

Background

When a financial approver has 'refused' the refund endorsement, the team member that initiated the refund is notified by email and they must acknowledge the 'refused' refund endorsement to complete the action.

Related Instructions

- How to – Initiate a fee refund in full or part
- How to – Endorse a fee refund

Review and acknowledge a refund refusal

1. Click on the **Consent Refund History** link within the email notification.



Alternate method

2. Search using the application **ID** from the email notification and uncheck the **Assigned to me only** tick box to view all results.

The application will show the action: 'Refund Endorsement Refused'.

Development application processing 21000638

This is the **TRAINING**

Submit mandatory building notification | Submit mandatory Re-Inspection notification

FOR YOUR ACTION (61) | ASSESSMENT IN PROGRESS (136) | WAITING (35) | UPCOMING (8) | COMPLETED (76) | BUILDING NOTIFICATIONS

1 results for: "21000638"

Assigned to me only

ID	Owner	Location	Nature of Development
21000638	M Doherty	LOT 45 MILLER ST PENONG SA 5690	House and swimming pool and deck

- Click on the application (not the ID) to view the Status detail and then click on the applicable **consent** with a status of: 'Assessment in progress'.

For your action

Assigned to me only

ID	Owner	Location	Nature of Development	Lodged	Action	Who	Days
21000638	M Doherty	LOT 45 MILLER ST PENONG SA 5690	House and swimming pool and deck	19 Mar 2021	Refund Endorsement Refused		-
20001190	Develop Big	227 CURRIE ST ADELAIDE SA 5000	Change commercial office space in to hotel, and group floor shops and restaurant	20 Jul 2020	Acknowledge compliance documents		-
20000486	H Public	LOT 10 MARREE AERODROME RD MARREE SA 5733, LOT 10 MARREE AERODROME RD MARREE SA 5733	tourist accommodation and shop, solar powered and underground water tank system	11 Jul 2020	Process Application Withdrawal Request		-

STATUS DETAIL CONTACTS SUMMARY

Application 21000638

This application currently requires 1 action from you

Refund Endorsement Refused	-
Planning consent	Assessment in progress
Verification	Completed 19 Mar 2021

- Click on the **Fees** tab to view invoice fees.

Information

The 'Consent Refund History' hyperlink within the email notification will direct you immediately to the **Fees** tab for the applicable consent (Planning, Land Division, and Building).

- Expand the **Invoice Refund – Pending Endorsement** to view the details.

Information

A **Postal Correspondence** message displays when the 'primary contact's' or 'invoice contact's' preferred communication method is 'post'.

Planning Consent for Development Application: 21000638 DETERMINE ADDITIONAL FEES

Summary Documents **Fees** RFIs Referrals Public Notification Conditions and Notes Clocks Decision Appeals Related Actions

< Development application 21000638 Help for this section

All fees raised on this application

Fees raised for this Consent

Lodgement Fee Advice - Planning Consent - 3508 - Paid on 19/03/2021	>
Refunds	
Invoice #3508 Refund - 19 Mar 2021 - ENDORSEMENT-REFUSED	>



6. Review the 'Endorsement Refusal Reason' and click on **Acknowledge Refund Endorsement** to complete the action.

Refunds

Invoice #3508 Refund - 19 Mar 2021 - ENDORSEMENT-REFUSED

[Acknowledge Refund Endorsement](#)

Refund Reference Number 40

Total Refund Amount \$150.00

Assessment Officer Sascha Woods

Financial Approver Troy Fountain

Endorsement Refusal Reason
Planning Officer issue, is not appropriate to refund for work that has been completed

Refund Items

Description	Refund Reason	Item Subtotal	Item GST	Item Total
Public Notification	public notification is not required	\$150.00	\$0.00	\$150.00
Total Payable Fees		\$150.00	\$0.00	\$150.00