

Council boundary change

Potential proposal template (Public-initiated)

Version: September 2022



A potential proposal (Stage 1) enables the Local Government Boundaries Commission to provide advice it considers relevant before extensive work is undertaken to fully develop a general proposal (Stage 2).

This template is a **guide only** and should be prepared in conjunction with the procedures for boundary change proposals set out in:

- Chapter 3, Part 2 of the *Local Government Act 1999*
- [Guideline 3 - Submitting a General Proposal to the Commission](#)
- [Guideline 6 - Public initiated proposals](#)

Other Commission's Guidelines can be found at www.dit.sa.gov.au/local-government/boundaries-commission

If you are considering preparing a potential proposal, you should contact the Commission staff beforehand to discuss your proposal and the Commission's processes.

Local Government Boundaries Commission

Ph: 7133 1311

e: boundaries.commission@sa.gov.au

Potential proposal checklist

Have you collected the representative nominated eligible electors and completed Form 1?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Have you discussed this potential proposal with your community to determine whether there is sufficient support (10%) for a proposal to proceed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
List all the councils affected by this potential proposal.	
Have you contacted your Council to discuss the reasons you feel making a potential proposal is necessary?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you confirmed with your Council the required number of eligible electors (at least 10%) for this proposal?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No How many eligible electors? Click or tap here to enter text.

Have you received and attached written certification from the Council's Chief Executive Officer verifying the eligibility of each elector making this potential proposal?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you contacted the Boundaries Commission to discuss your potential proposal?	<input checked="" type="radio"/> Yes <input type="radio"/> No

Nature of the proposal

Briefly outline the nature of the potential proposal and the reasons why the eligible electors consider a boundary change to be the best option.

Note: Under section 27 of the Act, in general terms, public-initiated proposals can recommend altering council boundaries. They cannot propose council amalgamation or establish or abolish a council.

Briefly outline how the potential proposal aligns with the principles under section 26 of the *Local Government Act 1999*.

The following principles must be addressed in your potential proposal:

1. Proposed changes should, wherever practicable, benefit ratepayers
2. A council should offer its community a reasonable range of services delivered on an efficient, flexible, equitable and responsive basis
3. A council should reflect communities of interest of an economic, recreational, social, regional or other kind, and be consistent with community structures, values, expectations and aspirations
4. A council area should incorporate or promote an accessible centre (or centre) for local administration and services

You may wish to address other Section 26 principles as part of your Potential Proposal – however this is optional. The Section 26 Principles are Attachment 1 of Guideline 6.

The Section 26 Principles are of fundamental importance to boundary change proposals and ultimately form the basis of any recommendation the Boundaries Commission makes to the Minister.

*Please also attach the following to your potential proposal

- A map of the proposed Council boundary change
- Representative Nominated Eligible Electors Form
- Form 1 - Declaration by Eligible Electors
- Any other supporting documentation.

Upon completion of this template, please forward to boundaries.commission@sa.gov.au