

Information for supervising teachers

Prior to the first **Way2Go Bike Ed** session

- ☐ Liaise with your school coordinator regarding:
 - Number of student owned bikes and helmets available for use (a maximum of 15 loan bikes and helmets are available)
 - Students with special needs and how they will be supported. We encourage you to share any strategies you find effective for particular students in your class
 - What to expect and do for the student owned bike safety checks (carried out by the RAA or Bike SA).
- ☐ Complete the first two topics in the [Way2Go Bike Ed teacher resource](#). This is crucial for a prompt start to practical bike riding in the first session.
Your school coordinator will distribute hardcopies of the student learning journal for each participant.
- ☐ Watch the '[Way2Go Bike Safety Check](#)' video as a class or provide a link for students to watch at home.
- ☐ Read the sequence of learning guide and be familiar with the contents of the [assessment sheet](#). Instructors will be able to answer further questions on the day.
- ☐ Ensure that all students have returned their permission slips. Store them in a safe place (Bike SA do not need to see these)
- ☐ The day prior to participation remind parents/students to bring their bicycles and helmets. Have students that are using their own bike complete the description box on their bike safety check card.

At the *beginning* of every session

- ☐ Make sure students are wearing their name badge (visible position over allocated vest)
- ☐ Have students store their helmet underneath their chair until needed
- ☐ Record student absences on the **Way2Go Bike Ed** class roll (during whole class talks).

During every session

- ☐ Negotiate your role with the instructors
- ☐ Encourage and promote behaviours that demonstrate the **Way2Go Bike Ed** rules throughout the program.

At the *end* of every session

- ☐ Discuss anything you would like the Bike SA team leader to consider in preparing for the next session, e.g. student readiness and transition to on-road
- ☐ Supervise and encourage students to return equipment in a safe and prompt manner, as requested by instructors. This includes:
 - Returning the bright vests as they found them (on pegs or as directed by instructors)
 - Returning Bike SA bikes to the designated area, resting on its stand (not laying on the ground)
 - Placing Bike SA helmets back into the bag carefully so that they are not damaged.