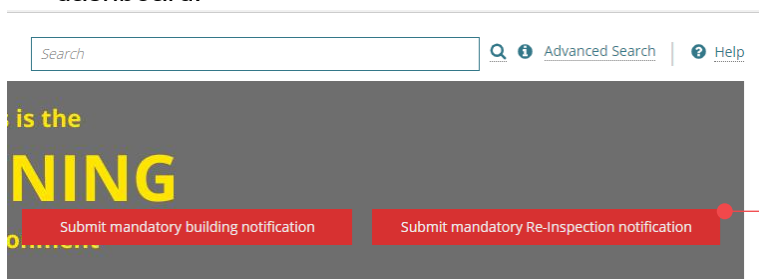
1. Open [PlanSA](#) and click on **Login Options**.



2. Click on **I want to lodge, manage or track my application** within the login prompt.



3. Enter in your **Username** and **Password** and click on **Log In**.
4. Click on **Submit mandatory re-inspection notification** within **Your Applications** dashboard.





Submit Mandatory Re-Inspection Notification

20000325

6. Click on checkbox against the 'application record' to make a selection.

Submit Mandatory Re-Inspection Notification

20000325

<input checked="" type="checkbox"/>	Application ID	Inspection ID ↓	Building Work	Building Work Classification	Notification
<input checked="" type="checkbox"/>	20000325	236	dwelling	1A	Completion of building work

7. Click on **Submit** to inform the council that it is ready for re-inspection.

Location	Inspected Date	Inspection Outcome	Inspection Category	Who
10 MYRTLE ST ROBE SA 5276	16-Mar-2021	Unsatisfactory	Building Inspection	

On submitting the re-inspection notification the **Your Applications** dashboard is shown; you can perform another task or Sign out.